

JOINT NEONATAL GUIDELINES GROUP MEETING NOTES

Tuesday 20 November at 10 am

Meeting Room, Gem Centre, Wolverhampton, WV11 3PG.

1.	<p>APOLOGIES: Alex Philpott – KIDS NTS Alyson Skinner – Walsall Manor Hospital Beth Morris – South Warwickshire FT Cathy Seagrave – Hereford County Hospital Harry Liza – Worcestershire Royal Hospital Harsha Gowda (Chair) – Heart of England Julie Taylor - Russell’s Hall Hospital, Dudley Mathew Stone – Librarian Matt Cawsey – Birmingham Children’s Hospital Rob Negrine - Birmingham Women’s Hospital Siva Sivakumar - Birmingham City Thirumurugan – Leighton Hospital</p>	
	<p>PRESENT: Bashir Muhammad – Walsall Manor Hospital Kate Palmer– University Hospital of North Midlands Kathryn McCarron - BCGP Ruth Moore – SSBC Neonatal ODN Sagarika Ray – Princess Royal Hospital, Telford Vikranth Venugopalan (Chair) – Birmingham City Hospital</p>	
		Actions
2.	<p>MINUTES OF THE 19th JULY 2018 All agreed.</p>	
3.	<p>MATTERS ARISING KMc confirmed that Thiru reviews the babies born at margins of viability guideline. <u>National Neonatal Network Conference in Bristol at end October</u> This was the first of its kind and was organized to share best practice across Networks. RM and KP presented and had a poster promoting the Neonatal Guidelines. KMc has had an enquiry from Brighton and Hove. Sell about 80 copies of each edition to those outside of our Networks. BCGP members also get a copy of the guidelines on disc.</p>	
4.	<p>FORMAL ADOPTION FORM A response from all Trusts has now been received. Feedback has been forwarded to KMc for inclusion in guideline process.</p>	
5.	<p>NEXT EDITION OF NEONATAL GUIDELINES 2020-21 KMc confirmed that two batches of guidelines have gone out for review and a third is ready to go. KMc had a few queries: LISA should be included within the surfactant guideline. SR confirmed that she was reviewing the surfactant guideline. KMc to forward the LISA guideline to her for incorporation into the surfactant guideline. HIV guideline update, all agreed can be circulated to partners, as still awaiting national guideline however feel that there will not be any significant changes. Nutrition changes to NEC chart queried by author. Clinicians would like the flow chart to be included therefore all agreed that this should be included. Bucal colostrum already included in nutrition guideline and all agreed should remain part of this guideline and not as a separate guideline. KP felt that the author was not necessarily using the guideline format therefore this was the reason for the length of the guideline. Low albumen due to poor nutrition all agreed should be included as part of nutrition as a few lines including the formulae. KMc to ask Mathew Stone, Librarian to look at the evidence for this practice. The Group to look at comments from units as to the usefulness of this being included in future editions. NLS book with the picture for the umbilical lines, could KMc borrow someones book in order to reference this. KP to provide KMc with her copy.</p>	<p>KMc</p> <p>KMc</p> <p>KP</p>

	<p>When to call a consultant guideline, all felt that this should be a local guideline. SaTH do have a guideline however do include local specific information. KP felt should include that you call a consultant if worried about a baby or the pressure of work. KP felt should not be too specific, as cannot envisage every possible scenario. KMc to ask all Leads if guideline required or not. KP to send draft guideline to KMc for circulation. The decision should be based on the majority response.</p> <p>Nasojejunal guideline contact Great Ormond Street to see if we can use their guideline, and put in BCGP format. KMc to approach surgical outreach nurses if they are able to comment on the Great Ormond Street guideline. KP and VV to look at any guidelines they may already have.</p> <p>Warwick and Nuneaton not yet included in the process. KMc has no named contact from Nuneaton. SC to provide the name of a contact for neonatal guidelines from Nuneaton.</p> <p><u>Caveat and Preface</u></p> <p>As discussed at the last meeting the feedback from the Peer Review Process, VV has written to each unit to make sure they have their own process for version control of the guideline. This to be included on the inside of the book. RM read suggested wording. KMc will include the date guideline updated in the header for all guidelines.</p> <p><u>Funding for Printing of Books</u></p> <p>KP has managed to get £2,000 sponsorship from a ventilation company towards producing the next edition. SC will arrange for an invoice to be raised.</p> <p><u>ISBN Numbers and e-book</u></p> <p>Used all ten ISBN numbers, the Network has purchased another ten ISBN numbers. Looking at making book available on Kindle, this would also make it available on iPhones, etc. It would also generate revenue depending on the cost to put the book on Kindle initially. All agreed for SC to explore.</p> <p>KMc confirmed working to finalise guidelines for publication in September next year. Hydrocephalus national guidance has now been finalized and will be included in the reviewed guideline.</p> <p>SR the NICE guidance is out for consultation however not very specific and is due for adoption in April next year. KP draft into guideline amendments now and amend if different once the final guidance is released. KP will pick out the NICE guidance that needs to be considered for adding to our guidelines and sending to KMc for forwarding to the specific guidelines authors for them to review/add as necessary.</p> <p>KMc confirmed that the Librarians evidence search would pick up any new or draft NICE guidance which is sent to the author.</p> <p>BM query calcium phosphate supplementation. KP confirmed that at Stoke it is made up on a weekly basis by the hospital pharmacy for the parents to collect. KMc confirmed that it is part of metabolic bone disease with early supplementation in high risk babies. BM will draft and send to KMc for review. All agreed to include in metabolic bone disease.</p>	<p>KMc KP and VV</p> <p>SC</p> <p>KMc</p> <p>SC</p> <p>SC</p> <p>KP</p> <p>BM</p>
6.	<p>ANY OTHER BUSINESS</p> <p><u>Chair</u></p> <p>Harsha has agreed to be the joint chair for the Group, however she is on annual leave and unable to attend this meeting.</p> <p>VV, Harsha and KP will provide support to KMc after RM leaves in February.</p>	
7.	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting will be held in March. SC to arrange a date and time with both Chairs, KP and KMc.</p>	SC