

PPI Group Meeting	
Thursday 10 th December 2015	
Stafford PGMS, County Hospital, Stafford.	
Draft Notes	
1.	<p>Apologies: Julie Marks, Nurse Manager – Russell’s Hall Hospital, Dudley Claire Powers, Parent Representative – SSBCNMN Samantha Davis, Nurse Manager – Princess Royal Hospital, Telford Julie Ebrey, Parent Representative – SSBCNMN Wendy Tyler, Consultant – Princess Royal Hospital, Telford Rose Ciavucco, Discharge Co-ordinator – University Hospital of North Staffordshire Alia Hussain, West Midlands Volunteers Co-ordinator - BLISS</p>
	<p>Present: Sarah Carnwell, Administrator – SSBCNMN Ruth Moore, Manger/Lead Nurse – SSBCNMN Lisa Poston, Nurse Manager – Walsall Manor Hospital</p>
2.	<p>Minutes of the 1 October 2015 Agreed</p>
3.	<p>Matters Arising; <u>Picker Survey Sharing Best Practice</u> Sarah to attend the next Breastfeeding Group meeting on Monday 9 May 2015. The Network is holding Advanced Communication Workshops, details to be circulated with the notes of the meeting.</p>
4.	<p>Picker Survey Parent Experience Areas for Improvement Action Plan Update and Sharing Best Practice Update Stoke update to be circulated to the Group. SC to ask what the unit is using the BLISS Family Friendly funding for. Telford update to be circulated to the Group on the progress being made towards a Parent Support Group. Dudley update to be circulated to the Group. Lisa gave a verbal update on Walsall having completed all the actions on the action plan except a HDU do’s and don’ts poster which Alia has been unable to obtain from another unit. SC to ask Hartlands/Teresa Meredith if anyone can provide us with a copy.</p>
5.	<p>BLISS Family Friendly Accreditation Scheme Update SC to circulate the BLISS advert for volunteer assessors to help units complete the BLISS Family Friendly assessment. The Leads in each of the units in the Network are: Stoke – Amber Evans Walsall – Nicola Heath SC to e-mail the Managers for the name of the Lead at the remaining three units. SC to add Leads to the distribution for the Group.</p>
6.	<p>BLISS Champions and Buddies Update Alia update to be circulated to the Group.</p>
7.	<p>Telford Support Group Update Discussed under items 4 and 5.</p>
8.	<p>Obstetric Guidelines for Review SC to circulate to parent representatives to ask if there are any guidelines they wish to comment on.</p>

9.	<p>National Maternity Review Online Consultation</p> <p>The Network submitted a response to the consultation which is available on the website. The report will be available early in the New Year.</p>
10.	<p>Any Other Business</p> <p>Parent App</p> <p>The parent app is now available. LP agreed with RM that business cards to handout to parents would be useful with the app details and asking for feedback via the parent survey.</p> <p>LP suggested a bid to BLISS for the app to be translated into other languages and for it to be available as a printable version. SC to ask units which is the most commonly spoken language other than English on their unit.</p>
11.	<p>Date and Time of Next Meeting</p> <p>The next meeting will be held on Thursday 28 April at 10 am via teleconference</p> <p>SC to invite BLISS Family Friendly Leads and for them to bring their completed assessment to share with the Group to identify any Network wide gaps.</p> <p>Future meetings will be held on:</p> <p>Thursday 28 July at 10 am via teleconference</p> <p>Thursday 24 November at 10 am via teleconference</p>