

YORKSHIRE AND HUMBER NEONATAL ODN EXECUTIVE GROUP MEETING

**THURSDAY 7 MARCH 2019, 1:30PM TO 4.00PM
HATFEILD HALL, WAKEFIELD, WF3 4 JP**

Present	Apologies
<p>Aiwyne Foo, Consultant, Chesterfield Alec Musson, Service Manager, Leeds Alison Martindale, LMS PMO, S Yorks & Bassetlaw Angela Whelton, Lead Nurse, Barnsley Ashley Jennings, Information Analyst, ODN Cat Wilkinson, Parent Representative, Y&H ODN Cath Smith, Education Lead, ODN Chris Day, Consultant, Bradford and ODN Chris Edwards, CCG (<i>Chair</i>) Claire Howard, Matron, STH Denise Evans, Lead Nurse, ODN Elizabeth Pilling, Clinical Lead, ODN Emma Green, Service Specialist, NHSE Gail Wright, Deputy Head of Midwifery, CHFT Hazel Talbot, Education Lead, ODN Helen Brown, Network Director, ODN Jo Preece, Clinical Lead, HEYT Jo Whiston, Lead Nurse, Embrace, SCH Kate Lamming, NICU Manager, Hull Keely Turner, NNU Matron, Chesterfield Kelly Young, Matron, Bradford Louise Smith, Senior Sister, Mid Yorks Matthew Babirecki, Consultant, Airedale Nigel Brooke, Neonatal Lead, Doncaster & Bassetlaw Rasheed Oba, Neonatal Lead Consultant, North Lincs Sharon English, Lead Clinician, Leeds Sobia Bilal, Paediatric Consultant, Harrogate Sundeep Sandhu, Consultant Paediatrician, York</p>	<p>Alex Albus, LMS PMO, Derbyshire LMS Alison Boldy, Lead Nurse, Doncaster & Bassetlaw Catherine Harrison, Neonatal Clinical Lead, Embrace Charlotte Bradford, Information Manager, ODN Chris Beattie, Head of Paediatric and Neonatal Services, Doncaster & Bassetlaw Clare Hillit, Y&H Clinical Network Manager, Y&H Clinical Networks Debbie Bray, Deputy Head of Nursing, North Lincs & Goole Hilary Farrow, Quality Improvement Manager, Maternity Clinical Networks Jenny Hemingway, NICU Clinical Nurse Educator, Hull Jo Bexon, Information Support Officer, ODN Karen Poole, LMS PMO, West Y&H Kay Rushforth, Head of Children's Nursing, Bradford Liz Vincent, Senior Matron, York Louise Crabtree, Lead Nurse, ODN Maureen Issott, LMS PMO, Humber Coast & Vale ODN Peter Standing, Consultant Paediatrician, Scarborough Sara Contardi, General Manager, Chesterfield Siobhan Conlin, Matron, Leeds Stephen Hancock, Consultant, Embrace Sunita Seal, Consultant, Bradford Susan Langworth, Head of Children's Services, Mid Yorks</p>

ITEM	ACTIONS
<p>1. Welcome, apologies and introductions</p> <ul style="list-style-type: none"> • Chris Edwards welcomed the group to the meeting and introductions were made around the table. • Apologies were received and noted as above. • There were no conflicts of interest. • It was noted that the meeting was quorate. • AOB – There was no other AOB raised. 	<p>Info</p>

2.	<p>Minutes of the last meeting held 6 December 2018</p> <ul style="list-style-type: none"> • Accuracy & Actions – The minutes of the previous meeting were agreed as a true and accurate record. 	Info
3.	<p>Matters Arising</p> <ul style="list-style-type: none"> • Updated TORs – it was agreed that all updates had been made and the document complete. To be reviewed in 12 months (March 2020). • ROP Pathway – to be updated and draft guideline written following discussions and updates. This will be distributed via the Forums for wider discussion and input. 	Info CD
4.	<p>Parent Engagement</p> <ul style="list-style-type: none"> • Bliss Update – HB confirmed the news that Karen Williams has informed the ODN that her role has been made redundant and that Bliss are proposing a change in the engagement across the network. As yet there has been no formal announcement from Bliss and it is felt that this is a retrograde step. A letter had already been sent to Karen to thank her for all her help and support over the years. It was agreed a second letter was needed to go to Bliss to express the concerns and ask how they will engage moving forward. • Parent Representative Update – CWi informed the group that the Parent Representative Team are working together more to improve communication and support and are now meeting monthly. The Parent Charter has now been approved which was put together via the Parent Passport. The network website was discussed, CWi to inform Lisa Gorry at the ODN if it is felt that the Parent Representative Team would like to utilise an area for information share etc? Requires an understanding of what parents would want and how they would use it. Review why they didn't engage with the app. The Imperial College app was highlighted as a great example to review and discuss at a later date. CWi to also form a link with Leeds MVP to see how the groups can work together throughout West Yorkshire. 	HB/CE Info CWi CWi
5.	<p>National Reviews</p> <ul style="list-style-type: none"> • Neonatal Transformation – DRAFT National Review Recommendations (Better Newborn Care) – CD informed the group that this is still waiting to be published, April is the target currently. It is understood that the basis remains the same. Once published the Network will write a plan in line with the guidelines and submit for approval. The Network is currently working on modelling how it would look if we implemented the guidelines to the letter. There is no expectation of any major changes in the immediate future although it was confirmed that there will be stretch targets in some areas. It was agreed that this would be revisited at the next Executive Meeting. • ODN – HB informed the group that the ODNs are under review from a national perspective and any updates/feedback will be shared accordingly. 	Info HB
6.	<p>Yorkshire & Humber Maternity Network</p> <ul style="list-style-type: none"> • CHillit sent apologies. The group were informed that the replacement for Hilary Farrow has not been filled. The vacancy has been extended into the next financial year, September 2019, and will be going back out to advert. 	Info
7.	<p>Local Maternity Systems (LMS) – Current plans and priorities</p> <ul style="list-style-type: none"> • Verbal updates were given from Derbyshire, Humber Coast & Vale, South Yorkshire & Bassetlaw and West Yorkshire & Harrogate. • Monitoring KPIs in Partnership – the paper has been requested to go to all LMS boards to look at what data the ODN collects that should be owned by the maternity world. Awaiting formal feedback but so far it has been received well 	

	<p>and the reports will be shared accordingly.</p> <ul style="list-style-type: none"> DE put out a request for more trainee midwife placements to be made available on neonate units for vital knowledge share and training. 	<p>Info</p> <p>All</p>
8.	<p>Integrated (Accountable) Care Systems (ICS)</p> <ul style="list-style-type: none"> 5 areas and 5 trusts. The hosted networks are to agree what they will be focusing on in the next year. Workforce is challenging across all trusts and pathways. Meeting with the CEO to discuss if the hosted network will be enough to meeting the needs/solve the problem. Update to follow. 	<p>EP/CE</p>
9.	<p>Updates</p> <ul style="list-style-type: none"> Parenteral Nutrition – It was discussed that there had been little movement on this. Commissioner has now been consulted to help move this forward. Update to follow. Clinical Reference Group (CRG) – looking for new members. Y&H currently have no members at present. They are advertising for new Chairs and members, exact numbers are not known. 	<p>CD</p> <p>For info</p>
10.	<p>Data Reports</p> <ul style="list-style-type: none"> Reference Costs – this was discussed at the last Expert Working Group. There have been significant issues with submissions and some of these are from the Y&H region. The reference costs will be used to formulate the national tariff moving forward so it is imperative that these are correct. The group were urged to return to their Trusts and look to sense check the reference costs being submitted. The Expert Working Group Chair will be writing to the Trusts who are affected. National tariffs/pricing update – see above. Nursing acuity – The Nursing Acuity report was reviewed. SCBUs and LNUs remain ahead of national average with the NICUs not fairing as well. Nursing challenges were discussed although it was agreed that retention is better than it was last year. Levels of pregnancy (within nursing staff) has had a big effect on Hull, York and Sheffield. There has also been challenges around QIS, it is hoped that the new Nurse Education Lead will assist with this moving forward. 	<p>All</p> <p>Info</p>
11.	<p>Quality & Governance</p> <p>It was agreed that the DRAFT Neonatal Dashboard and Temperature Dashboard reports would be circulated prior to the Exec Meeting in future with a caveat that these are not for wider circulation. It was felt that this would aid questions and discussion as a group.</p> <ul style="list-style-type: none"> Y&H Neonatal Dashboard Y&H Temperature Dashboard Y&H Maternity Dashboard NNAP 2018 Report (based on 2017 data) 	<p>CB</p> <p>Enc A</p> <p>Enc B</p> <p>Enc C</p>
12.	<p>Embrace</p> <ul style="list-style-type: none"> Activity Report – [JO WHISTON] 	<p>To follow</p>
13.	<p>Education, Training and Guidelines</p> <ul style="list-style-type: none"> Pan Network Guideline Framework – it was agreed that it is important to have pan network guidelines and the teams are doing a great job. To assist with keeping up the momentum a Guideline Framework has been put together. This document was endorsed to be adopted. Education Update – great feedback from the End of Life Care day in Leeds which took place in January. This will be running again in the future and as part of this focus a Palliative Care Guideline will be worked upon as a priority. There is another Surgical Day taking place on Tuesday 12th March at Sheffield 	<p>Info</p>

	<p>Children's Hospital. Please ensure your delegates share knowledge on their return following the event. Also, if they are unable to attend please can they let us know in advance as there is currently a waiting list. Please inform ODN_Education.</p> <ul style="list-style-type: none"> • Guideline Ratification <ul style="list-style-type: none"> ○ Triggers for Transfer (incl Algorithms) – Add 'consider transfer to LNU' to discussion about transfer on SCBU algorithm. Also for twins under 34 weeks add (exception Harrogate). With these changes the guideline is ratified. ○ HIE Guideline – endorsed with no amendments. ○ Replogle Tube Guideline – endorsed with no amendments. ○ Management of MAS Guideline – endorsed with no amendments. ○ NEC Guideline – endorsed with no amendments. ○ Umbilical Lines Guideline – endorsed with no amendments. ○ Haemophilia Guideline – approved in principle – to be circulated for ratification. • Future events <ul style="list-style-type: none"> ○ 25 April 2019 – Annual Conference (abstract deadline is approaching) ○ 11 June 2019 – Neonatal Education Day – Pre-term (Hull) ○ 10 October 2019 – Neonatal Education Day – Counselling/ Communication (STH) 	<p>All</p> <p>LG Info Info Info Info To follow</p> <p>For info</p>
	<p>AOB</p> <ul style="list-style-type: none"> • CNST Year 2 – a template has been designed to assist units to start to adopt the safety agenda. There was a thank you from the group for this template to help ensure it is approached in the same way across the network. • Appointment of Neonatal Safety Champions to Trust Boards – HB requested that the ODN to be informed of the safety leads from each Trust. Letter attached for guidance. • Audit of Bereavement Care Provision in UK Neonatal Units – for information only. • <i>Post meeting note - feedback from Specialised Commissioners regarding the query about the drug 'Curosurf' - this is going to tariff from April 2019.</i> 	<p>Info All Enc D</p> <p>Info</p>
	<p>Dates of Future Meetings</p> <ul style="list-style-type: none"> • Neo Exec: <ul style="list-style-type: none"> ○ Thursday 6 June 2019, 1.30pm - 4.00pm, Hatfeild Hall ○ Thursday 5 September 2019, 1.30pm - 4.00pm, Hatfeild Hall ○ Thursday 5 December 2019, 1.30pm - 4.00pm, Hatfeild Hall • Clinical Forum and Mortality Review Panel (South): <ul style="list-style-type: none"> ○ Friday 12 April 2019, 9.30am – 4.00pm, Oak House, Rotherham ○ Thursday 27 June 2019, 9.30am – 4.00pm, Don Valley House ○ October date TBC. • Clinical Forum and Mortality Review Panel (North): <ul style="list-style-type: none"> ○ Tuesday 9 April 2019, 9.00am – 4.00pm, Hatfeild Hall ○ Tuesday 25 June 2019, 9.00am – 4.00pm, Hatfeild Hall ○ Tuesday 1 October 2019, 9.00am – 4.00pm, Hatfeild Hall (TBC) 	