



# YORKSHIRE & HUMBER NEONATAL SOUTH CLINICAL FORUM

**WEDNESDAY 17 OCTOBER 2018, 9.30AM – 1.00PM  
DON VALLEY HOUSE, SAVILE STREET, SHEFFIELD, S4 7UQ**

Present	Apologies
<ul style="list-style-type: none"> <li>• Aiwyne Foo, Consultant, Chesterfield</li> <li>• Alison Boldy, Lead Senior Sister, Doncaster &amp; Bassetlaw</li> <li>• Angela Whelton, Lead Nurse for Neonates, Barnsley</li> <li>• Ashley Jennings, Information Analyst, ODN</li> <li>• Beverly Lomas, Clinical Educator, Rotherham</li> <li>• Caroline Davies, Senior Sister, Bassetlaw</li> <li>• Catherine Smith, Education and Guideline Lead, ODN</li> <li>• Claire Howard, Matron, Jessop Wing</li> <li>• Elizabeth Pilling, Clinical Lead/Consultant, ODN/STH (<i>Chair</i>)</li> <li>• Emma Ellis, Neonatal Sister, Jessop Wing</li> <li>• Emma Sherwood, Neonatal Consultant, Jessop Wing</li> <li>• Emma Spicer, Lead Nurse, Grimsby</li> <li>• Jo Sudbury, Ward Manager NSU, Sheffield Children's Hospital</li> <li>• Karen Williams, Regional Co-ordinator, Bliss</li> <li>• Kate Bollington, Clinical Governance Lead, Rotherham</li> <li>• Kavi Aucharaz, Consultant Paediatrician, Barnsley</li> <li>• Keely Turner, Matron, Chesterfield</li> <li>• Lai Men Wong, Consultant, Doncaster &amp; Bassetlaw</li> <li>• Lisa Gorry, Project Lead, ODN</li> <li>• Louise Crabtree, Lead Nurse, ODN</li> <li>• Louise E Jordan, Embrace Consultant, Sheffield Children's</li> <li>• Pauline Adiotomre, Consultant, Grimsby</li> <li>• Rasheed Oba, Neonatal lead, Scunthorpe</li> <li>• Sarah Judd, Ward Sister, Scunthorpe</li> <li>• Shashi Vishwanath, Consultant Paediatrician/Neonatal Lead, Rotherham</li> <li>• Stephen Theofanous, Clerical Officer, ODN</li> </ul>	<ul style="list-style-type: none"> <li>• Caryl Skene, Neonatal Nurse Consultant, STH</li> <li>• Kathy Parke, Ward Manager, Rotherham</li> <li>• Nigel Brooke, Consultant, Doncaster &amp; Bassetlaw</li> <li>• Hazel Talbot, Education &amp; Guideline Lead, ODN</li> </ul>

(Minute-taker)		
No.	Item	Action
1.	<u>Welcome &amp; Introductions</u> <ul style="list-style-type: none"> <li>• ELP welcomed all attendees to the meeting and introductions were made around the table.</li> </ul>	
2.	<u>Minutes from the last meeting held Thursday 5 July 2018</u> <ul style="list-style-type: none"> <li>• Agreed as a true and accurate record.</li> </ul>	
3.	<u>Matters Arising</u> <ul style="list-style-type: none"> <li>• Transport incubators – HT had requested (at the previous EGM and Clinical Forum) for photographs of transport incubators to work out which ambulances are required. This concerns YAS - for Bassetlaw/Chesterfield have EMAS. Please forward your photographs and height measurements to HT if you have not done so already.</li> </ul>	All
4.	<u>Updates/Standing Items</u> <ul style="list-style-type: none"> <li>• CRG –There is no representative from Y&amp;H, but are represented by 2 neonatologists from the North West Network. A meeting took place last week on the neonatal transformation plan. A draft plan has been circulated. Chris Day and ELP met last week. The plan will be out in January with a 3-5 year implementation window. The focus will be on &lt;27 week babies being born in NICU - not NICU to NICU transfers. There needs to be a national tariff for intensive care, which currently ranges from £800-£4000 a day. They are also looking at outcomes and safety champions. Recommendations are in draft. During the meeting they also talked about the QST report for the North of England and compliance with the indicators. The North of England has more nurse staffing issues - nationally, nurse staffing is at 24%, but only 8% in the North. Our mortality rate is higher and we have bigger challenges. There are 41 serious concerns across the whole of the North, 15 in Y&amp;H. The outcome of all of this will be routine surveillance or management of the serious concerns via Specialised Commissioning. There will not be a Peer Review this year or next.</li> <li>• Parent Rep/Bliss Update - KW reported that there had been a recruitment drive for assessors and assessor training will take place 8 November 2018 in Manchester. A new parent representative (Chesterfield area) has come forward however training has been postponed due to low numbers and will likely take place next year. Upcoming FINE level 1 courses: <ul style="list-style-type: none"> <li>○ 26 &amp; 27/11/18 in Manchester (last few places remaining)</li> <li>○ 26 &amp; 27/02/19 in Birmingham</li> <li>○ 29 &amp; 30/04/19 in London</li> <li>○ There will be a 1 day course on 23/01/19 in Sheffield at a reduced price.</li> </ul> <p>There will also be a mental health study day on 12/11/18 in Manchester.</p> </li> <li>• Guidelines – CS explained emails re Pan Network Guidelines had been circulated and it would be helpful if the group could cascade these to their teams. We are currently creating guidelines in response to BAPM quality standards. The updating and review process will be more streamlined. They would benefit from input into how it all works in DGHs. They want everyone to feel engaged in the process and want a</li> </ul>	

guideline that supports the group and their teams. There are 2 pathways in the network and we should try and create guidelines to cover both. The closing date has passed but CS is happy for people to get involved so let her know if you want to join the group. BAPM had 32 guidelines that they thought Units should have. The review panel is to collate the guidelines available, not to write new guidelines. This will save time in the long run as the guidelines become centralised. The people involved in the PAN network are all from the North, so it is important that we have engagement from the South.

- Simulation days - LC updated the group on the outcome of recent simulation days. LC asked the group to be mindful of the responsibility of Nurses to monitor temperature control. Babies had been getting cold during the simulations. LC also asked the group to ensure that everyone knows where the difficult airway boxes are in their units.
- Education – CS advised that the surgical education day was a success. There were over 80 applicants for that day, which is more than they could accommodate. They are looking at running it again on 12/03/19 at SCH. Other education days have been scheduled:
  - One for 25/01/19 on term babies and how to facilitate end of life care in local units.
  - One on 11/06/19 on preterm babies.
  - An October 2019 date on counselling and talking to parents will take place (date tbc).
- Network PN - ELP reported that Leeds is forming a group for procurement but nothing is likely to happen by Christmas.
- Surge & Escalation / Repatriation  
LC asked the group to download and print off the new matrix for surge and escalation. If anyone is struggling with repatriation they should get in touch with LC. Tertiary centres are extremely busy. We are planning that when we have 4 tertiary centres that are closed we will start conference calls as per policy. LC asked that the group keep her informed if they have a baby to be repatriated by writing at the bottom of the repatriation forms. The group were reminded that if they have free cots you need to accept back transfers, not “save”. If faxing Embrace, please ring them to check it has been received. There have been some occasions where Embrace hadn't received faxes that were assumed to have gone through. ELP added that Embrace will eventually stop using faxes and move towards online forms instead.
- Infection control - LC advised that we don't have to be routinely isolating babies from within the network. The group was reminded to look at the infection control policy which has been passed through the Exec. This details what is acceptable and all network units, microbiologists and infection control teams were invited to take part in the writing of the guideline.
- Transitional Care – The benefits of virtual TC were discussed. ELP advised that there are BAPM transitional care guidelines in place for admission criteria/what will be paid as TC.
- Atain - Units to be aware to review all term admissions. The national threshold is 6% which will drop to 4% next year. 2 “south” units are currently at/above 6% so particularly need to focus on reviewing and trying to reduce this rate. A BAPM conference poster about reviewing babies with respiratory distress will be circulated with the minutes (this

Enc A,  
B & C

	<p>is not endorsed by the network and should not be treated as a guideline).</p> <ul style="list-style-type: none"> <li>• Exception Reporting <ul style="list-style-type: none"> <li>○ Group discussed outstanding cases on the 2017/2018 Exception Summary Tracker.</li> <li>○ Learning Points from discussions were: <ul style="list-style-type: none"> <li>▪ Units to ensure they discuss any off pathway babies with Tertiary Units.</li> <li>▪ If Nitric Oxide is initiated by Embrace, Units are not to record on BadgerNet.</li> </ul> </li> <li>○ LG to chase units for any outstanding responses and to email with any extra questions raised during the meeting.</li> <li>○ PA suggested that Units email LG with any exception cases as and when they happen instead of waiting for individual requests. <i>Post meeting note: This has now been agreed and all units may email LG prior to requests being sent if this is helpful.</i></li> </ul> </li> <li>• Parent involvement in care There will be a meeting on 11/12/18 for those involved in the group, with a focus on parent passport.</li> </ul>	LG
5.	<p><u>Information &amp; Data</u></p> <ul style="list-style-type: none"> <li>• Quality Dashboards – Local &amp; National <ul style="list-style-type: none"> <li>• This has been circulated. It revealed that we need to be better at keeping babies warm.</li> <li>• In the ‘2 year follow up’ category Rotherham has moved from red to green. They achieved this by improving their process plus ensuring those completed are entered on BadgerNet).</li> <li>• Breast feeding - Claire Blythe has a Leadership Fellow post and has commenced work on investigating breastfeeding rates.</li> <li>• Temperature - CS mentioned that it would be useful to hear if anyone has ideas on what we can do as a network. It was raised that it might be useful to display posters on the importance of warmth of the baby in wards to empower parents. Theatre and delivery room is the same recommended temperature. Minimum temperature is 26°C. If babies need to be covered they could be covered with sterile towels. <b>It was agreed that at the next Clinical Forum that the group could discuss temperature techniques.</b></li> <li>• ROP – Scunthorpe has had problems with access to ROP screening.</li> <li>• Magnesium – Chesterfield moved from amber to green. Bassetlaw and Scunthorpe are still red. PRECEPT has secured funding to continue implementing this.</li> <li>• ATAIN - Next year, Barnsley, Chesterfield and Doncaster will all be over the 4% national threshold.</li> </ul> </li> </ul>	
6.	<p><u>Clinical Presentation</u></p> <ul style="list-style-type: none"> <li>• Barnsley – given by KA.</li> </ul>	
7.	<p><u>Any other business</u></p> <ul style="list-style-type: none"> <li>• ROP laser Referral Pathway - ELP remarked that there are both local and system issues with the current pathway. We are currently reviewing the pathway and aiming for it to become pan-network with feedback from ophthalmologists – email HT or ELP with suggestions.</li> <li>• Mortality Review Panel Chair - It was announced that Dr Kirsteen Mackay has decided to step down as Chair of the Network Mortality</li> </ul>	All

	<p>Panel. We are therefore asking for a volunteer to take on this role. ELP advised that the role of Deputy is also available. Please email ELP with any expressions of interest.</p> <ul style="list-style-type: none"> <li>• Meetings for 2019 - Clinical Forum (South) and Neonatal ODN Annual Conference during Easter holidays in April 2019. These holidays are now spread out, therefore the group decided they will stick to the Annual Conference date that has been scheduled (25/04/19) but the Clinical Forum scheduled for the day before will change.</li> <li>• ELFIN trial –There has proven to be no effect on late sepsis using lactoferrin.</li> <li>• NICE early sepsis guideline for review - <a href="#">NICE guideline link on early onset sepsis</a>.</li> <li>• <a href="#">NICE guideline link on respiratory distress</a> (see link)</li> <li>• Forum attendees – It was discussed whether we should divide up into doctors and nurses. It was agreed that the multidisciplinary attendance that we currently have is valuable and should be maintained.</li> <li>• Forum business – It was discussed whether we should send out Clinical Forum business to everyone on the mailing lists. Again it was suggested that we continue as we have been – and the group can continue to cascade the info and bring anyone along.</li> <li>• New unit – AW reported that a new unit at Barnsley will be opening on 14/11/18. They will be looking at closing cots and transferring out so will not be accepting in during the 48hour transition. AW asked the group if they buzz parents both in and out and was advised that portable buzzers can be a convenient solution to this workforce problem.</li> <li>• Y&amp;H Neonatal ODN Parents &amp; Families NHS Network Website - LG informed the attendees that work would recommence on the website shortly and apologised for the delay.</li> <li>• Ambulances - CS relayed a message for HT – if you call for an ambulance ask for a 68 plate neonatal ambulance. HT has not yet done any work with EMAS on this.</li> <li>• The group noted that there is currently limited parent accommodation at NSU Sheffield Children’s Hospital.</li> <li>• Admission temperature - LC has been tasked with reviewing admission temperature so will be visiting everyone soon regarding this.</li> </ul>	
8.	<p><b>Dates and times of future meetings</b></p> <p>Clinical Forum - Joint</p> <ul style="list-style-type: none"> <li>• Wednesday 7 November 2018, 10 am – 4.30 pm, Hatfeild Hall - Email Muhammad Khan if you would like to attend (odn_education@sch.nhs.uk)</li> </ul> <p>Executive Group Meetings</p> <ul style="list-style-type: none"> <li>• Thursday 6 December 2018, 1.30 – 4 pm, Hatfeild Hall</li> <li>• Thursday 7 March 2019, 1.30 – 4 pm, Hatfeild Hall</li> <li>• Thursday 6 June 2019, 1.30 – 4 pm, Hatfeild Hall</li> <li>• Thursday 5 September 2019, 1.30 – 4 pm, Hatfeild Hall</li> <li>• Thursday 5 December 2019, 1.30 – 4 pm, Hatfeild Hall</li> </ul> <p>Clinical Forum - South</p> <ul style="list-style-type: none"> <li>• Thursday 31 January 2019, 9.30 am – 1.00 pm</li> </ul> <p>Mortality Review Panel - South (all meetings follow on from Clinical Forums)</p> <ul style="list-style-type: none"> <li>• Thursday 31 January 2019, 1.30 – 3.30 pm</li> </ul>	

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