

Feeding & Nutrition Group Meeting	
Wednesday 27th June 2018 10.00 am	
Room A, Telford Education Centre, Princess Royal Hospital, Telford	
Minutes	
1.	<p>Apologies: Alyson Skinner – Walsall Manor Dawn Homer – New Cross, Wolverhampton Hayley Sargeant – Princess Royal, Telford Jyoti Kapur – Royal Stoke Karen Anderson – Russells Hall, Dudley Kim Woolliscroft – Royal Stoke Lisa Gough – Russells Hall, Dudley Lynsey Clarke – SSBCN ODN Ruth Moore – SSBCN ODN</p>
1A.	<p>Present: Ahmed Ahmed – City Hospital, Birmingham Amanda Costello – New Cross, Wolverhampton Anne McNaney – Russells Hall, Dudley Carmen Nuttall – City Hospital, Birmingham Jo Cookson – SSBCN ODN Lindsey Eskins-Round – Russells Hall, Dudley Pat Bloor – Royal Stoke Patricia Cowley – Princess Royal, Telford Sandra Umataliev – Princess Royal, Telford Sasha Smith – Walsall Manor</p>
2.	<p>Minutes of the Meeting Held on the 31 January 2018 Agreed.</p>
3.	<p>Matters Arising The Group welcomed the attendees from City Hospital, Birmingham who have recently joined the Network.</p>
4.	<p>PN Group Update There was no update on this as this Group has not met since the last meeting.</p>
5.	<p>BFI Neonatal Standards Assessing Current Practice Relating to Supporting Mothers to Express Breast Milk and Breastfeeding Audit Update The Group discussed the challenges related to completing the BFI neonatal audit tool. Whilst these challenges were recognised and appreciated, this is the only tool to help us move forward. Strategies that may help the process were discussed and suggestions included a staff quiz sheet using audit tool questions as a guide and appointment times for staff audits.</p> <p>Proposal to Improve Breastfeeding Rates in SSBC N ODN AC presented an update. The proposal for the joint project to achieve BFI accreditation has been agreed by the Network Board. Joint project meetings will monitor the project progress and the Feeding & Nutrition Group meetings will provide peer support in addition to monitoring individual units' progress.</p> <p>Each unit is to:</p> <ul style="list-style-type: none"> - <i>identify job descriptions for a BFI lead on the unit as current infant feeding roles vary across the Network. All infant feeding leads to forward their current job descriptions to JC.</i> - <i>identify an infant feeding lead/BFI champion/project lead, identify protected time for project, explore pooling resources/time to provide joint training.</i> - <i>register intent with Unicef (this will then provide the leads with the senior managers training pack).</i> - <i>increase frequency of the Feeding & Nutrition Group meetings to support the joint project.</i>
6.	<p>Breastfeeding Study Day 06 March 2018 Evaluation</p>

	<p>This was an excellent day with midwives and nursing/midwifery assistants attending in addition to neonatal nurses. The evaluation from the delegates was very good and included some very positive comments. The day met the delegates' educational needs.</p> <p>Next Study Day The next study day will be held in March 2019. <i>The programme from the last study day will be reviewed at the next meeting in December.</i></p>
7.	<p>Cup Feeding HS has written a cup feeding guideline which is awaiting validation.</p>
8.	<p>Shared Learning From EBM Incidents AC shared learning points from 4 RCA's related to EBM, including wrong EBM given to babies. Some evidence and guidance around this issue is available on the Great Ormond Street Hospital website. All units have a policy of 2 people to check EBM and are promoting a culture of treating EBM as a medicine. All units are using elevated side-lying feeding position. One unit is experiencing issues with ratio led feeding prescribed by medical staff (eg: 2tubes:1breast or bottle). In all other units feeding progression is nurse led. The Group felt this was an example of how BFI neonatal standards can help address the issue.</p>
9.	<p>Development and Feasibility Study of an Evidence Informed Manualised Intervention to Compare Cue-Based Versus Scheduled Feeding For Preterm Infants Transitioning From Tube to Oral Feeding in Neonatal Units (Cubs-Study) New Cross has been selected to participate in this research study, <i>CG to circulate the information regarding this with the minutes.</i></p>
10.	<p>Any Other Business Pat Bloor Retiring PB is retiring soon and JC has kindly agreed to take on the role as Chair of the Group. <i>It was agreed to discuss this further at the next meeting.</i> SWM N ODN Nutrition Meeting This Group has been invited to attend the SWM N ODN Nutrition Meeting to be held on the 19 September.</p>
11.	<p>Date and Time of Next Meeting The next meeting will be an overlap meeting to be held on Tuesday 11 December 2018 at 10.30 am with the Developmental Care Group joining at 12.00 pm in Room 109, Route 109, First Floor Outpatients Department, Walsall Manor Hospital, Walsall.</p>

ACTION LOG – For the Feeding & Nutrition Group Meeting held on Wednesday 27 June 2018

Decision / Action	Owner	Timescale
<p>Proposal to Improve Breastfeeding Rates in SSBC N ODN Each unit is to:</p> <ul style="list-style-type: none"> - identify job descriptions for a BFI lead on the unit, all infant feeding leads to forward their current job descriptions to JC. - identify an infant feeding lead/BFI champion/project lead, identify protected time for project, explore pooling resources/time to provide joint training. - register intent with Unicef (this will then provide the leads with the senior managers training pack). - increase frequency of the Feeding & Nutrition Group meetings to support the joint project. 	Each Unit	July/Aug 2018
The programme from the last Breastfeeding Study Day is to be reviewed at the next meeting in December.	All	Dec 2018
CG to circulate the information regarding the research study New Cross has been selected to participate in with the minutes.	CG	July 2018
The Group to discuss the role of Chair of the Group further at the next meeting.	All	Dec 2018