

YORKSHIRE & HUMBER LONG TERM VENTILATION WORKING GROUP

Agreed Actions 9 September 2020

	Actions	Lead	Timeline
1.	Acute pathway for LTV patients who are acutely unwell or injured - email comments to Vanessa Craven	Sian Cooper Murray Wheeler	Sept 2020
2.	Acute pathway - second draft to be completed	Vanessa Craven	Oct 2020
3.	Acute pathway - second draft to be circulated for comments to aim for final sign off by LTV working group (before wider consultation and distribution)	Sian Cooper	Jan 2021
4.	Write document on minimum standards of care for private care agencies	Mika Challacombe Sarah Georgiades	Mar 2021
5.	Online parents and carers FAQ Sheffield - awaiting PALS approval on wording and then to go online	Lee Richardson	Mar 2021
6.	Online parents and carers FAQ Leeds - still in progress. MC to send Sheffield work to Leeds	Chris Edwards	Mar 2021
7.	Embrace FAQ list - answers completed, awaiting comments from Embrace. SC to email Jess Oldfield	Lee Richardson	Sept 2020
8.	Task & Finish work streams - EG meeting with Helen Brown, and Karen Perring to update EG after this meeting	Emma Green Karen Perring	Mar 2020
9.	Request to all Y&H hospitals to ask if they would like to nominate an LTV "champion" as link nurse for LTV patients	Karen Perring	Oct 2020
10.	Feedback letter to parents / carers to be emailed out to those that attended focus groups or gave feedback for this group	Sarah Georgiades Mika Challacombe	Sep 2020
11.	Next meeting date in the diary - March 2021 date TBC via Microsoft Teams	ODN admin	Sept 2020