



Staffordshire, Shropshire & Black Country
Newborn and Maternity Network



Joint Neonatal Guidelines Group Meeting

Monday 14th March 2016

Room 3, Stafford PGMS, County Hospital, Stafford.

Draft Notes

1.	<p>Apologies: Matthew Stone Alison Bedford-Russell Ray Sagarika Babu Kumararatne</p>
	<p>Present: Kate Palmer Kathryn McCarron Siva Sivakumar Vikranth Venugopalan Ruth Moore</p>
2.	<p>Minutes of the 1 June 2015 Agreed</p>
3.	<p>Matters Arising; None. KP to e-mail SS the zip file of the word version of the Guidelines.</p>
4.	<p>Process for Other Units/Networks to Participate in the Guidelines Update If any queries from other units/networks offer either:</p> <ul style="list-style-type: none"> • Join BCGP and receive copies of all guidelines produced in this way • Buy copies of the individual books, and give any feedback for improvements to the guidelines for the next edition via the process on page 12 of book.
5.	<p>Guidelines User Survey All agreed to use the same format as previously used.</p>
6.	<p>NICE Accreditation Update Representatives from the 3 Guideline groups met to consider feedback from the accreditation process, it was agreed not to submit a further application at this time. The Obstetric, Neonatal & Paediatric Guidelines are produced to support and improve the quality of services, this can continue without NICE accreditation. Completing the assessment process has been useful, some of the feedback from NICE has been incorporated when developing subsequent editions of the Guidelines including, ensuring user involvement early on in the process and highlighting any potential 'conflicts of interest'.</p>
7.	<p>Cooling in Non-Cooling Centres Guideline Joint Audit Across Both Networks Update This joint audit has not been done. City have completed an audit of this in their unit, to be circulated to SWMMNN and SSBCNMN cooling Leads and ask if they could do a similar audit in their Networks and present at Joint Mortality and Morbidity meeting in October.</p>
8.	<p>Any Other Business Formal Adoption Process Aim to complete and return by end of May. SC to inform unit and request by the end of May. Next Edition Send CD with word version on to all units with formal adoption form when final version sent to the printers to that the formal adoption process can begin before the printed books are received. New Guidelines for Next Edition</p> <ul style="list-style-type: none"> • Massive haemorrhage – Lee Abbott • Spina Bifida – SS to check with Neurosurgeon if interested in writing the Spina Bifida guideline. If so, KM to send her information on how to write guideline in BCGP style.

	<ul style="list-style-type: none"> • Downs • Floppy Baby – SS to send. • Post haemorrhagic hydrocephalus • Include additions in ECG abnormalities guideline. SS to speak to Shiva. • Vitamin D deficiency KM to send to SS PiP guideline. <p>Audit of (NICE) Early Onset Sepsis Guideline Suggested an audit jointly with obstetrics ie are women being put on observations in accordance with their guidelines. Then is the early onset Sepsis guideline adhered to, etc. Felt this was useful as has a large impact on neonatal/maternity services in the West Midlands. KP and SS to discuss this at SWMMNN and SSBCNMN meetings</p>
11.	<p>Date and Time of Next Meeting The next meeting will be held on Monday 20 June 2016 at 10 am via teleconference. Future meetings will be held on Thursday 15 September 2016 at pm in Room 5 at Walsall Manor Learning and Conference Centre, Walsall Manor Hospital, Walsall, WS2 9PS.</p>