

QUALITY AND IMPROVEMENT GROUP MEETING NOTES		
Wednesday 16 th May 2018 at 10am		
Room A, Telford Education Centre, Princess Royal Hospital, Telford, TF1 6TF.		
		Actions
1.	<p>APOLOGIES: Phil Velempini – City Hospital, Birmingham Tamsin Lane – Walsall Manor Hospital Anna Griffin – Royal Wolverhampton Hospitals Anand Mohite - Russell’s Hall Hospital, Dudley Robin McMahon - Royal Wolverhampton Hospitals Karen Anderson – Russell’s Hall Hospital, Dudley Joanne Cookson - SSBC Neonatal ODN Anna Gregory – Birmingham Women’s Hospital Claire Cockburn - Russell’s Hall Hospital, Dudley</p>	
	<p>PRESENT: Melanie Sutcliffe – Royal Wolverhampton Hospitals Lynsey Clarke - SSBC Neonatal ODN Lindsey Halpern – City Hospital, Birmingham Ruth Moore – SSBC Neonatal ODN Babu Kumararatne - SSBC Neonatal ODN Shiva Shankar – Princess Royal Hospital, Telford</p>	
2.	<p>MINUTES OF THE 2nd FEBRUARY 2018 All agreed.</p>	
3.	<p>MATTERS ARISING</p> <ul style="list-style-type: none"> • SC to e-mail each unit Lead Clinician and Unit Manager to request a response regarding what their unit have done for LocSIP (National Patient Safety Invasive Procedures Local Safety Standard) and request that they supply copies of their documents to share across network. • Deputy Chair – discussed suggestion for City to consider – Lynsey to take back to discuss with her team and to let us know if someone from City is willing to take this on. 	<p>SC</p> <p>LH</p>
4.	<p>ACTIVITY AND QUALITY REPORT</p> <p><u>Admissions</u> Reduced term babies in RWH, UHNM and WMH but not RHH and SaTH in 2017/18. Increase in <27 weeks in NICU’s in Q4 (and reduction in LNU’s). Discussion RE: standard required across network RE: term babies taken to NNU’s for short term observation – admitted to NNU and separated from mother. ATAIN improving value scheme the group discussed WM spec com ambition to achieve 3% in each unit, discussion RE: impact of re-admissions on ability to achieve 3% eg UHNM term babies are not re-admitted to NNU whereas at RWH they are. SS shared JK’s short questionnaire designed to investigate cause of admission of term babies with respiratory distress. Are there other areas we could standardise, the questions to ask for other reasons eg jaundice, hypoglycaemia, etc. Action: All to share any documents they use to investigate reason for term admissions. NNU admissions beyond 44 weeks discussed as always very small therefore remove from the quarterly report but include in annual review/report.</p> <p><u>Outcomes</u> Cooling numbers appear to be coming down. 0 laser treatment for ROP in Q4. Decrease in 2 year follow up assessments in Q4 (recording issue may still be a problem) and significant number of DNA’s therefore need to write to HVs to request 2 year assessment. Action: RM ensure this is covered in the new network guideline being drafted by the Follow Up Group.</p> <p><u>National Quality Dashboard</u> ROP screening – network consistently good for Q1-3. Blood stream infection discussed accuracy. MS to ask each unit at Badger Champions meeting if they</p>	<p>All</p> <p>MS & RM</p> <p>RM</p> <p>MS</p>

	<p>have responded to NNAP re accuracy of recording for this measure. Hypothermia – 2 units are consistently worse than the national mean. Although numbers are small, these two units need to look at practices to try and improve.</p> <p><u>NNAP</u> Need to add the standard 85% to the antenatal steroids graph therefore as a network not meeting the standard as 81%. Action: RM and MS need to raise at Badger Champions Group meeting and RM to feedback to WMMCN too.</p> <p><u>Temperature on Admission</u> Re-occurring issue – NICU's need to improve. Action: RM and MS – Consultation within 24 hours and ROP screening need discussing at next weeks Badger Champion meeting.</p>	<p>Two units</p> <p>RM & MS</p> <p>NICU's RM & MS</p>
5.	<p>MORTALITY REVIEW SUB GROUP</p> <p>BK provided an update to the group: MBRRACE-UK 2016 Report being launched in June. NDAU 2016 Report <32 weeks, SSBC highest SMR. PMRT launched, all Trusts to use from January 2018 for all deaths. SSBC aim to set up an independent scrutiny panel to review all neonatal deaths – BK taking forward to discuss and agree practicalities through the Network Mortality Review Group. BK will be writing to each Trust to seek volunteers to be part of the faculty of independent reviewers.</p> <p>Cooling numbers and outcomes – LC to ask SWMN ODN to include this on the programme for the Joint Perinatal Mortality and Morbidity Education Event and also contact Each Baby Counts to request them to present findings too.</p>	<p>BK</p> <p>LC</p>
6.	<p>SERVICE DEVELOPMENTS</p> <p><u>Vancomycin Audit Proposal and Proforma</u> Action: RM and MS to discuss with KP. Suggested AS and KP send information to each units audit lead to ask if they wish to undertake this audit, as this audit does not appear appropriate for all units.</p> <p><u>WM Neonatal Service Review</u> RM fed back that SSBCN ODN is leading on the recommendations around TC, Community Outreach and Workforce. TC- A baseline assessment of current practices around TC and recording of TC across WM has been completed, next step will be for RM to draft a proposed standard admission criteria for TC in the WM and hold a meeting with neonatal and maternity colleagues to review, revise and agree.</p> <p>Community outreach – WM spec comm will be writing to all Trusts with regards to the Atain improving value scheme and within this letter will be inviting all Trusts to submit a business case for community outreach services in order to assist with this. This is now the year 2 requirement for those Trusts which have the community outreach CQUIN.</p> <p>Workforce – RM will be writing to all unit managers to update their nurse staffing numbers in order that this can be included in an updated capacity and demand report for the network. The education and workforce group are working on developing the nursing associate role for neonatal services which has been introduced already in Dudley. RM identified that solutions arising for the new models of care worksteam from the national neonatal transformation programme will need to be reviewed and the implications considered for the workforce then.</p> <p><u>QIL Work Programme</u> ST continues to act up as the SWM manager. OPEL pilot in June will include nurse staffing numbers, the group appreciated the comment received from AM that this may mean all units in WM constantly reporting high levels of escalation/closed to admissions however the group agreed that all units should be reporting their escalation level using the same staffing standards and therefore the pilot will help to explore this issue to see the impact of the proposed staffing levels within the escalation document.</p> <p><u>Unplanned Extubations</u> SS presenting the findings from the network audit next week where we can begin to explore QI projects to address the issues found.</p> <p><u>BAPM Quality Standards</u> Group discussed and agreed all units should assess themselves against the BAPM Quality Standards and summarise progress at next QI Group meeting.</p>	<p>RM & MS</p> <p>RM</p> <p>RM</p> <p>All Units</p>

7.	AUDIT UPDATE <u>PRAM</u> SC to ask for terms of reference. KP to provide update on network audits at the next meeting.	SC KP
8.	RESEARCH UPDATE <u>WHEAT Pilot Trial</u> BK to ask Danielle to attend the next QI Group meeting. Who is participating? Is there a research lead in each unit? All units to inform SC who their research lead is.	BK All units
9.	ANY OTHER BUSINESS If QI Group unit rep is unable to attend please do send a deputy to represent their unit. ACTION: All units representative. AM e-mail with apologies and feedback to QI Group referred to. SS – do individual units have individual dashboards that they complete monthly? SATH have developed one. SS to circulate and all to review to see if can adopt. Discuss at next meeting. <u>Service Review of Network Foundation Programme</u> LC fed back to the group what she will be doing and will provide updates on progress to this group.	All SS & All SC
10.	DATE AND TIME OF MEETINGS IN 2018 The next meeting will be held on Monday 17 September at 2:30 pm. 10 December at 2.30pm Venue TBC	