

Doncaster & Bassetlaw Process to share at Clinical Forum South

2 Year Development:

- Give parents letter prior to discharge advising them about the 2 year clinic. (See attached).
- Appointment made at time of discharge and sent out.
- Reminder about appointment sent nearer date of appointment.
- Data Co-ordinator checks on Camis to see if parents attend the appointment, if there is a DNA a further 2 appointments are sent out, 3rd attempt a letter is sent to Child's Health Visitor then the patient is discharged.
- Appointments that were not made by the Trust have been identified and if the children were still in the time period (18 to 30 months) an appointment is made.
- If a child has moved out of area, a letter is sent to the Health Visitor, asking them to forward us a copy of the 2 year assessment.



2 Year Letter to
Parents.pdf