

YORKSHIRE & HUMBER LONG TERM VENTILATION WORKING GROUP

VIA MICROSOFT TEAMS

WEDNESDAY 9 SEPTEMBER 2020
10:00 - 12:00

1.	Welcome, apologies and introductions	Chair
2.	Minutes and agreed actions of last meeting 4 February 2020 – all documents and enclosures online at https://www.networks.nhs.uk/nhs-networks/yorkshire-humber-paediatric-critical-care-odn/ltv-working-group	SC Enc A&B
3.	Agreed actions 4 February 2020 <ul style="list-style-type: none"> Acute pathway subgroup have met and produced first draft Feedback letter for parents / carers who have contributed sent out Terms of Reference updated July 2020 Anaesthesia and Emergency Department representatives now included in acute pathway subgroup membership Bradford nasopharyngeal suctioning policy sent out to group All else listed as separate agenda items 	SC Enc C Enc D
4.	Acute pathway subgroup for LTV patients who are unwell or injured <ul style="list-style-type: none"> Review of first draft 	VC Enc E
5.	Minimum standards of care for private care agencies <ul style="list-style-type: none"> Document recommending standards of care Inclusion of standards of care and duty to enact contracts in Task & Finish work 	MC / SG EG
6.	Online FAQ for parents and carers – questions agreed, progress report	SG / MC / LR
7.	Embrace FAQ list – progress report	LR / SG
8.	Y&H PCC ODN LTV clinical forum 10 March 2020 <ul style="list-style-type: none"> Update on attendance and feedback 	KP Enc F
9.	Commissioning - Task & Finish work streams, ownership & accountability <ol style="list-style-type: none"> Acute pathway (already in progress led by this group as above) Prevention of admissions to hospital Discharge planning and step-down Honorary contracts LTV specific care areas, including services required 	EG

10.	Parent and carer support groups and engagement – update	CM / SS
11.	NCEPOD report – Balancing the Pressures https://www.ncepod.org.uk/2020ltv/LTV_Full_Report.pdf	All
12.	Any other business	All
13.	Date and time of next meeting – March 2021 via MS Teams	

SC Sian Cooper (Chair)
 VC Vanessa Craven
 MK Mika Challacombe
 SG Sarah Georgiades
 KP Karen Perring
 EG Emma Green
 LR Lee Richardson
 CM Carolyn Maundrill
 SS Sharon Sloan