

NETWORK BOARD MEETING

Minutes of the meeting held on
Wednesday 22nd September 2010 at 10 am
Room F, NHS Telford and Wrekin, Halesfield 6, Telford.

PRESENT:

Gina Hartwell, Senior Nurse Manager SCBU
Ann Clare, Matron for Maternity and Paediatrics
Babu Kumararatne, Consultant Paediatrician
Andy Spencer, Network Lead
Julie Crabtree, Acting Practice Educator
Sarah Carnwell, Administrator
Jackie Harrison, Consultant Nurse
Chris Thomas, Clinical Nurse Manager NNU
Simon Jenkinson, Lead Obstetrician
Sue Ellis, Nurse Manager
Jon Crockett (Chair) (JC) Chief Executive
Lindsey Eskins-Round
Kate Palmer, Consultant Paediatrician
Ruth Moore, Network Manager
Sanjeev Deshpande, Consultant Neonatologist

Mid Staffordshire General Hospital
Walsall Manor Hospital
Royal Wolverhampton Hospitals
Newborn Network
Newborn Network
Newborn Network
WM Newborn Transport Service
University Hospital of North Staffordshire
Newborn Network
Shrewsbury and Telford Hospitals
Wolverhampton City PCT
Dudley Group of Hospitals
University Hospital of North Staffordshire
Newborn Network
Shrewsbury and Telford Hospitals

APOLOGIES:

Rob Hodgkiss, Directorate Manager
Alyson Skinner (ASK), Consultant Neonatologist
Melody Bridges, Commissioning Manager, Specialised
Children's Services
Sue Gough, Parent Representative
Caroline Southall, Parent Representative
Lynsey Clarke, Practice Educator
Deborah Lane, Commissioning Finance
Gail Fortes Meyer, Assistant Director
Dave Roden, Associate Specialist in Neonatology and
Congenital Heart Disease
Ian Turner, Professional Head of Nursing
Anand Mohite, Consultant Neonatologist
Julie Ebrey, Parent Representative
Dawn Homer, Unit Manager
Barbara Hodgkiss, Deputy Manager NNU
Bashir Muhammad, Consultant Neonatologist
Zena Dalton, Directorate Manager
Alison Moore, Consultant Neonatologist

Walsall Manor Hospital
Wolverhampton/Walsall
WMSCT

Parent Representative
Parent Representative
Newborn Network
WMSCT
WMSCT
University Hospital of North Staffordshire

University Hospital of North Staffordshire
Dudley Group of Hospitals
Parent Representative
Royal Wolverhampton Hospitals
University Hospital of North Staffordshire
Walsall Manor Hospital
Royal Wolverhampton Hospitals
Telford and Shrewsbury Hospitals

Introductions were made around the table.

15. NETWORK POSTS UPDATE

Lead Clinician

JC asked that this item be discussed first in order to announce the re-appointment of AS as Lead Clinician for the Network.

Network Manager/Lead Nurse Secondment

RM is returning to her post and CT is returning to her role on the 31st October. JC thanked CT for everything she has done. CT looks forward to continuing to work with the Network in her role at the University Hospital of North Staffordshire.

Practice Educator Secondment

Jo Cookson had her daughter in July and is now on maternity leave. Julie Crabtree has commenced her secondment to the Practice Educator post.

2. MINUTES OF THE MEETING HELD ON THE 16th JUNE 2010

All agreed the minutes as an accurate record.

3. MATTERS ARISING

There were no matters arising.

4. EQUITY AND EXCELLENCE: LIBERATING THE NHS

JC gave a presentation on the new governments NHS policy, white paper consultation document. SC will circulate the presentation with the minutes. The Board were asked for questions.

ACTIONS

SC

Questions and Answers

How will the market work?

There will be competition and co-operation contracts to prevent market failure. In the event of failure Monitor will only take over services until an external provider can come in. The private sector believes they can provide the services for the equivalent cost as the NHS.

JC highlighted the importance of the network inputting into the NICE standards to make sure all providers are delivering the service to the same level. CQC and Monitor will monitor standards. If providers don't meet the standards they will lose their licence and therefore will not be able to practice. All providers have a legal responsibility to meet legislative standards therefore will need to comply with EWTD.

Neonatal will be commissioned by the NHS Commissioning Board, as will all services defined as specialist services.

The Board was asked for input to a network response which will be sent by RM prior to the end of the consultation period on the 5th October. JC suggested highlighting what the network has achieved in patient and public partnership, bringing clinicians together. Welcome maternity services being commissioned by NHS Commissioning Board and therefore providing joined up working between neonatal services.

RM

5. WEST MIDLANDS SHA

West Midlands Perinatal Network - Update

Julie Grant at the SHA attended the Trinetwork Meeting held on the 26th July. The Perinatal Network is a non fund holding organisation therefore it has more of an advisory role. The Perinatal Network is to be launched on the 24th September in Birmingham both SJ and RM are planning to attend. SJ to provide feedback at the next Board meeting.

SJ

6. NETWORK STANDARDS ASSESSMENT UPDATE

Quarterly Progress Review

The report is essentially the same as June with most tests now having been met. Since the last Board meeting the tool has been updated and upgraded Trusts will now be able to export data which can then be used for example for a Business Case. Visits will be made by the Network to Trusts to show them how to use the new features of the tool later in the year. Any maternity services colleagues requiring access to complete the tests on the tool can be given access via RM. It is important that units impress on maternity colleagues the importance of this work, and the value of it to them, for example for Business Case purposes. The Network asked that units invite Heads of Midwifery to attend the unit visits.

All Units

7. FINANCE

Underspend in the infrastructure budget will be used to provide maternity cover for Practice Educator post. Part-time working of both Practice Educators will cover 10% reduction in infrastructure costs in 2011/12.

8. COMMISSIONING NEWBORN SERVICES UPDATE

Due to the work being undertaken as part of the paediatric cardiology review, the time frame for the review of designation has had to be put back to early next year.

Badger data will be used to set the contract activity for 2011/12. A Badger User Group meeting is being held on the 1st October in Solihull; CT going to raise anomalies with regard to normal care days when parents are resident, as parents don't deliver all the babies care, normal care is funded through maternity services. Badger can also be used to record information that Trust's don't get paid for example crib score, so that we can see how ill the baby was initially, a risk adjustment can then be made and taken into account for CMACE.

CT

WMSCT has been requested to identify QUIPP schemes (in this case meaning cost efficiency potential), and is currently undertaking a review of all of the services they commission for QUIPP potential. The Board discussed the possibility of setting admission criteria due to diminishing returns with babies less than 22 weeks and whether money could be saved by not caring for babies >35 weeks on NNU. Need to influence how our services will be measured and lobby for that measure to be used, as mortality is not the best measure. It was agreed to put "Measuring Outcomes" on the next agenda.

SC

9. PROPOSAL FOR NEW PROCESS TO SHARE CLINICAL INCIDENTS TO INCLUDE SUDDEN UNEXPLAINED INCIDENTS (SUI'S) ACROSS ALL NNU IN SSBK NEWBORN NETWORK

Principle 7 of the Toolkit is around collecting and learning from standards of care. Collectively we need to share outcomes in order to improve services. An example would be around medication safety, all Trust's have got to provide a response around Gentomicin but would be better to do this

as a Network. Each Trust would be asked to share clinical incidents in a formalised way. CT to draft letter to Chief Execs requesting permission to have anonymised data.

CT

10. MATERNITY NETWORK UPDATE

Gursharan Kaur left at the end of March, as a result the maternity network has had to reduce its activity to three areas:

Guidelines

IUT patient experience research, ethical approval received as of the 1st March and should be completed within six months.

Stakeholder day each year combined with Perinatal Education Event. This year will be held on the 11th February 2011 and will be launching the Maternity Guidelines at the event.

11. NETWORK SUB GROUPS

Equipment Group

At the last meeting the group agreed to look at ultrasound scanners in the network which are coming to the end of their useful life. Telemedicine is pursuing funding options.

Workforce Development Group Update

The Group are due to meet again after the next Board meeting.

Guidelines Group Update

RM is handing over the role of Chair to KP. The group are due to start reviewing last year's guidelines and looking at new topics for the next edition. A registrar has agreed to undertake the survey of users on the current edition of the guidelines. NICE approval for the guidelines is being sought by Dr Paddy McMaster.

QUIPP Group

SM has drafted a proposal to review neonatal mortality across the network, this will be brought to the next Board meeting. All Unit Managers and Lead Clinicians are invited to the next QUIPP meeting to discuss productivity on the wards across the network.

SM

Joint Transport Group and Newborn Transport Service

JH asked if the Board wanted more detailed information in the activity reports. It was agreed that more detailed information would be circulated to the Network Manager and Lead Clinician but that the summary reports are more suitable for the Board. JH was pleased to confirm that the majority of babies are staying in the network.

Breastfeeding Group

The group has agreed to change its name to 'Feeding and Nutrition Group'. The previous Study Day was postponed to the 9th November. The group have produced a Progression of Enteral Feeding Guideline which is to be taken to the Guideline Group.

Parent Representative Sub Group

Dudley are to hold their first Helping Hands Group meeting on the 1st November. CT is working with the Gem Centre at Wolverhampton in order to hold a Helping Hands Group in Wolverhampton.

Follow Up Group

SC has input data and the group is influencing what will be included in the first report. Observational training is being arranged with Betty Hutchon. Walsall have now started to undertake assessments.

12. PARENT EXPERIENCE NATIONAL SURVEY

The Picker Institute are undertaking the National Parent Survey funded by BLISS and the newborn networks, the results of which will be available next year. The network has provided the funding for all units to participate this year.

13. ANNUAL REPORT

RM gave a brief outline of the report stating that 95% of babies ex-utero are kept in the network. In-utero transfers are not as yet recorded. All approved the annual report.

14. CARE PATHWAYS AND CONSULTATION EVENT

It is extremely important that those who have said they will attend do so. The outcome of the day will affect the quality of care that we as a network can provide.

16. PIP / KEELE UNIVERSITY PhD STUDENT STUDY COMPARISON PIP AND SSBCNN

Usmand Saffir has been appointed to the post to undertake the doctoral research project to compare a mandated network (SSBCNN) with a voluntary network (PIP). He is currently working as an NGO in Pakistan. The Board wished to congratulate Steve Cropper for getting the project off the ground, as the subject is very pertinent in the current climate. The project will start in October and it was agreed to invite Steve Cropper to the next meeting. AS to provide JC with a copy of the

research project.

AS

17. BADGER USER GROUP MEETING

Everyone is reminded that the meeting is to be held on the 1st October 2010 at Solihull.

18. ANY OTHER BUSINESS

Department of Health Palliative Care Funding for Training and Education

Successfully gained Department of Health palliative care funding for training and education across the Midlands. Purchasing copies of ACT palliative care pathways for all units. The Practice Educators will take this forward with the other newborn networks in the Midlands.

**Practice
Educators**

NDAU Neonatal Mortality Report

NDAU Neonatal Mortality Report written to each Trust for Caldicott permission. Please can you chase this. RM will circulate the e-mail.

RM

Surgical Care Pathway Meeting

It was agreed at the meeting that antenatal diagnosed diaphragmatic hernia will be delivered at BCH. However, all other antenatal diagnosed conditions will be delivered locally. Alison Bedford-Russell has circulated a revised antenatal surgical pathway.

21. DATE AND TIME OF NEXT MEETING

The Board were reminded that the AGM is on Monday 27th September at Walsall Football Club at 15:30 for tea and cakes. The next meeting of the Board will be held on Wednesday 15th December 2010 at 10.00 am in the Red Cone Room at Falcon House, Dudley PCT.

**NETWORK BOARD MEETING
ACTION POINTS
for the meeting held on Wednesday 22nd September 2010**

ACTION:	PERSON(S) RESPONSIBLE
JC gave a presentation on the new governments NHS policy, white paper consultation document. SC will circulate the presentation with the minutes.	Sarah Carnwell
RM to write a network response to be sent by the end of the consultation period on the 5 th October.	Ruth Moore
The Perinatal Network is to be launched on the 24 th September in Birmingham both SJ and RM are planning to attend. SJ to provide feedback at the next Board meeting.	Simon Jenkinson
The Network asked that units invite Heads of Midwifery to attend the unit visits.	All Units
A Badger User Group meeting is being held on the 1 st October in Solihull; CT going to raise anomalies with regard to normal care days when parents are resident, as parents don't deliver all the babies care, normal care is funded through maternity services.	Chris Thomas
It was agreed to put "Measuring Outcomes" on the next agenda.	Sarah Carnwell
CT to draft letter to Chief Execs requesting permission to have anonymised data.	Chris Thomas
SM has drafted a proposal to review neonatal mortality across the network, this will be brought to the next Board meeting	Subramanian Mahadevan
AS to provide JC with a copy of the research project.	Andy Spencer
Successfully gained Department of Health palliative care funding for training and education across the Midlands. The Practice Educators will take this forward with the other newborn networks in the Midlands.	Practice Educators
NDAU Neonatal Mortality Report written to each Trust for Caldicott permission. RM will circulate the e-mail.	Ruth Moore