

Neonatal Developmental Care Group Meeting	
Monday 15 September 2014 at 10.00 am	
Room A, Telford Education Centre, Princess Royal Hospital, Telford	
Minutes	
1.	<p>Apologies: Amber Evans (Chair), Staff Nurse – University Hospital of North Staffordshire Fiona Horsnall, Senior Staff Nurse for Quality – University Hospital of North Staffordshire Kate Edwards, Transport Sister – West Midlands Neonatal Transfer Service Nicky Taylor, Sister – Royal Shrewsbury Hospital Erica Smith, Staff Nurse – New Cross Hospital, Wolverhampton</p>
1A.	<p>Present: Lynsey Clarke, Practice Educator – SSBCNMN Navjit Saini (Minutes), Advanced Paediatric Physiotherapist – Walsall Manor Hospital Janine Hanson (Deputy Chair), Sister – Walsall Manor Hospital Anna Smith, Sister – Mid Staffordshire Hospital Julia Atkins, Sister – Russell’s Hall Hospital, Dudley Helen Hudson, Staff Nurse – Russell’s Hall Hospital, Dudley Deb Underhill, Staff Nurse – Russell’s Hall Hospital, Dudley</p>
2.	<p>Minutes of the Meeting Held on the 12 May 2014 Agreed.</p>
3.	<p>Matters Arising Following the formalisation of the Developmental Care Group, the Chairperson needs to feedback to the Board at the Network Board Meetings. The next one being in Dec 2014. If they are unable to attend, the Deputy Chairperson is to attend.</p> <p>Feedback from Study Day held on the 02 September 2014 Successful day with 11 attendees. Evaluation form feedback to follow at the next meeting. Lynsey had a lot of difficulty trying to get speakers for the morning session. Looking to the future, we need to try and run the day with our own clinicians from our own Network and within our Group we have the expertise to do this. The next study day will be held around May 2015 which allows plenty of time for preparation. Group members to look at this year’s study day and make suggestions regarding format and content.</p>
4.	<p>Positioning Aid Usage and Standardisation Different Trusts are using a variety of positioning aids from 3 main manufacturers: Philips, Inspiration and JL J. Need to evaluate their products so the best aids can be recommended across the Network and organise an evaluation day in 2015 to be held at 2 sites on 2 dates, 2 possible dates: Thurs 8th & 15th or Tue 13th & 20th January at Walsall and Telford. Julia to contact Owen at Inspiration, Navjit to contact JLJ and Janine to contact Philips. Evaluation form to be devised to assess comfort, ease of use, value for money, aesthetics, quality, effectiveness, durability, manufacturers, research and knowledge about product, customer friendly and aftercare service. All information to be sent to Carol Guest who will book the venues.</p>
5.	<p>Pain Tools To be discussed at the next meeting.</p>
6.	<p>Any Other Business Janine Hanson is retiring in April 2015; she will introduce her replacement at the next meeting.</p>
7.	<p>Date and Time of Next Meeting The next meeting will be held on Monday 08 December 2014 at 10.00 am in the Physiotherapy Room, Children’s Outpatients Department, Maternity, Russell’s Hall Hospital, Dudley. 09 March 2014 – New Cross Hospital, Wolverhampton, Venue to be confirmed.</p>

ACTION LOG – For the Neonatal Developmental Care Group Meeting held on Monday 15 September 2014

Decision / Action	Owner	Timescale
Group members to look at this year's study day and make suggestions regarding format and content.	Group Members	Dec 2014
Julia to contact Owen at Inspiration, Navjit to contact JLJ and Janine to contact Philips regarding the positioning aids evaluation day.	Julia Atkins, Navjit Saini and Janine Hanson	Sept/Oct 2014
All information regarding the positioning aids evaluation day to be sent to Carol Guest.	Julia Atkins, Navjit Saini and Janine Hanson	Sept/Oct 2014