Staffordshire, Shropshire & Black Country
Newborn and Maternity Network

NHS

QIPP Group Meeting	
Wednesday 26th February 2014 at 10am	
Dudley Education Centre, Russell's Hall Hospital	
Minutes	

1.	**Apologies:** Alison Moore, Audit Lead, SSBCNN Babu Kumararatne, Lead Clinician, SSBCNN Melanie Sutcliffe, Clinical Effectiveness Lead, SSBCNN Claire Cockburn, ANNP, DGH Joanne Cookson, Practice Educator, SSBCNN Kate Palmer, Consultant Neonatologist, UHNS Anna Griffin, ANNP, RWH Maria Francis, Unit Manager, Walsall
	Present: Ruth Moore, Network Manager/Lead Nurse, SSBCNN Sanjeev Deshpande, Consultant Neonatologist, SaTH (Chair) Tilly Pillay, Consultant Neonatologist, RWH & DGH Subramanian Mahadevan, Consultant, DGH Maggie Doodson, ANNP, RWH **NB: The meeting was not quorate, below are the minutes of the discussion at the meeting**
2.	**Minutes of the 23rd September 2013 Meeting** Agreed
3.	**Matters Arising;** **NeoNEWS Audit-** Maggie Doodson will be undertaking the data collection, Matt Nash WM national grid trainee will also continue to be involved. Tilly Pillay is the network lead for this evaluation project. *SD to liaise with AM regarding the requirements for MD to access case notes at SaTH for this audit and inform TP asap.* The project will run for 6/12 from 1 April. Nationally there is a BAPM working party which TP sits on. The national group have set up a process almost the same as SSBCNMN, SpO2 has been changed to Colour (as not everywhere is doing SpO2 monitoring) and Jaundice during first 24 h has been added. This is being piloted in 3 units not currently doing NeoNEWS. TP anticipates BAPM guidance will be rolled out nationally later this year. There will still be flexibility in how individual units implement this. **SIG for NEC-** TP reported 2 meetings have been held. The focus appears to have changed and is now conference based, therefore not as useful as anticipated. The group suggested a network wide initiative is required to address NEC and discussed holding a consensus event to debate the variety of approaches to reduce incidence of NEC. *SD to contact SWMNN to suggest holding a joint event.* **Palliative care –** National Practical Guidance Document was launched in Feb. A copy is being sent to each NNU in the UK and is available from the RCPCH website. Di Rogers from SaTH attended on behalf of the network. *This item can now be removed from the QIPP agenda - SC*
4.	**Network wide evaluation funding** RM received no further bids for the funding except the NeoNEWS evaluation project which will receive £8,000 to fund the data collection.

5.	**Network Clinical Effectiveness Lead Update** Antenatal steroids –Action from Sept meeting *MS to write a proposal to discuss with Maternity Network group to monitor recording of antenatal steroid use on a monthly basis.* Catheter related infections –Action from Sept meeting *MS to draft a brief proposal for all the units in the network to follow based on process followed at New Cross* MS not present*, RM to request an update from MS* **NNAP 2012 report** - MS provided **a** report on how the network and individual units in SSBC are doing compared to the national picture which was reviewed by the group. *RM to feedback suggested rewording required to MS*. The group suggested a need for a standard network process of action when units that fall below the standard are identified. *RM to discuss with MS and BK* **Activity and workload data** The group reviewed the data and suggested that a comparison with previous 3 years is required to understand variations. This comparison data will be of most use for presentation at the quarterly QIPP and board meetings. *RM to discuss with MS* Performance benchmark data The group reviewed the NNAP SSBNMN performance and suggested that increasing feeding with breast milk/ breastfeeding as a priority quality improvement project for the network in the forthcoming year.
6.	**Terms of Reference and Objectives** No suggested changes to T o R *RM to draft the review of 2013/14 objectives and suggested 2014/15 objectives to circulate to the group for comments*
7.	**Audit Lead & Perinatal Projects Update** Audit of term admissions – The group suggested the Midlands and East Admission Criteria should be used to benchmark each unit against. SD suggested that it would be useful if these admission criteria were incorporated in a drop down list of reasons for admission in the badger system – *RM to request this on behalf of Midlands and East newborn networks.* TP identified that a 5th year medical student at BWH had reviewed all term admissions and presented two audits on expected and unexpected term admissions at the recent quad network conference in Birmingham. *RM to circulate the details to AM.* Annual Audit Competition – this will take place on 9th September following the network board and AGM. Further details to follow*. All audit leads to encourage submissions from each unit in the network.*
8.	**Current Research Update** **Keele Research studies –** Comparison of Mandated and voluntary networks – The data collection is due to commence shortly following a delay in January. *RM to seek further information from the research supervisor as to the reason for the delay and how this has been resolved.* Aluminium burden in formula vs breastmilk fed babies - SM has volunteered as the clinical lead and will provide the QIPP group with updates as necessary. SM fed back that the study is going to take place in only one centre now – DGH
9.	**Mortality Review Sub Group** Neonatal ODNs and WM SCN met in Nov to discuss a standard process and discussed how network reviews of neonatal deaths could feed into the child death panels. The WM SCN Quality improvement leads (QILs) are undertaking a review of the various child death panels in the WM, the ODNs are awaiting

	feedback on this.
	Annual Joint Perinatal Mortality and Morbidity Education Event Friday 17th October 2014. SWMNN will be hosting the vent this year. ***Please not the date and wait for further details and requests for case presentations.***
	The shared learning points for the previous two mortality review meetings have been circulated to the QIPP group. Members are asked to cascade the learning to colleagues in their units.
	The mortality review group would like to observe the mortality review process in each unit over the next 12 – 18 months in order to understand the processes used and to identify areas of good practice in mortality review processes to make recommendations of these to the network. SD suggested that the mortality group will need to seek permission from each Trust to do this and identify how the group would deal with any concerns raised from undertaking these observations. ***RM to discuss with BK***
10.	**SUI's including NTS Incidents** Update required on the action from Sept 2013 - ***AM to contact Barbara Kuypers for the WM definition of SUI's to circulate to the QIPP group*** RM collating SUI data received from each unit and will circulate the shared learning points when complete.
11.	**Care Pathway Exception Reports** RM is collating information from each unit and will circulate when complete. There appears to be a decrease in the number of IUT exceptions to care pathways in 2013/4 compared to the two previous years.
12.	**Standards Assessment Peer Review Proposal Update** This is being developed in conjunction with the other newborn networks in the Midlands. SWMNN is coming on board and will be using the web based standards assessment tool which is being updated in order to be able to add additional networks. The WM SCN has provided the funding for this update.
13.	**Any other Business** **Invitation to join CHAIN –** this was circulated with the papers for the meeting, and is more applicable to individuals rather than units/network. **Parent Survey** – A further Picker survey will be running again in 2014. Some funding from NHS England has brought down the costs, if 80 or more units participate this will be £1,800 per units rather than £2,500. RM has asked each unit in the SSBCNMN to participate, it is hoped that all units will take part so that comparison with the results from the first Picker survey can be made. TP suggested using and taking forward the draft network escalation plan as a network wide QI programme, it needs further refinement in order to make it workable in each type of NNU in the network with the necessary interventions identified. TP keen to take this forward and link it with the work on implementing the single number to identify cot/bed and arrange transfer. ***RM to email TP information about the single number stakeholder event on 1 May*** TP also suggested there is a need for a network wide neonatal ethics group. SD identified something along these lines was set up with BWH staff – ***SD to make enquiries on the status of this group and feedback to the next meeting.***

14.	**Date and Time of Next Meetings:**
	To be arranged with Alison Moore.

ACTION LOG – For the QIPP Group Meeting held on Wednesday 26th Feb 2014

Decision / Action	Owner	Timescale
SD to liaise with AM regarding the requirements for MD to access case notes at SaTH for the NeoNEWS audit and inform TP asap	Sanjeev Deshpande	February 2014
SD to contact SWMNN to discuss holding a joint consensus event to debate the variety of approaches to reduce incidence of NEC.	Sanjeev Deshpande	March 2014
Palliative care can now be removed from the QIPP agenda	Sarah Carnwell	Next meeting
MS to write a proposal to discuss with Maternity Network group to monitor recording of antenatal steroid use on a monthly basis.	Mel Sutcliffe	Next Maternity Network Group meeting
Action from Sept meeting MS to draft a brief proposal on catheter related infections for all the units in the network to follow based on the process followed at New Cross	Mel Sutcliffe	Next QIPP Group meeting
RM to request an update from MS	Ruth Moore	March 2014
RM to feedback suggested rewording of NNAP 2012 Report required to MS.		
RM to discuss with MS and BK a standard network process of action when units are identified as having fallen below standard in the NNAP 2012 Report.	Ruth Moore	April 2014
RM to discuss with MS undertaking a comparison with the previous 3 years activity and workload data for presentation at the quarterly QIPP and board meetings.	Ruth Moore	April 2014
RM to draft the review of 2013/14 objectives and suggested 2014/15 objectives to circulate to the group for comments.	Ruth Moore	March 2014
RM to request on behalf of Midlands and East Newborn Networks a drop down list of admission criteria be incorporated into the badger system.	Ruth Moore	March 2014
RM to circulate the details of a review of all term admissions at BWH presented at the quad network conference to AM.	Ruth Moore	April 2014
All audit leads to encourage submissions to the Annual Audit Competition from each unit in the network.	All unit leads	April 2014
RM to seek further information from the research supervisor as to the reason for the delay in the Keele Research Study of Networks and how this has been resolved.	Ruth Moore	April 2014
Please note the date of the Annual Joint Perinatal Mortality and Morbidity Education Event on the 17th October 2014 further details and requests for case presentations will be circulated shortly.	All	April 2014
RM to discuss with BK he mortality review group seeking permission from each Trust to observe the mortality review process over the next 12 – 18 months in order to understand the processes used and to identify areas of good practice in mortality review processes to make recommendations of these to the network.	Ruth Moore	March 2014
AM to contact Barbara Kuypers for the WM definition of SUI's to circulate to the QIPP group.	Alison Moore	March 2014
RM to email TP information about the single number stakeholder	Ruth Moore	February 2014

event on 1 May		
TP also suggested there is a need for a network wide neonatal ethics group. SD identified something along these lines was set up with BWH staff – SD to make enquiries on the status of this group and feedback to the next meeting.	Sanjeev Deshpande	March 2014