



# YORKSHIRE & HUMBER NEONATAL NORTH CLINICAL FORUM - COMBINED

**TUESDAY 10 JULY 2018, 11AM – 1.00PM  
HATFEILD HALL, WAKEFIELD, WF3 4JP**

<b>Attendance</b>		<b>Apologies</b>
<ul style="list-style-type: none"> <li>• Carol Hudson, ANNP, Bradford</li> <li>• Charlotte Bradford, Information Manager, ODN</li> <li>• Chris Day, Clinical Lead, ODN</li> <li>• David Gibson, Consultant Paediatrician, Mid Yorks</li> <li>• Denise Evans, Lead Nurse, ODN (Chair)</li> <li>• Eilean Crosbie, Consultant, Calderdale</li> <li>• Fiona Metcalfe, Lead Nurse, Neonatal Surgery, Leeds</li> <li>• Gwynn Bissell, Nurse Education, Leeds</li> <li>• Heather Stewart, Lead Nurse, Harrogate</li> <li>• Holly Eve, Senior Sister Clinical Educator, Bradford</li> <li>• Joanne Preece, Consultant Neonatologist</li> <li>• Karen Williams, Senior Healthcare Engagement Officer, Bliss North</li> <li>• Kate Lamming, Lead Nurse, Hull</li> <li>• Kelly Young, Matron, Bradford</li> <li>• Lisa Gorry, Network Co-Ordinator, ODN (Minute Taker)</li> <li>• Louise Armitage, Senior Sister, Bradford</li> <li>• Louise Crabtree, Lead Nurse, ODN</li> <li>• Matthew Babirecki, Consultant Paediatrician, Airedale</li> <li>• Sam Oddie, Consultant Neonatologist, Bradford</li> <li>• Sam Plets, Lead Midwife T.C, Leeds</li> <li>• Sarah Szpara, Lead Nurse, Airedale</li> <li>• Sue Peak, Lead Nurse, Leeds (St James')</li> </ul>		<ul style="list-style-type: none"> <li>• Anne Harrop, Lead Nurse, Leeds</li> <li>• Debbie Woodward, Lead Nurse Outreach, Leeds</li> <li>• Hazel Talbot, Education &amp; Guideline Lead, ODN</li> <li>• Katherine Dewhurst, Senior Project Nurse, Leeds</li> <li>• Louise Smith, Lead Nurse, Mid Yorks</li> <li>• Sharon English, Lead Clinician, Leeds</li> <li>• Siobhan Conlin, Matron, Leeds</li> <li>• Sobia Bilal, Consultant, Harrogate</li> <li>• Sunita Seal, Consultant Neonatologist, Bradford</li> <li>• Victoria Smith, Lead Nurse, York</li> </ul>
<b>No.</b>	<b>Item</b>	<b>Action</b>
1.	<b>Minutes of the previous meeting held 17 April 2018</b> <ul style="list-style-type: none"> <li>• Agreed as a true and accurate record</li> </ul>	
2.	<b>Matters Arising</b>	

	<ul style="list-style-type: none"> <li>• There were none.</li> </ul>	
3.	<p><b>New Chair Person</b></p> <ul style="list-style-type: none"> <li>• DE advised that she has now chaired the group for a number of years. DE will ask for expressions of interest when circulating the minutes of the meeting.</li> </ul>	<i>DE</i>
4.	<p><b>Updates</b></p> <ul style="list-style-type: none"> <li>• CRG – No further updates at present. DE felt it was important that the Y&amp;H Neonatal ODN have representation on the CRG Panel.</li> <li>• Guidelines - Efforts continue to work on Pan Network Guidelines. CD asked how convergent the practice of tube feeding is across the network? Remaining flexible re syringe sizes.</li> <li>• Education <ul style="list-style-type: none"> <li>- Pre-Term Education Day - LCr advised that there were concerns raised by the Education Team with the lack of basic knowledge, co-ordination and awareness of attendees regarding of temperature regulation.</li> <li>- Surgical Education Day, Pinderfields – 8 October 2018. FM will attend and briefly identify expectations of units. Will look at stabilisation of surgical baby at a local unit which has been unexpectedly delivered. DE will revisit regional induction package after this meeting which will help facilitate the nurse passport.</li> </ul> </li> <li>• Embrace Time Critical course as was recently held and this will be rolled out to other units.</li> <li>• Bliss <ul style="list-style-type: none"> <li>- A number of staff changes are taking place</li> <li>- Baby Charter – Pre assessments at Barnsley and Sheffield have taken place. KW will conduct a workshop following today’s meeting. KW is happy to give 1:1 advice if needed.</li> <li>- The Impact Study Report has been finalised and feedback was overall positive. The report did highlight some areas where support is required. Once ODN feedback has been received the report will be circulated to the wider audience.</li> <li>- KW appealed for “Volunteer Assessors” to assess units as there are currently non from the Y&amp;H region. The volunteers would need to attend a 1 day course. Deadline to apply is this Sunday. KW to circulate link via LCr.</li> </ul> </li> <li>• Parent Rep - KW and LCr recently met to discuss the under utilisation of the parent representatives. There are similar problems in the Cumbria/Lancashire area, both networks have similar geography. KW is looking at holding an event to encourage interest. If units have any interested parents please put them forward.</li> <li>• FINE training will take place in Manchester 26 and 27 November 2018.</li> <li>• Parent App – The contract/licence has now expired and statistics have shown that usage/downloads are very low. This was discussed at the EGM and was agreed to be discussed further at the Clinical Forums. It is proposed that an NHS Networks site is set up, aimed at Parents only. All attendees were in agreement with the proposal. Parent Representatives will be asked for their input.</li> </ul>	

6.	<p><b>Information &amp; Data</b> <u>Exception Reporting</u></p> <ul style="list-style-type: none"> <li>• The network still faces challenges due to very low gestation babies being born outside of the correct units. Sarah Whinfield from the Maternity Network would like to take ownership of this part of the process – and this will migrate to Maternity, although may still require input from Neonates.</li> <li>• Individual cases discussed.</li> <li>• Shared Learning points will distributed to both North and South and placed on NHS Networks.</li> <li>• It was discussed how to record discussions with Tertiary Centres – it is planned for a text box to be added to BadgerNet. Embrace already fill out an advice proforma and the calls are recorded. CB has discussed options with the Analyst Group. SO felt a shared clinical record is required and less of an analytical record. SO suggested using the refer function within BadgerNet which allows colleagues to refer patient and enables information to be shared. CB will discuss with Clevermed.</li> <li>• The Quality Dashboard has not been produced as yet.</li> </ul>	<p><b>CD/CB /LG</b></p> <p><b>CB</b></p>
7.	<p><b>Transformation Work Timeline</b></p> <ul style="list-style-type: none"> <li>• Models of Care Group will be looking at staffing 2 x Senior NNA Nurses also sit on this group.</li> <li>• Draft document to be issued at next CRG meeting. Document to be completed by September?</li> </ul>	
8.	<p><b>Discussion Topics</b></p> <ul style="list-style-type: none"> <li>• Sharing latent risks – there has been an increase in Syphilis in the region.</li> <li>• Internal Escalation – The SOP is on NHS Networks and has been circulated to the network, the closing date for comments was 27 June 2018. Further comments have been received. The Leeds escalation flowchart has been added as an appendix for guidance only. The group was reminded that any problems regarding repatriation should be discussed with the ODN Lead Nurses or Clinical Leads.</li> <li>• Magnesium Sulphate – Mid Yorks reported increased use. SO advised that Y&amp;H region had huge improvements to make and that national quality improvement work would commence shortly.</li> </ul>	
9.	<p><b>Clinical Issues</b></p> <ul style="list-style-type: none"> <li>• NG Tubes – JP asked the group whether Vygon or Nfit were used on units? All units use Nfit. Only North West use Vygon. Currently if Hull transfer a baby with Vygon another unit will have to change tubes. Jo Preece to contact Gill Lazenby (Lead Nutritional Team, Leeds) for advice.</li> <li>• Atain - DE reminded all that it is imperative that information regarding babies meeting HRG 3 on postnatal wards is recorded on BadgerNet. There are instances were units are recording TC as being provided but this has not been the case – these babies do not meet HRG 3 criteria therefore will not receive TC payment (HRG4) if mother present. All Trusts are approaching this differently.</li> </ul>	<p><b>JP</b></p> <p><b>All</b></p>

9.	<b>Mortality Review</b> <ul style="list-style-type: none"><li>• This followed on from today's meeting.</li></ul>	
10.	<b>Next Meeting Combined Meeting</b> <ul style="list-style-type: none"><li>• 9 October 2018, Hatfield Hall, Wakefield, WF3 4JP, 11-1pm</li></ul>	<b><i>All</i></b>