

## YORKSHIRE AND HUMBER NEONATAL ODN EXECUTIVE GROUP MEETING

**THURSDAY 5 DECEMBER 2019, 1:30 – 4:00PM**  
**HATFEILD HALL, NORMANTON GOLF CLUB, WAKEFIELD, WF3 4JP**

1:30pm	<b>Welcome, apologies and introductions:</b> <ul style="list-style-type: none"> <li>- Quoracy</li> <li>- Conflict of Interest</li> <li>- Any Other Business</li> </ul>	Chair Admin
	<b>Minutes of the last meeting held 5 September 2019:</b> <ul style="list-style-type: none"> <li>- Accuracy &amp; Actions</li> </ul> <p style="text-align: right;"><i>5 mins</i></p>	Chair Enc A
	<b>Matters Arising:</b> <ul style="list-style-type: none"> <li>- Neonatal mortality – actions from the Summit</li> <li>- Perinatal Management of Extreme Pre Term Birth – a Framework for Practice – October 2019 <a href="https://www.bapm.org/resources/80-perinatal-management-of-extreme-preterm-birth-before-27-weeks-of-gestation-2019">https://www.bapm.org/resources/80-perinatal-management-of-extreme-preterm-birth-before-27-weeks-of-gestation-2019</a></li> </ul> <p style="text-align: right;"><i>10 mins</i></p>	CD/EP
	<b>Parent Engagement:</b> <ul style="list-style-type: none"> <li>- Feedback and quarterly update - Bliss Healthcare Engagement Team</li> <li>- Parent Representative Update</li> </ul> <p style="text-align: right;"><i>10 mins</i></p>	Enc B LCr
	<b>Y&amp;H Service Reviews Update</b> <ul style="list-style-type: none"> <li>- Proposed pathway changes</li> </ul> <p style="text-align: right;"><i>10 mins</i></p>	CB/EP
	<b>National Review Update</b> <ul style="list-style-type: none"> <li>- KPIs</li> <li>- Care Co-ordinators</li> </ul> <p style="text-align: right;"><i>5 mins</i></p>	HB
	<b>Yorkshire &amp; Humber Maternity Network update</b> <ul style="list-style-type: none"> <li>- Improving Perinatal Outcomes Feedback</li> <li>- Pre Term Birth Workshop Feedback</li> </ul> <p style="text-align: right;"><i>10 mins</i></p>	HF
	<b>Local Maternity Systems (LMS) – update:</b> <ul style="list-style-type: none"> <li>- Derbyshire</li> <li>- Humber Coast &amp; Vale</li> <li>- South Yorks &amp; Bassetlaw</li> <li>- West Yorks &amp; Harrogate</li> <li>- Q2 LMS Highlight Report</li> </ul> <p style="text-align: right;"><i>25 mins</i></p>	AA BC AM KP HB/CB Enc C
2.45pm	<b>Coffee &amp; Cake Celebration in recognition of the Embrace Transport Service's 10<sup>th</sup> Anniversary</b> <p style="text-align: right;"><i>15 mins</i></p>	ALL
	<b>Education, Training and Guidelines:</b> <ul style="list-style-type: none"> <li>- Neonatal Nurse Education Strategy Update</li> <li>- Education Update <ul style="list-style-type: none"> <li>▪ Guideline Ratification - <i>to be confirmed</i></li> </ul> </li> <li>- Future events</li> </ul> <p style="text-align: right;"><i>15 mins</i></p>	BA CS/HT
	<b>Updates:</b> <ul style="list-style-type: none"> <li>- Parenteral Nutrition</li> <li>- Clinical Reference Group (CRG)</li> </ul> <p style="text-align: right;"><i>5 mins</i></p>	EG EP

	<b>Data Reports:</b> <ul style="list-style-type: none"> <li>- National Tariffs/Pricing update</li> <li>- Nursing Acuity</li> <li>- Early Intervention: <ul style="list-style-type: none"> <li>▫ Q1 Summary Overview;</li> <li>▫ Q1 Sample Unit Summary</li> </ul> </li> </ul>	EG Enc D1 Enc D2 Enc D3	<i>10 mins</i>
	<b>Quality &amp; Governance:</b> <ul style="list-style-type: none"> <li>- Y&amp;H Q2 Neonatal Dashboard</li> <li>- Y&amp;H Q2 Temperature Dashboard</li> <li>- Y&amp;H Maternity Dashboard</li> <li>- SSQD</li> <li>- Feeding Dashboard</li> </ul>	CB Enc E1 CB Enc E2 Enc E3 To be tabled	<i>15 mins</i>
	<b>Embrace:</b> <ul style="list-style-type: none"> <li>- Activity Report</li> </ul>	CH	<i>10 mins</i>
	<b>AOB</b>		<i>5 mins</i>
	<b>Future Meetings:</b> <p><b>Neonatal Exec Group:</b></p> <ul style="list-style-type: none"> <li>- Thursday 5 March 2020, 1.30 – 4.00pm, Hatfeild Hall</li> <li>- Thursday 11 June 2020, 1.30 – 4.00pm, Hatfeild Hall</li> <li>- Thursday 3 September 2020, 1.30 – 4.00pm, Hatfeild Hall</li> <li>- Thursday 3 December 2020, 1.30 – 4.00pm, Hatfeild Hall</li> </ul> <p><b>Clinical Forum and Mortality Review Panel (North):</b></p> <ul style="list-style-type: none"> <li>- Tuesday 4 February 2020, 9am – 4pm, Hatfeild Hall</li> <li>- Tuesday 7 April 2020, 9am – 4pm, Hatfeild Hall</li> <li>- Tuesday 16 June 2020, 9am – 4pm, Hatfeild Hall</li> <li>- Tuesday 6 October 2020, 9am – 4pm, Hatfeild Hall</li> </ul> <p><b>Clinical Forum and Mortality Review Panel (South):</b></p> <ul style="list-style-type: none"> <li>- Wednesday 11 December 2019 – 9.30am – 4pm, Source Skills Academy</li> <li>- Thursday 19 March 2020, 9.30am – 4pm, Oak House, Rotherham</li> <li>- Thursday 4 June 2020, 9.30am – 4pm, venue tbc</li> </ul> <p><b>Joint Forum</b></p> <ul style="list-style-type: none"> <li>- Dates to be confirmed.</li> </ul>		
4.00pm	Close		

Please note that paper copies of agendas and enclosures will no longer be made available at network meetings

Chair	Chris Edwards	CE	Chris Edwards	HF	Hilary Farrow
AA	Alex Albus	CH	Cath Harrison	HT	Hazel Talbot
AM	Alison Martindale	CS	Cath Smith	KP	Karen Poole
BC	Becky Case	EG	Emma Green	LCr	Louise Crabtree
CB	Charlotte Bradford	EP	Elizabeth Pilling		
CD	Chris Day	HB	Helen Brown		