

Follow Up Group Meeting	
Thursday 26th November 2015 at 10 am	
In the Neonatal Resource Room, Royal Wolverhampton Hospital, New Cross, Wolverhampton.	
Notes and Actions	
1.	<p>Apologies: Julia Uffindell – Royal Stoke University Hospital Tilly Pillay – Royal Wolverhampton Hospitals Sagarika Ray – Princess Royal Hospital, Telford</p>
	<p>Present: Ruth Moore, Network Manager/Lead Nurse - SSBC Newborn Network Chrisantha Halahakoon, Consultant Neonatologist, Royal Wolverhampton Hospitals (Chair) Mel Sutcliffe, Consultant Neonatologist, Royal Wolverhampton Hospitals Sarah Nicklin, Consultant Neonatologist, Walsall Manor Hospital NB. the group was not quorate. Below are the minutes of the meeting for information</p>
2.	<p>Minutes of the 12th December 2014 Agreed</p>
3.	<p>Matters Arising <u>Unit DNA Rates</u> It was agreed that if a baby DNA's that this must be recorded in Badger. SN confirmed that this was being done in Walsall.</p>
4.	<p>Data Collection Update <u>Current Bayley Data</u> MS and RM have downloaded the Badger data however it does not show all the assessments that have been undertaken. SN confirmed that she is recording four Bayley assessments a month in Badger. Anna Griffin at New Cross is recording approximately 48 assessments a year. CH has e-mailed RM the original download. Sarah Carnwell to e-mail Lauren Cotterall at Badger with data downloaded and previous data to explain the data required. Sarah Carnwell to ask if Badger can put EDD.</p>
5/9.	<p>Health Visitor Collection of Data for those babies that DNA and A Population Measure of Child Development at Age 2-2½ and ASQ-3™ Wolverhampton have been in contact with HVs sending list of DNA's for HVs to obtain data for those babies. All to make contact with their Head of HVs in their area to see if they would be willing to do the same.</p>
6.	<p>Parent Survey Responses Sarah Carnwell to e-mail the Group to request that they stop the parent survey and send any completed forms to her for collation by the end of December. A final report to be circulated at the next meeting. Agreed to revisit in 18 months time.</p>
7.	<p>Community Paediatric Follow Up CH has not met with paediatric colleagues. RM and CH to arrange an event with neonatal and paediatric colleagues around outcomes for ex-neonates including follow up data, and community examples of ex-neonates under their care. RM to e-mail CH with an example programme. SN and colleague to present at the day. RM to ask Practice Educators a suitable time to hold. Carol Guest to put on Education and Workforce meeting agenda.</p>
8.	<p>The DOH Has Asked NICE to Develop a Clinical Guideline on the Developmental Follow Up of Preterm Babies CH to discuss with TP. Group to send comments on scoping document to all. ? Time frame for response.</p>
9.	<p>Any Other Business HV have migrated over to Local Authorities. HV no longer undertake hearing screening, which is now done by hospitals. Sarah Carnwell to put on the QIPP agenda what neonatal units can do to develop immature brains.</p>
	<p>Date & Time of Next Meeting Sarah Carnwell to ask CH for a date in June.</p>

ACTION LOG – For the Follow Up Group Meeting held on Thursday 26th November 2015

Decision / Action	Owner	Timescale
It was agreed that if a baby DNA's that this must be recorded in Badger.	All	Now onwards
Sarah Carnwell to e-mail Lauren Cotterall at Badger with data downloaded and previous data to explain the data required. Sarah Carnwell to ask if Badger can put EDD.	Sarah Carnwell	Before April
All to make contact with their Head of HVs in their area to see if they would be willing to provide data for babies that DNA.	All	Before the next meeting in June
Sarah Carnwell to e-mail the Group to request that they stop the parent survey and send any completed forms to her for collation by the end of December. A final report to be circulated at the next meeting.	Sarah Carnwell	December and for next meeting
RM and CH to arrange an event with neonatal and paediatric colleagues around outcomes for ex-neonates. RM to e-mail CH with an example programme. RM to ask Practice Educators a suitable time to hold.	Ruth Moore Chrisantha Halihakoon	Before the next meeting
Carol Guest to put on Education and Workforce meeting agenda.	Carol Guest	January
CH to discuss guideline with TP.	Chrisantha Halihakoon	January
Group to send comments on scoping document to all.	All	January
Sarah Carnwell to put on the QIPP agenda what neonatal units can do to develop immature brains.	Sarah Carnwell	March
Sarah Carnwell to ask CH for a date in June.	Sarah Carnwell	January