

# JOINT NEONATAL GUIDELINES MEETING

Thursday 14 September 2017 at 10 am  
Dudley Clinical Education Centre, Russell's Hall Hospital, Dudley, DY1 2HQ.

## Draft Notes

1. PRESENT: Vikranth Venugopalan (Chair) City  
Julie Taylor, Dudley  
Ruth Moore SSBC  
Kathryn McCarran BCGP  
Bashir Muhammad, Walsall.

APOLOGIES:- Kate Palmer  
Alex Philpott  
Sagariha Ray  
Mel Sutcliffe  
Ahmed Ahmed  
Mandbi Barooah  
Matthew Stone  
Dawn Homer  
Karen Meadowcroft  
Rob Negrine.

2. MINUTES OF THE 18 MAY 2017

Noted.

3. MATTERS ARISING  
Chair Update

Email received and approach suggested agreed.

***Terms of Reference and Objectives*** Ruth to make slight amendment to the ***objectives*** which should be changed from “to incorporate SWMNN.....” to “to incorporate Coventry, Warwick, and Nuneaton neonatal units.

4. BCGP GUIDELINES PROCESS UPDATE

Kathryn updated the group with the status of the guidelines. The aim is for them all to be ready by end of September.

5. PRINTED BOOKS OR ELECTRONIC GUIDELINES

The group reviewed the feedback received. There is support to continue to have the books printed. Ruth explained that the networks are unable to continue to pay for this

as it is not within their infrastructure budgets. There is a possibility that for this edition the networks may be able to pay for the type setting and then individual units pay for the quantity of books that they want to have. ***Kathryn to ask Sherwin Rivers for a quote.***

#### 6. ANY OTHER BUSINESS

Vikranth raised the issue about changing the dates on the book to 2018-19 as in reality this is when they will be used by units. This needs further thought and discussion with the networks and then with BCGP.

#### 7. DATE AND TIME OF NEXT MEETING

The next meeting will be in March 2018, ***a suitable date to be identified with Kate Palmer and Vikranth Vengularpalan and circulated to the group.***