

# NEONATAL DEVELOPMENTAL CARE GROUP MEETING

Thursday 02 February 2017 at 10.00 am in  
Meeting Room 3, Walsall Manor Learning and Conference Centre,  
Walsall Manor Hospital, Walsall

## Notes

1. **Apologies:**  
Nicky Taylor – SaTH
- 1A. **Present:**  
Danielle Mace – Dudley  
Julie Houlston – SaTH  
Julie Price – Walsall  
Katie Edwards – UHNM  
Lynsey Clarke – SSBCNMN  
Ruth Moore – SSBCNMN  
Sarah Tranter – SSBCNMN and SWMMNN  
Vicky Wykes – SaTH
2. **Developmental Care Study Day 07 March 2017**  
14 Foundation Programme students will be attending and maybe a few other staff too. LC briefly described the programme and agreed speakers for the day, and identified that since Sarah Fullwood has left the Network someone is needed to do the 'Overview of Developmental Care' to introduce the day, this has been a 1 hour session in the past. JP is already speaking on the day **and has agreed to do the 'overview' session too if the previous presentation could be shared with her to use.**  
ST has been working with SWMMNN and SSBCNMN to develop the SSBCNMN Parent Passport into a single document used by both Networks, the updated Parent Passport will be included on this day.
3. **Where is the Group Currently? Where Does the Group Want to Go? Future of the Group**  
With new faces at the meeting, the Group are keen to continue and take forward developmental care in the Network. They identified a need to review the current status of developmental care in each unit in order to identify if all units were delivering developmental care in a standardised way and identify areas of good practice which other units could learn from, in particular, the Group were interested to know what positioning products each unit used.  
  
It was discussed whether the Group would like to attend or amalgamate with the SWMMNN's Family Centred Care Group but felt they would like to re-establish this Group and that a representative from the Group would like to join the SWMMNN Group and feedback, in their absence ST would feedback to the Group.  
  
The Group would also like to see each neonatal unit, JP will take the group to see the Walsall unit at the end of the meeting, therefore, it was agreed to try and rotate the meetings to the different venues to facilitate this.  
  
**All agreed to bring the developmental care products used in their units (or photographs of these) and a brief description of what the current developmental care practice is on their unit to the next meeting.** The Network has previously held an evaluation day of developmental care products on the market for units; this could be organised again if the Group felt it was necessary.  
  
DM asked the Group about the use of fleeces, no other units used these.

KE identified that the unit appeared much noisier since the introduction of the updated Network Visiting Policy. RM asked the units if they still had the Sound Ear which was purchased by the Network for each unit several years ago; this is a visual indicator of the noise limit and would be a useful tool for staff to use with visitors when needing to ask them to be quieter.

VW is looking at a guideline for co-bedding of twins, if anyone has any information about this, please could they forward it to Vicky at: [Victoria.Wykes@sath.nhs.uk](mailto:Victoria.Wykes@sath.nhs.uk). **Vicky to bring back findings to the Group and share the guideline when developed for consideration as a Network guideline.**

Where is each unit at against the developmental care guidelines in the Network neonatal guidelines? **ST to develop a template for each unit to complete**, this may then identify areas for more focused audits in the future.

Physio input into neonatal units was discussed by the Group.

Telford use Stepping Stones, an external company who come when babies are referred to them for specific neurodevelopmental problems. There is no respiratory physio input to the NNU.

Stoke access the PICU/Paed physiotherapists for respiratory care who come when babies are referred to them. **KE to find out if Stoke has access to physios for developmental care.**

Dudley has good access to Helen Shubert, community based physio for developmental care. Walsall has good access to Navjit Saini, physio for developmental care.

Physio input at Wolverhampton needs to be added when their representative attends the meeting.

#### 4. **Review of Terms of Reference and Agree Objectives for 2017-2018**

**RM agreed to draft an updated version to include objectives discussed at the meeting, for the Group to comment on before the next meeting where a final draft version will be brought for approval by the Group.**

As Sarah Fullwood has now left the Network, a new Chair is required for the Group. NT had fed back via JH that she was willing to stay on as Deputy Chair for the meeting. As everyone else is new to the Group, **LC/RM to ask NT if she would be willing to take on the position of Chair of the Group.** JP volunteered to become Deputy Chair of the Group.

It was agreed that each unit could have several staff as members of the Group as several units have a team approach to developmental care, one or more representatives can attend meetings as and when available. **Each unit to email Carol Guest with the names and email addresses of all staff who wish to be included in the membership of the Group.**

#### 5. **Any Other Business**

ST is working with Alia Hussain, BLISS regarding supporting neonatal units to complete and update the BLISS baby charter audit. **ST to contact Alia to arrange a suitable date, far enough in advance for nurses to be able to attend, for a joint meeting with SWM and SSBC neonatal units represented.**

**ST to circulate the updated version of the Parent Passport to the Group.** We are just waiting for confirmation of the correct names of the Networks from April (when SSBC and SWM neonatal ODNs will focus on specialist neonatal care and the WM Maternity Clinical Network will focus on maternity and normal newborn care). The Parent Passport will then be finalised and re-launched in both Networks, it was agreed to set a common launch date with marketing materials for units to use and promote the Parent Passport to parents and staff.

SWMMNN Conference – Developmentally Supportive FCC, Mary Coughlin from the USA is the key note speaker. The delegate fee is £80 and anyone who would like to attend is to register via the linx system: [linx.worxinfo.com](http://linx.worxinfo.com)

BLISS FINE Training – the Network is funding one place per unit to attend this BLISS 2 day

course which is being held in Birmingham at the beginning of September. The unit managers have been asked to let the Network know which member of staff will use this place.

6. **Dates and Times of Meetings in 2017**

04 May 2017 at 10.00 am in the Neonatal Resource Room, Ground Floor Maternity Building, New Cross Hospital, Wolverhampton.

07 September 2017 at 10.00 am, venue to be confirmed.

**ACTION LOG – For the Neonatal Developmental Care Group Meeting held on Thursday 02 Feb 2017**

<b>Decision / Action</b>	<b>Owner</b>	<b>Timescale</b>
JP agreed to do the 'overview' session on the Developmental Care Study Day if the previous presentation could be shared with her to use.	JP	Feb 2017
All to bring the developmental care products used in their units (or photographs of these) and a brief description of what the current developmental care practice is on their unit to the next meeting.	All	May 2017
VW to bring back findings for a guideline for co-bedding of twins to the Group and share the guideline when developed for consideration as a Network guideline.	VW	May 2017
ST to develop a template for each unit to complete on where they are at against the developmental care guidelines in the Network neonatal guidelines.	ST	Feb/Mar 2017
KE to find out if Stoke has access to physios for developmental care.	KE	Feb/Mar 2017
RM to draft an updated version of the Terms of Reference to include objectives discussed at the meeting, for the Group to comment on before the next meeting where a final draft version will be brought for approval by the Group.	RM	Feb/Mar 2017
LC/RM to ask NT if she would be willing to take on the position of Chair of the Group.	LC/RM	Feb 2017
Each unit to email Carol Guest with the names and email addresses of all staff who wish to be included in the membership of the Group.	Each Unit	Feb/Mar 2017
ST to contact Alia Hussain to arrange a suitable date, far enough in advance for nurses to be able to attend, for a joint meeting with SWM and SSBC neonatal units represented.	ST	Feb/Mar 2017
ST to circulate the updated version of the Parent Passport to the Group.	ST	Feb/Mar 2017