

Yorkshire & Humber Neonatal ODN Clinical Forum (South)

Friday 12 April 2019, 9.30 am - 1.00 pm
Oak House, Moorhead Way, Bramley, Rotherham, S66 1YY

Present		Apologies
<ul style="list-style-type: none"> ● Aiwyne Foo, Consultant, Chesterfield ● Alison Clarke, Senior Sister Neonates, Doncaster ● Becky Musson, Consultant Neonatologist, SCH ● Claire Howard, Matron, Jessop Wing ● Denise Evans, Lead Nurse, ODN ● Hazel Talbot, Education & Guidance Lead, ODN ● Kathy Parke, Ward Manager, Rotherham ● Lai Men Wong, Consultant, Doncaster & Bassetlaw ● Elizabeth Pilling, (Chair) Lead/Consultant, ODN/STH ● Lisa Gorry, Project Lead, ODN ● Louise Crabtree, Lead Nurse, ODN ● Nigel Brooke, Consultant Paediatrician, Doncaster & Bassetlaw ● Pauline Adiotomre, Consultant, Grimsby ● Ross Cronin, ST8 Doctor, Rotherham ● Shashi Vishwanath, Consultant Paediatrician, Rotherham ● Tracey Cole, Network Co-ordinator, ODN 		<ul style="list-style-type: none"> ● Alison Boldy, Lead Senior Sister, Doncaster & Bassetlaw ● Angela Whelton, Lead Nurse for Neonates, Barnsley ● Caroline Davies, Senior Sister, Bassetlaw ● Cath Harrison, Neonatal Lead, Embrace ● Emma Ellis, Neonatal Sister, Jessop Wing ● Emma Sherwood, Consultant Neonatologist, Jessop Wing ● Helen Brown, Network Director, ODN ● Joanne Bexon, Information Officer, ODN ● Jo Sudbury, Ward Manager NSU, SCH ● Jo Whiston, Lead Nurse, Embrace ● Keely Turner, Matron, Chesterfield ● Lisa Parkin, Senior Sister, Jessop Wing ● Cath Smith, Consultant Neonatologist, Jessop Wing, Education and Guideline Lead
No.	Item	Action
1.	<p>Welcome & Introductions</p> <p>ELP welcomed all attendees to the meeting and introductions were made around the table.</p>	
2.	<p>Minutes from the last meeting held on Thursday 31 January 2019:</p> <p>Agreed as a true and accurate record.</p>	
3.	<p>Matters Arising</p> <ul style="list-style-type: none"> ● Genetics update –A presentation was given at the last meeting by Eamonn Sheridan regarding the changes to the Genetic Laboratory Service and how it will be managed from April 2019. From April, there will be 7 laboratories which will map to geographical areas. It was noted there will be a free additional nationally funded service for babies with a suspected single gene disorder who are inpatients on a NICU or PICU. It was reiterated that this will not replace the current ARAY services which will continue to be dealt with locally. There are still some queries around how this service will work in reality, such as how do Sheffield Geneticists fit in etc. ELP confirmed that she would be meeting with CD and discussing with the Sheffield geneticists in the near 	

	<ul style="list-style-type: none"> ○ Early care focusing on stabilisation. ○ PPHN. ○ Renal. ○ Term resuscitation. <p>Future Network Guidelines process</p> <p>At Executive Group we ratified the process for reviewing and signing off guidelines. Future guidelines to consider are palliative care transfers (following the Education meeting held in January), oxygen targeting and transfusion. As yet we are not starting these new guidelines. The Group were asked to familiarise themselves with the new guideline process document which would be circulated with the draft minutes.</p> <p>HT asked if members could respond to confirm they have seen guidelines, whether they have a comment or not. These guidelines will then be taken to Executive Group. HT informed the group that they are hoping to make the Transfusion guideline pan Network.</p>	<p>TJC</p> <p>All</p>
	<ul style="list-style-type: none"> ● Education <ul style="list-style-type: none"> ○ Annual Conference April 25th 2019 HT invited all to attend the forthcoming Network Annual conference. There are 15 posters and four will present their work. It was noted that some hospitals were not as well represented as others. It was noted that some delegates had experienced problems claiming back the cost of the Conference. It was agreed that Lisa Gory will ensure receipts for payment are made available. ○ Unity Day The Unity Day will take place on 13th June, Please can the group feedback on themes that nurses would like ODN lead education to focus on. ○ Surgical Training Days Two surgical training days have taken place, the first was very successful however the second received a large number of apologies last minute. ○ 11th June @ Hull There will be an education day focussing on Prematurity. ○ Consultant skill days Consultant skill days are currently being offered. This training can then be taken back to the department and cascaded via in house training. It was noted that there was currently some difficulty securing a date for Airedale and York. HT asked people to get in touch if such training is required. ○ Education Days It was confirmed that all Education Days are noted on the ODN website. ○ Staff Appointments There have been two Nurse Educator appointments, Marie-Ann Kelly who will commence in post on the 22 April, working 3 days a week and Bethany Andrew who will work 2 days per week. ○ Nurse Staffing DE is currently undertaking workforce reviews. The “Safe and 	<p>LG</p> <p>All nursing leads</p>

	<p>Sustainable Staffing” document requires that all Trusts undertake a project to ensure their staff are fit for purpose and they have a sustainable workforce. Once a year a report will be developed and sent to Commissioners. DE will continue to work with Lead Nurses and Matrons for the next 6 months and then this process will be adopted by Lead Nurses and Matrons. If there are vacant posts, this information needs to be compiled into a report and escalated to Board.</p> <p>It was highlighted that currently there are 3 units with serious issues in relation to maternity leave. Along with this there are also problems recruiting nurses. People are unable to afford nurse training.</p> <p>Historically, Associate Nurses are generically trained and then sent to whichever ward requires them. However, now that the bursary has gone departments want their own nurses.</p>	
	<ul style="list-style-type: none"> ● Induction and QIS Skill mix and low numbers of QIS in tertiary centres was recognised. <p>The recently appointed 2 new neonatal Educators will focus on induction and QIS course looking at potential changes in the way this education is delivered. QIS and Induction will be discussed at Unity day 13th June 2019 where we will have presentations from the four NICU’s and from the North West education team. We are encouraging Lead Nurses and Educators from the units to attend.</p>	LC
	<ul style="list-style-type: none"> ● Exception reporting A proposal to change the process for exception reporting was circulated with the agenda. At the last meeting Embrace informed the group that they would find it helpful to know about exceptions, to know whether tertiary consultants have been involved etc. HT reaffirmed how helpful it would be to have this information available, to discuss in Forum meetings and also to streamline the process. The proposal was agreed. <p>It was confirmed that <27 week reporting will be taken on by Maternity shortly. It was noted that out of the 8 tertiary centres, 3 were located within the north of the network therefore their percentage should be higher than the south.</p> <p>In 80% of cases from the south, no IUT attempt was made and the position is getting worse. The problem still remains that staff are not referring to Embrace.</p> <p>Discussion took place as to whether a different cut off point for IUTs was needed e.g. should infants at 27/40 for IUT or exutero transfer be considered to go to NICU rather than another LNU to minimise the risk of multiple transfers? As ODN, we need to set general criteria for cut off. To discuss at Network Core Team meeting and Exec and also review the data of these babies to see how often multiple transfers occur.</p> <p>There was some discussion about off pathway transfers from out of the Network. HT asked that if anyone receives a call from the CENTRE transport team for transfer, please inform Embrace.</p>	CB, ELP
	<p>The Forum split into four groups to discuss four exception cases:</p> <ul style="list-style-type: none"> ● HT case – It was felt that further details were needed about this baby. Information such as was the baby’s drain ready to come out, ventilation 	

	<p>It was suggested that we approach the Maternity Forum with the idea of midwives administering IV antibiotics.</p> <p>It was agreed that Angela Whelton be invited to the next Clinical Forum to present on what Barnsley Hospital did with regard to postnatal IV antibiotics.</p>	ELP
7.	<p>Any other Business</p> <ul style="list-style-type: none"> ● Bliss changes Karen Williams has been made redundant and there are no plans at present to replace the post. ● GIRFT The ODN had circulated an email from Eleri Adams which asked for suggestions of data items from the Network in order to look at quality. The ODN office will forward on behalf of the Network. ELP asked that any suggestions be emailed to her as soon as possible. ● Clinical Presentations ELP suggested that the group reactivate this item. It was confirmed that Doncaster will present a case at the next meeting in June. ● October meeting of the Neonatal Clinical Forum South The date for October is yet to be confirmed. ELP asked if the group were content to wait a few more weeks until she receives her clinical rota, after which a date can be confirmed. The group agreed. ● Transitional care LC and CB are currently developing an algorithm for TC to give more clarity to which baby fits TC, the environment, and how that fits against the HRG's. ● Parent passport HT asked on behalf of Cath Smith how many units are using the parent passport in particular with NGT feeding. LC has recently sent an email around and asked units at where they are with developing their parent passports. Most units will accept when parents transfer to another unit and have completed the training as long as the paperwork to confirm comes with them. The units themselves are at various stages some still going through local clinical governance others have packages up and running. ● Lead nurse It was noted that this would potentially be DE's final CF meeting due to her reduction in hours. 	<p><i>All</i></p> <p><i>Nigel Brooke/ DRI team</i></p>
8.	<p>Dates and times of future meetings</p> <p>Y&H Neonatal ODN Annual Conference</p> <ul style="list-style-type: none"> ● Thursday 25 April 2019, 9.00 am – 4.30 pm, Wetherby Racecourse, Wetherby <p>Maternity and Neonatal Forum</p> <ul style="list-style-type: none"> ● Thursday 9 May 2019, 9.00am – 1.00pm, Hatfield Hall <p>Embrace Past, Present and Future</p> <ul style="list-style-type: none"> ● Monday 20 May, 10.00am – 4.00pm, Hatfield Hall 	All

Executive Group Meetings

- Thursday 6 June 2019, 1.30 – 4.00 pm, Hatfeild Hall
- Thursday 5 September 2019, 1.30 – 4.00 pm, Hatfeild Hall
- Thursday 5 December 2019, 1.30 – 4.00 pm, Hatfeild Hall

Clinical Forum

- Thursday 27 June 2019, 9.30am – 1.00 pm, Don Valley House, Sheffield
- October 2019 – date to be confirmed pending receipt of ELP's clinical rota.

Mortality Review Panel - South (*all meetings follow on from Clinical Forums*)