

## Yorkshire & Humber Neonatal ODN Clinical Forum (South)

**Wednesday 11 December 2019, 9.30am – 12.30pm, at the Source Skills Academy,  
300 Meadowhall Way, Sheffield, S9 1EA.**

Present	Apologies
<ul style="list-style-type: none"> <li>▪ Pauline Adiotomre, Consultant, Grimsby</li> <li>▪ Bianca Bane, Sister, NSU/Acting Ward Manager, Sheffield Children's</li> <li>▪ Joanne Bexon, Information Officer, ODN</li> <li>▪ Alison Boldy, Lead Senior Sister, Doncaster &amp; Bassetlaw</li> <li>▪ Nigel Brooke, Consultant, Doncaster</li> <li>▪ Tracey Cole, Network Co-ordinator, ODN</li> <li>▪ Louise Crabtree, Lead Nurse, ODN</li> <li>▪ Aiwyne Foo, Consultant, Chesterfield</li> <li>▪ Sarah Judd, Ward Manager, Scunthorpe</li> <li>▪ Marie-Ann Kelly, Nurse Educator, ODN</li> <li>▪ Rasheed Oba, Neonatal Lead, Scunthorpe</li> <li>▪ Kathy Parke, Ward Manager, Rotherham</li> <li>▪ Elizabeth Pilling, (Chair) Lead/Consultant, ODN/STH</li> <li>▪ Emma Spicer, Ward Sister, Grimsby</li> <li>▪ Dr Chris Vas, Consultant, Sheffield Teaching</li> <li>▪ Lai Men Wong, Consultant, Doncaster &amp; Bassetlaw</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bethany Andrew, Nurse Educator, ODN</li> <li>▪ Michelle Bannon, Parent Rep, ODN</li> <li>▪ Caroline Davies, Lead Senior Sister, Doncaster</li> <li>▪ Denise Evans, Lead Nurse, ODN</li> <li>▪ Cath Harrison, Neonatal Lead, Embrace</li> <li>▪ Claire Howard, Matron, Jessop Wing</li> <li>▪ Rebecca Musson, Consultant, Sheffield Teaching</li> <li>▪ Joanne Sudbury, Unit Manager, NSU, SCH</li> <li>▪ Cath Smith, Consultant Neonatologist, Jessop Wing, Education and Guideline Lead</li> <li>▪ Hazel Talbot, Education &amp; Guidance Lead, ODN</li> <li>▪ Keely Turner, Matron, Chesterfield</li> </ul>

No.	Item	Action
1.	<p><b>Welcome &amp; Introductions</b></p> <p>EP welcomed all attendees to the meeting and introductions were made around the table.</p>	
2.	<p><b>Minutes from the last meeting held on Wednesday 2 October 2019:</b></p> <p>The minutes of the previous meeting were approved.</p>	
3.	<p><b>Matters Arising</b></p> <p>There were no matters arising.</p>	
4.	<p><b>Updates/Standing Items</b></p> <p><b>Clinical Lead Update:</b></p> <ul style="list-style-type: none"> <li>▪ <b>Exception Reporting (EP)</b> EP led a group discussion on a single exception (AAWFXC) which had taken place across the South of the Network. It was agreed by all that the discussion with Embrace should have taken place earlier in the afternoon rather than at midnight. It was agreed that this case could be closed on the</li> </ul>	

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	<p>Exception Tracker.</p> <p>Nigel Brooke discussed two cases, A5T2YC and AR8SYC. It was agreed that these cases could also be closed.</p>	<p><b>LG</b></p>
	<ul style="list-style-type: none"> <li>▪ <b>Neonatal Critical Care Transformation Review</b> It was noted that this document is yet to be published. This item will remain on the agenda.</li> <li>▪ <b>PICU for surgical lines for exchange transfusion</b> Bianca Bane (SCH) informed the group that discussions are still required with ICU consultants. This item will remain on the agenda.</li> </ul>	
	<ul style="list-style-type: none"> <li>▪ <b>Lead Nurse Update:</b> <ul style="list-style-type: none"> <li>• <b>Parent Representative update</b> LC informed the group that there are two Network parents in post. Michelle Bannon (Parent Rep – South) had to give apologies for today’s meeting. LC is planning to visit Tertiary Centres to engage with parents by attending parent group coffee mornings. LC has also made enquires with the Maternity Voice Partnership regarding engagement. It was also suggested that attendance at Support Groups in the region would be useful. LC will keep the group informed.</li> <li>• <b>Parent Passport and Family Integrated Care</b> Nationally there will be care coordinators placed around the country. A meeting is scheduled to take place on the 8<sup>th</sup> January regarding the Parent Passport. vCreate are very keen to be involved and this would be a useful tool for educating staff and parents.  The next step with regard to the parent passport will be looking at observations i.e. which ones can parent carry out. An NGT audit has been requested from units and LC is awaiting those results. Hull, Leeds, Doncaster/Bassetlaw and Harrogate have completed their temperature package and these will be shared with the group and discussed at the next meeting. Advice was sort on who should write on the observations chart and this will be discussed at the next parent passport meeting in January.  Scunthorpe will send to LC the crib sheet they use to guide parents on parent led rounds for onward circulation to Lead Nurses.</li> <li>• <b>Bliss Charter Stock Take and update</b> LC asked the group if anyone was experiencing issues with completion of the Bliss Charter. The issue of access to psychology support was raised. Some within the Network area have access to their maternity psychology service. LC will make contact with Bliss to identify specifically what they refer to as psychology support.  EP informed the group that GIRFT will be coming along to a meeting in February/March 2020 to present their findings to the Network.  LC encouraged all to complete the brief survey she sent out yesterday regarding Nasal Gastric Tubes in order to assess the position in the Network area.</li> </ul> </li> </ul>	<p><b>LC</b></p> <p>Sarah Judd</p>

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	<ul style="list-style-type: none"> <li>• <b>Workforce</b> There was no further update regarding workforce.</li> <li>• <b>Update on ATAIN/Thermoregulation and TC</b> There was no further update however Dr Foo raised a query, when babies are discharged from the Neonatal Unit to the Postnatal Unit and then readmitted to the Neonatal Unit why is this classed as a new admission? EP clarified that if admission to the Neonatal Unit is not avoided you have missed the ATAIN target.</li> <li>• <b>Repatriation/capacity</b> It has been extremely busy with regard to capacity over the past 3 weeks and it was noted that the surge and escalation matrix is currently being reviewed. There had been a lot of capacity transfers out of NICUs and surround LNUs had taken on lots of capacity.</li> </ul> <p>LC informed the group that Maternity is currently developing their surge and escalation policy and a meeting will be arranged to support this. Issues with capacity were related to 25 &lt;27/40 gestation babies born in November throughout the Network. The 4 tertiary centres have been closed for a few weeks due to increased capacity and acuity.</p> <p>It was suggested that when at Opal 2 it would be useful to have a Network leaflet which staff could give to parents that explains the procedure when NICUs are experiencing capacity issues, both regionally and nationally. On these occasions their baby may need to be moved from a NICU to an LNU. When units are activating their internal escalation process please remember to involve your maternity colleagues.</p>	All
5.	<p><b>Clinical Topic</b></p> <ul style="list-style-type: none"> <li>▪ <b>Clinical Topic</b> A presentation was given by Dr Chris Vas, Sheffield Teaching Hospital regarding NICE guidance on respiratory care. Discussion took place on the national guidance which had been released in April 2019. Dr Vas highlighted a few key points from the guidance:</li> </ul> <ul style="list-style-type: none"> <li>• Good delivery of CPAP in the Delivery room is key.</li> <li>• The Network RDS guideline on surfactant was discussed and it was noted that LISA should only be delivered by highly skilled intubators.</li> <li>• The importance of monitoring Co2 levels was noted.</li> <li>• <b>Learning Point:</b> As per NICE guidance all should avoid the routine use of morphine sedation for preterm babies on respiratory support.</li> <li>• Grimsby will send to LC the crib sheet they use to guide parents on parent led rounds for onward circulation to Lead Nurses.</li> <li>• The role of Neonatal Discharge Co-ordinators was discussed. They will provide ongoing support and follow up after discharge, information on the use and transport of specialised equipment and advice on the care for the baby at home.</li> <li>• Dr Vas informed the group that the only controversial point was the choice of techniques used, specifically Synchronized Intermittent-Mandatory Ventilation (SIMV) v SIPPV/PCAC. The Jessop Wing current plan is not to vary from their current practice of using PCAC as the evidence is not felt to be strong.</li> </ul>	

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6.	<p><b>Education and Guidelines</b></p> <ul style="list-style-type: none"> <li>▪ <b>Guidelines (CS/HT)</b> CS and HT were unable to attend and an update will be given at the next meeting.</li> </ul>	CS/HT
	<ul style="list-style-type: none"> <li>▪ <b>Education (CS/HT)</b> LC informed the group of the following dates: <ul style="list-style-type: none"> <li>• 23 January 2020 – Cardiac event in Leeds;</li> <li>• 3 June 2020 – Ventilation event in Pinderfields;</li> <li>• 8 October 2020 – Preterm/Golden Hour in Sheffield.</li> </ul> </li> <li>▪ <b>Request for non PDF versions of Network Drug Admin Guides for Local Use</b> Discussion took place as to whether non PDF versions of Network guides could be provided so that units can adapt locally. It was agreed, that upon request, a non PDF version can be provided. However, if you amend a Network guide you should ensure that you make a note at the top of the document that it has been amended for local use and it will need to go through your local ratification process.</li> </ul>	All
	<p><b>Nurse Educators:</b></p> <ul style="list-style-type: none"> <li>▪ <b>Induction and QIS (MK/BA)</b> MAK updated the group on the Pilot Foundation Programme that will commence at the end of March 2020. This pilot is aimed at all registered nurses within the Network area who are new to neonates. Following the foundation programme nurses can proceed to undertaking their QIS qualification. This programme will be open to all within the Network. The first two dates will be issued shortly and will take place at Bradford and Sheffield. It will be a 6 month programme run over 10 days in total and will take place at different sites across the Network area. The programme will be run by the local educators in each area, supported by the Network. Initially, spaces will be allocated based on the cot capacity of each unit, this will be reviewed and amended as necessary from September 2020.</li> </ul> <p>QIS is being reviewed with a second teleconference taking place with Health Education England next week. The aim is to reduce credits so that they are in line with national figures.</p> <p>BA has arranged two study days for nurses, 14 January 2020 in York and 4 March 2020 in Bradford, the latter still has spaces. There have also been discussions regarding the use of podcasts for education purposes. MAK will be in contact shortly regarding the packages and education dates.</p>	MAK
7.	<p><b>Information and Data</b></p> <ul style="list-style-type: none"> <li>▪ <b>Quality Dashboards – Local &amp; National/Y&amp;H Neonatal Dashboard/Y&amp;H Temperature Dashboard/Y&amp;H Feeding Dashboard</b> EP discussed the dashboards with the group. It was noted that with regard to the Y&amp;H dashboard there had been good progress with antenatal steroids. It was requested that feedback be given about what was useful or not regarding the dashboards as the network team did not want to be providing unnecessary data and are unsure whether all the data provided can be utilised. It was noted the temperature data is very useful. All were asked to feedback to EP</li> </ul>	All/EP

No.	Item	Action
	<p>which data they found useful and EP will then feedback to the Information Team.</p>	
8.	<p><b>Any other Business</b></p> <ul style="list-style-type: none"> <li> <p>▪ <b>22/40 babies</b> This was discussed at the Joint Forum and Neonatal Exec. All were asked to ensure that their maternity paediatric and neonatal colleagues were informed the threshold for NICU's to provide treatment has been decreased to 22/40 in line with the Gestation BAPM Framework for Practice on the Perinatal Management of Extreme Preterm Birth before 27 weeks of Gestation October 2019. All were asked to please have a discussion prior to delivery with neonatal maternity colleagues and parents.</p> </li> <li> <p>▪ <b>New BAPM documents</b> EP informed the group of two new BAPM documents, "Calculating Unit Cot numbers and Nurse Staffing Establishment and Determining Cot Capacity (12 November 2019)" and "Enhancing Shared Decision Making in Neonatal Care - A BAPM Framework for Practice (19 November 2019)". A request has been made to BAPM that they make us aware once documents have been published.</p> </li> <li> <p>▪ <b>NLS for Tier 1 Doctors</b> While undertaking recent Service Reviews all have been asked if they can share their process for NLS for Tier 1 doctors. It was noted that there are funding issues for Grimsby.</p> </li> <li> <p>▪ <b>GIRFT</b> GIRFT will be coming along to present their findings in February/March 2020, the date will be circulated once confirmed. GIRFT will meet with the Network in the morning and the afternoon session will be open to all. GIRFT will be visiting units in June 2020. Following the GIRFT survey in September 2019, the staffing data will be published in December 2020.</p> </li> <li> <p>▪ <b>Items for the Next Agenda</b></p> <ul style="list-style-type: none"> <li>• It was agreed that at the next meeting Nigel Brooke will discuss a recent case in Doncaster where a preterm baby had a difficult airway.</li> <li>• It was agreed that Rasheed Oba, Neonatal Lead, Scunthorpe will present the clinical topic at the next meeting.</li> </ul> </li> </ul>	<p><b>All</b></p> <p><b>All</b></p> <p><b>NB</b></p> <p><b>RO</b></p>
9.	<p><b>Dates and times of future meetings</b></p> <p><b>Clinical Forum – South</b></p> <ul style="list-style-type: none"> <li>▪ Thursday 19 March 2020, 9.30am – 12.30pm, Oak House, Rotherham, S66 1WU</li> <li>▪ Thursday 4 June 2020, 9.30am – 12.30pm, Oak House, Rotherham, S66 1WU</li> </ul> <p><b>Mortality Review Panel - South</b> (all meetings follow on from Clinical Forums 1.00 – 4.00pm)</p> <p><b>Joint Forum</b></p> <ul style="list-style-type: none"> <li>▪ Wednesday 13 May 2020, all day, Hatfeild Hall, Wakefield, WF3 4JP</li> </ul> <p><b>Executive Group Meetings</b></p> <ul style="list-style-type: none"> <li>▪ Thursday 5 March 2020, 1.30 – 4.00pm, Hatfeild Hall</li> <li>▪ Thursday 11 June 2020, 1.30 – 4.00pm, Hatfeild Hall</li> </ul>	<p><b>All</b></p>

No.	Item	Action
	<ul style="list-style-type: none"><li data-bbox="233 181 1034 215">▪ Thursday 3 September 2020, 1.30 – 4.00pm, Hatfeild Hall</li><li data-bbox="233 215 1034 248">▪ Thursday 3 December 2020, 1.30 – 4.00pm, Hatfeild Hall</li></ul>	

DRAFT