

Parent Representative Group Meeting

Monday 13 July 2015  
Teleconference

Notes

|   |  | Actions             |
|---|--|---------------------|
| 1 | <p><b>Present:</b><br/>Sarah Carnwell, Administrator SSBCNMN (Chair)<br/>Ruth Moore, Manager/Lead Nurse SSBCNMN<br/>Julia Dando, Health Visitor</p> <p><b>Apologies:</b><br/>Sarah Finnigan, Group Secretary and Befriender, Birmingham Sands<br/>Andrea Read, West Midlands SCN and Senate<br/>Claire Powers, New Cross Parent Representative<br/>Julie Ebrey, Parent Representative<br/>Julie Marks, Nurse Manager, Russell's Hall Hospital, Dudley<br/>Lynsey Clarke, Practice Educator, SSBCNMN<br/>Natalie Taylor, Parent Representative</p>  |                     |
| 2 | <p><b>Minutes of the 19 January and the 20 April 2015</b><br/>All agreed.</p>  |                     |
| 3 | <p><b>Picker Survey Update and Cross Network Themes</b><br/>RM has met with each of the units in the Network with the parent representatives to produce an action plan to address any issues arising from the Picker Survey or the Parent Passport Survey. The action plans will be reviewed in the New Year.</p> <p><b>SC to produce a report for the Board with the cross Network themes.</b><br/>One of the cross Network themes was information for parents which will be addressed through the parent app. The network will also be undertaking an evaluation of the parent passport.<br/>Unfortunately in 2 out of the 3 units sampled some of the responses came from the postnatal ward therefore this has resulted in some of the results not being accurate for example did a member of NNU staff speak to you prior to the birth of your child, this would not be appropriate for postnatal babies.<br/>Telford have therefore decided to repeat the survey themselves with the questions that got a poor response or were not appropriate to ask postnatal babies parents, to identify if there are any differences. <b>RM to share questionnaire with other units in the Network.</b></p> | <p>SC</p> <p>RM</p> |
| 4 | <p><b>Guidelines Group Opportunity</b><br/>JE has chosen some guidelines that she feels able to comment on. <b>If any other parents would like to comment on any of the guidelines please can they left SC know as soon as possible.</b></p>   | Parents             |
| 5 | <p><b>BLISS Champions and Family Friendly Accreditation Scheme Update</b><br/><b>SC to ask Alia for an update for circulation to the Group.</b></p>  | SC                  |
| 6 | <p><b>Telford Support Group Update</b><br/><b>SC to ask Sam for an update for circulation to the Group.</b></p>  | SC                  |
| 7 | <p><b>Any Other Business</b><br/><u>Health Visitor Training</u><br/>JD gave an update, the Health Visitor training is being rolled out across</p>  | SC                  |

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|          | Stafford and Stone over two dates in September. <b>SC to ask Sarah Fullwood how the training is being taken forward in Wolverhampton.</b> |  |
| <b>8</b> | <b>Date and Time of Next Meeting</b><br>Thursday 1 <sup>st</sup> October 2015 at 10 am via teleconference.                                |  |