

Transfer User Group Meeting

Agenda for Wednesday 31st July 2019 at 2 pm in

Room 2 Stafford PGMC, County Hospital, Weston Road, Stafford, ST16 3SA.

Chair: Lee Abbott

Present:

Apologies:

Sarah Noble – Warwick Hospital
 Amy Walker – Heart of England
 Maria Francis – WM Neonatal ODN
 Tina Newton – BWCH
 Vish Rasiah – BWCH
 Richard Heaver – RWH
 Emma Bull – BWCH
 Elaine Evans – WVT
 Rayasandra Gineesh – Walsall
 Tamsin Lane – Walsall
 Sarah Tranter – WM Neonatal ODN

Imogen Storey – Heart of England
 Pinki Surana – Heart of England
 Jo Banks – Telford
 Viv Wekemann – Worcester
 Harsha Gowda – Heart of England
 Alex Philpott – NTS
 Yvonne Heward – BWCH
 Claire Murray – BWCH
 Debbie Tomkins – BWCH
 Allen Bradley – Walsall

Item	Discussion	Actions	Owner
1. Apologies			All
2. Minutes of the Meeting Held on the 26 th March 2019 - <i>Attached</i>			All
3. Matters Arising			All
4. Cot Locator Tool			CR
5. Badger App			LA
6. Do/Don't Poster – <i>Attached Repats Update</i>			CR
7. Out of Hours Calls			CR
8. Copying of Transfer Notes			CR
9. Repatriations			CR
10. Terms of Reference and Membership			LC
11. Data			CR
12. Equipment Update			CR
13. Any Other Business			All
14. Date and Time of Next Meeting			All