

PPI Group Meeting	
Monday 10 <sup>th</sup> November 2014 at 12 pm	
Teleconference	
Draft Notes	
1.	<p><b>Apologies:</b> Kate Branchett Rose Ciavucco Sarah Finnigan Sarah Fullwood</p>
	<p><b>Present:</b> Alia Hussain, West Midlands Volunteers Co-ordinator, BLISS Julie Ebrey, Parent Representative Lynsey Clarke, Practice Educator – SSBCNMN Samantha Davis, Nurse Manager – Telford NNU Sarah Carnwell, Administrator – SSBCNMN</p>
2.	<p><b>Minutes of the 6 October 2014</b> Agreed</p>
3.	<p><b>Matters Arising;</b> No matters arising.</p>
4.	<p><b>Final Terms of Reference and Objectives for 2014/15</b> All agreed.</p>
5.	<p><b>Telford Helping Hands Support Group</b> Julie gave a brief outline as how the Helping Hands Support Groups came about as a source of support for parents following discharge from the NNU. Telford is the only unit without a parent support group in the Network. Sam felt that following the move to the new unit that this was a good time to start something. <b>SC to put Sam in touch with Rose</b>, for her to introduce to the two outreach nurses. A Health Visitor Liaison comes on to the unit quite regularly who could also be involved in the Group. <b>SC to forward to Sam the Helping Hands Group information.</b> SC confirmed the hospitals in the Network: Walsall Dudley Wolverhampton Telford (recently moved from Shrewsbury) University Hospital of North Midlands Stafford which is integrating with the above hospital. <u>BLISS Volunteers</u> Got a couple of people from UHNM that are interested in volunteering. <b>Alia will ask for New Cross volunteers to support parents at Telford and will contact Sam to see if any parents on the unit would be interested in becoming BLISS volunteers.</b></p>
6.	<p><b>Health Visitor Training</b> Lynsey agreed that this is something that the Education and Workforce Group has been looking at and is happy to take forward as part of their remit. <b>SC to give Julia Dando's and Rose's contact details to Lynsey in order for her to take this forward.</b></p>

<b>7.</b>	<b>Picker Survey</b> Aliah has advertised this on her facebook page, however there have been no volunteers come forward to get involved. <b>Aliah to put on the BLISS national website.</b> Sarah explained that it was the hope to have one parent for each unit that had received their care on that unit and would be interested in helping that unit improve the facilities for parents. <b>The results of the survey will be available March/April next year therefore it was agreed that a meeting of the parents before this would be helpful for them to understand what the results mean. SC to ask the Helping Hands Groups to advertise for a parent who may be interested in taking forward on their unit.</b>
<b>8.</b>	<b>Any other Business</b> There was no other business.
<b>9.</b>	<b>Date and Time of Next Meeting</b> The next meeting will be held on Monday 8 December at 9:30 am via teleconference.