

Staffordshire, Shropshire & Black Country Newborn and Maternity Network

Parent Passport

Aims To:

- **Improve communication between Parents and Staff on the neonatal unit (NNU)**
- **Provide a record of parental learning when transferred between NNU's**
- **Document information and resources discussed and given to the parents whilst on the NNU**
- **Form a "keep sake" of the baby's stay on the NNU for the parents at discharge**
- **Survey parent's experiences of neonatal care in the NNU which can be benchmarked in the SSBCNMN**

Use:

- The Parent Passport is designed for babies admitted to NNU and should be given to all parents whose baby is likely to be in the NNU for over 48 hours
- The Parent Passport is designed to be inserted in the front of the Red Personal Child Health Record on first admission to the NNU
- Babies transferred in from another NNU in the network should bring their Parent Passport with them
- Parents should be encouraged to complete information about themselves and their family that they are happy to share with staff
- Parents should be encouraged to complete the sections about parental learning and information received with the healthcare professional that discussed these with them
- Staff should identify and complete with parents the sections in the passport applicable to them
- Parents can add photos and diary entries if they wish
- The parents should complete the short questionnaire about their experiences at discharge from the NNU and leave on the NNU in an anonymous collection box
- The unit should collate the parental experiences received quarterly and forward to the network using the template supplied
- A photocopy of the parent passport should be filed in the baby's record when discharged from the NNU (at each hospital where the baby has received care)

NB. As a copy of the parent passport is taken on discharge and filed in the baby's health record there is no need to duplicate the information in the parent passport elsewhere in the baby's health record