

**Title:** Parent Representative  
**Hours:** Attendance at quarterly Network/unit meetings  
**Supported by:** Neonatal Network  
**Salary:** Reimbursement of expenses paid by the Network

**Main purpose of the role:**

The role of a parent representative is to represent the views and experiences of parents and families whose babies have been cared for in a neonatal unit. Parent representatives play a vital role in driving forward improvements and changes in neonatal care that provide the best quality service for the baby.

**Key responsibilities:**

- Ensure parent voice is heard at network level.
- Represent the views and experiences of parents and babies to inform changes within the neonatal service.
- Encourage the network/unit to regularly review parent and family experiences of neonatal services.
- Ensure the network seeks the views and experiences of all parents and families who have used a neonatal service.
- Maintain confidentiality.

**Skills and abilities:**

- Ability to represent the views of other parents who have had a neonatal journey.
- Confident written and verbal communication skills and ability to present to a variety of audiences.
- Ability to work closely with other parent reps within the network.

**Experience:**

- Personal experience of a neonatal journey (within the last five years)

**Other requirements:**

- Attendance at network/unit meetings (often held during the day and at different locations across the network area).
- Commitment to the role for a minimum of one year.
- No ongoing disputes or unresolved complaints within the network/unit you are working with.

**Next steps:**

If you are interested in this role contact us on [Louise.Crabtree1@nhs.net](mailto:Louise.Crabtree1@nhs.net) and we will be in touch shortly.