

Guidelines Group Objectives 2013/15 Draft Review of Progress April 2014

Objective 1: To develop parent information to support network guidelines

Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review April 2014
	Review BLISS Parent Information leaflets and include a link to appropriate leaflets in individual guidelines	Links to BLISS Parent Information leaflets are printed in appropriate guidelines in the 2013/15 edition	Kate Palmer	Dec-13	Achieved
SSBCNN 2	Identify appropriate authors to draft the agreed network parent information leaflets Obtain parent representative input in the development of standard network parent information leaflets	Appropriate standard network parent information leaflets are produced with input from parent representatives	Kate Palmer Chair		No network parent information leaflets identified in 2013/14 carry forward

Objective 2: To publish a fifth edition of the neonatal guidelines in Autumn/Winter 2013

Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review April 2014
SSBCNN 2 & 3	Follow bedside clinical guidelines partnership methodology to update existing guidelines and write new guidelines as identified in the survey of users	Existing guidelines in the 4th edition and new guidelines are written and prepared ready for publication in the 5th edition of the guidelines	Kate Palmer Chair	Dec-13	Achieved

Objective 3: To receive feedback on the format and usefulness of the Network Neonatal Clinical Guidelines published in 2013

Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review April 2014
SSBCNN 3	Collect and present feedback on the use of the fifth edition of the neonatal guidelines published in 2013 to inform future editions of the guidelines	Results from the survey presented at the guidelines group meeting Amendments to the format and additional topics identified for sixth edition of guidelines agreed by guidelines group	Sarah Carnwell Network Administrator Kate Palmer S Sivakumar	Sep-14	Planning survey in Summer 2014 carry forward

Objective 4: To incorporate SWMNN in the use and production of the neonatal guidelines and widen circulation of the guidelines nationally

Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review April 2014
	Amend guidelines group ToR to reflect SWMNN joining the process	ToR amended SWMNN units guidelines leads listed as contributors in 5th edition of the guidelines	Kate Palmer	Jun-13 Dec-13	Achieved
	Agree process for other units and networks to participate in the neonatal guidelines with BCGP , SWMM and SSBC Newborn Networks	Agreed process reported at the guidelines group meeting	Ruth Moore	Jun-13	Not done yet - Carry forward
Objective 5: To identify the priorities for guidelines to audit across both networks					
Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review April 2014
	Identify and agree guidelines for audit across both networks in 2014 Seek guidance from SSBC and SWM NNs audit leads	Guidelines to be audited in 2014 minuted in the meeting notes SSBC and SWM NN audit leads aware of the planned cross network guidelines audit	K Palmer S Sivakumar	Mar-14	Not done yet - Carry forward