

EDUCATION & WORKFORCE DEVELOPMENT GROUP MEETING

Tuesday 09 January 2018 at 12.30 pm in

Room FF40, Keele Clinical Education Centre, Royal Stoke University Hospital, Stoke on Trent

AGENDA

1.	APOLOGIES	JG
2.	MINUTES OF THE MEETING HELD ON THE 10 OCTOBER 2017 <i>Attached</i>	ALL
3.	MATTERS ARISING - Consolidation and De-brief Course Feedback - Placement Allocation	ALL CH JC
4.	TRAINING & EDUCATION - Foundation Programme Update - Foundation Programme Course Evaluation - PFNIC Course Update - Supporting the Sick Neonate Course Update - Unit Run Study Days Update - Network HCSW Training Programme	LC/JC LC/Unit Managers JC LC/TP Unit Managers/ Education Leads JG
5.	UNIT BASED PRACTICE EDUCATORS UPDATE FROM REMAINING UNIT	DH
6.	NETWORK NEONATAL UNIT STAFFING AND ACTIVITY - <i>Neonatal Nurse Staffing Briefing Document – Attached</i> - Neonatal Service Workforce Plans	RM Unit Managers
7.	IMPROVING FAMILY CENTRED CARE UPDATE - Bliss Baby Charter Audit – Progress Update from Each Unit - Implementing Family Integrated Care – Progress Update from Each Unit	Unit Managers Unit Managers
8.	STANDARDISING NURSING GUIDELINES - SSBC N ODN Pain Assessment Tool – Update from JG and Surgical and Pain Study Day - Foundation Programme Nurses Developing Network Wide Guidelines: Update <ul style="list-style-type: none"> • Music Therapy – Update from Walsall • Skin Assessment – Update from JC/Walsall • Cup Feeding – Update from Telford 	JG CM JC/Walsall SD/Telford
9.	REPORTING OF PATIENT SAFETY ISSUES FROM INCIDENT REPORTING TO NETWORK - <i>Draft SSBC Neonatal ODN Patient Safety Incident Report: Q1 2017/18 - Attached</i>	Unit Managers
10.	CONTINUOUS VANCOMYCIN THERAPY PRESCRIBING AUDIT	AS
11.	ANY OTHER BUSINESS	ALL
12.	DATE AND TIME OF NEXT MEETING To be confirmed.	