

## Re: TUG Agenda for 31-07-19

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To:Wmneonatalodn (UNIVERSITY HOSPITALS OF NORTH MIDLANDS NHS TRUST) <nos-tr.wmneonatalodn@nhs.net>;  
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FOUNDATION TRUST) <amrit.dhillon2@nhs.net>; RUTHERFORD, Catherine (BIRMINGHAM WOMEN'S AND CHILDREN'S  
NHS FOUNDATION TRUST) <catherine.rutherford1@nhs.net>;

Dear All

Agenda items:

### 1. Arrangement for referral of low dependency repats

From 1st september we will only be accepting low dependency repats with 24 hours notice  
This is to try and manage the predictable;unpredictable workload over winter. These requests  
should only be referred in between 8:30-4 (change from 6pm)

I'm hoping that we will have an online form to be filled in for low dependency asap- Dom is working  
with comms to get this generated (form will have limits so you can't refer a ITU baby on the form).  
When this is available it will need to be emailed into a generic nhs email address and before 4pm and  
the outgoing NTS consultant will then make a plan of transfer for the next day. There will be an out of  
office email set up on the account outside these times. Obviously this will depend on having a low  
dependency team the following day!

Until this happens the calls will need to continue via the admin team

### 2. Uplift requests - still not consistently being made by tier 2

### 3. Badgers not ready at time of referral for repats

### 4. Repats still being requested outside normal working hours

However, it is better and please give my thanks to all those who are adhering to the 'dos and dont's of  
transfer'

Ax

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