

QIPP Group Meeting	
Thursday 20th Oct 2011 at 2pm	
Walsall Manor Learning and Conference Centre	
Minutes	
1.	<p>Apologies: Fiona Partington Alison Moore Subra Mahadevan Anna Griffin Liz Jones</p>
	<p>Present: Jo Cookson Lynsey Clarke Tilly Pillay Ruth Moore Shiva Shankar Melanie Sutcliffe Sanjeev Deshpande</p>
2.	<p>Minutes of the 14th July 2011 Meeting Agreed</p>
3.	<p>Matters Arising; All covered on the agenda</p>
4.	<p>Minutes of the Guidelines Group Held on 20th Sept 2011 Progress regarding publication of the next edition due for distribution to neonatal units at the end of November noted</p>
5.	<p>Quad Network Research Study Day SD to find AG availability 20 – 29th Feb (this evening!) and let SC know who will then find a venue</p>
6.	<p>GCP Training & Audit Competition 22 Sept 2011 10 attendees many from RWH evaluated very well, no junior doctors attended Network Audit competition was held on the same day with excellent results. Network audit – needs planning, organising and delivering a network audit programme around NICE and network guidelines involving all the unit audit leads coordinated by the network audit lead. To be discussed at the network leads time out event in November.</p>
7.	<p>Perinatal Projects Update IUT Research nearly completed, initial findings to be presented at Maternity stakeholder & perinatal education event on 8th Feb. Look out for further details about the event and a call for posters to be circulated very soon. IUT audit of outcomes continues to be collected mainly at Wolverhampton, but also Stoke and Shrewsbury. Interdistrict audit – being led by Jane Pannikar, Maternity network are asking if the whole network can participate again and what the theme is for this year. SS asked if Sheffield – Prof Griffiths Meridian study fetal MRI had contacted all units in the network to take part in this study? Annual report highlighted variation in number of IC days for term babies – SD to draft a plan of what the network would like to audit regarding this</p>
8.	<p>Network Mortality & Serious Clinical Incident Review SCOR tool – currently being piloted, Wolverhampton are involved. This should be used by each unit to review their deaths then the network will be benchmarking like for like. When SCOR becomes effective</p>

	<p>we will need to amend the network monitoring process</p> <p>Need to know the numbers of early versus late deaths by gestation- RM to look to see if she has access to this from badger reports.</p> <p>SD & network Clinical lead to write a letter to unit clinical leads asking them to submit their mortality data giving a final deadline and expressing the importance of this for the individual unit as well as the network. Agreed to remove collecting detailed information about stillbirths from the data for the time being in case this is an obstacle for units to submit their data, the number of stillbirths is still required and the neonatal mortality data</p> <p>? Interface between badger data and NHS data re late deaths up to 2 years – SD to email Andy Lyon to see if there is a possibility of a link re badger highlighting deaths that have occurred after discharge.</p> <p>Serious clinical incident review – only one unit has submitted their information, discussed requesting only the numbers of serious incidents each month initially. RM to review which Chief execs responded to JC's letter re sharing information and then write to each unit asking for the information and why this is important for the unit as well as the network.</p> <p>Discussion re introducing annual assessment of drug administration to be taken by Jo Cookson to discuss with the senior nurses</p> <p>Medical training re neonatal prescribing, need to develop a tool and include in mandatory training, and/or include in regional study days. ANNP prescribing training to be looked at. SD to send TP/MS the template of the paediatric examples from which they will devise a number of neonatal examples. Introduce as part of the neonatal induction programme in March</p>
9.	<p>Network Care Pathways Update</p> <p>SSBCNN Activity & Outcome Monitoring Matrix</p> <p>QIPP group reviewed current information Apr – Aug 2011, no concerns identified from the information submitted</p> <p>NICU Ex-utero transfer request form</p> <p>RM fed back that this has been reviewed by the NTS who are aware of its use in the SSBCNN.</p> <p>NTS declined transfers - network transport lead to be responsible for monitoring appropriateness of declined transfers. To be discussed at the network leads time out event in November.</p>
10.	<p>Deanery Funding For Network Study Days</p> <p>SD has put to the dean re funding for network sds and is waiting to hear. There is a question mark over the future of the deanery and where it will sit in the new NHS and the impact therefore on availability of funding in the future</p>
11.	<p>National Neonatal Collaborative Necrotising Enterocolitis Study</p> <p>TP to sort at DGOH RM to remind her</p> <p>SD to sort at S&TH</p> <p>RM to contact AB re WMH</p> <p>MS to check with BK that RWH taking part</p>
12.	<p>NNAP – Quality Improvement Process</p> <p>Group reviewed the document, no issues raised.</p>
13.	<p>Any other business</p> <p>Neonatal Nurse Staffing & Delivery of Clinical Care in the SSBCNN Article</p> <p>TP congratulated for excellent article</p> <p>Moral in neonatal units is very poor</p> <p>TP/SD asked what can the network do to help</p> <p>JC/LC identified that staff are looking to be valued by their Trust/unit rather than the network.</p> <p>RM identified that there were things that the network can do to help such as letters of thanks to the individuals involved in network activities e.g. teaching on foundation programme etc</p> <p>MS – Admission temp is transferred into NNAP data as time of birth – MS has raised this as an error with clevermed</p>

	<p>TP – Network Research Strategy required. Use the nursing issue as a thrust for a network research strategy. TP presented at workforce development group meeting in sept where they agreed to use the nursing time spent audit as a drive for further research. David Coan has agreed to work with TP looking at using non QIS trained staff in NICU in order to free up Band 7 so they can lead Special care to be more efficient. TP plans to do prospective group controlled activities. TP to develop improvement in developing quality of care in all areas.</p> <p>Developing West Midlands Quality Neonatal Clinical Indicators a consultation event Friday 11th Nov, Teams from each Trust are invited and encouraged to attend, please send names to SC asap.</p>
14.	<p>Date & Time of Next Meeting SD and AM to send SC when they are on service in January, aim to meet mid to end of Jan 2012</p>

ACTION LOG – For the QIPP Group Meeting held on Thursday 20th Oct 2011

Decision / Action	Owner	Timescale
SD to find AG availability 20 – 29th Feb (this evening!)and let SC know who will then find a venue	Sanjeev Deshpande to let Sarah Carnwell know	Before end October
Network audit to be discussed at the network leads time out event in November.	Alison Moore/Ruth Moore to put on agenda	November
Annual report highlighted variation in number of IC days for term babies – SD to draft a plan of what the network would like to audit regarding this.	Sanjeev Deshpande	Before January meeting
Need to know the numbers of early versus late deaths by gestation- RM to look to see if she has access to this from badger reports.`	Ruth Moore	Before next meeting
SD & network Clinical lead to write a letter to unit clinical leads asking them to submit their mortality data giving a final deadline and expressing the importance of this for the individual unit as well as the network.	Sanjeev Deshpande/Alison Moore	November
Agreed to remove collecting detailed information about stillbirths from the data for the time being in case this is an obstacle for units to submit their data.	Sarah Carnwell	Before November
SD to email Andy Lyon to see if there is a possibility of a link re badger highlighting deaths that have occurred after discharge.	Sanjeev Deshpande	December
RM to review which Chief execs responded to JC's letter re sharing information and then write to each unit asking for the information and why this is important for the unit as well as the network.	Ruth Moore	Before December
Discussion re introducing annual assessment of drug administration to be taken by Jo Cookson to discuss with the senior nurses.	Jo Cookson	December
SD to send TP/MS the template of the paediatric examples from which they will devise a number of neonatal examples.	Sanjeev Deshpande/Tilly Pillay/Melanie Sutcliffe	December
Network Transport Lead to be responsible for monitoring appropriateness of declined transfers. To be discussed at	Ruth Moore to put on agenda	November

the network leads time out event in November.		
SD has put to the dean re funding for network sds and is waiting to hear.	Sanjeev Deshpande to update group	January
NEC Study: TP to sort at DGOH RM to remind her SD to sort at S&TH RM to contact AB re WMH MS to check with BK that RWH taking part	Tilly Pillay/Ruth Moore/Sanjeev Deshpande/Melanie Sutcliffe	November
letters of thanks to go to the individuals involved in network activities e.g. teaching on foundation programme, speaking at Study Days, etc	Lynsey Clarke/Jo Cookson	Continual
David Coan has agreed to work with TP looking at using non QIS trained staff in NICU in order to free up Band 7 so they can lead Special care to be more efficient. TP plans to do prospective group controlled activities. TP to develop improvement in developing quality of care in all areas.	David Coan/Tilly Pillay	
Developing West Midlands Quality Neonatal Clinical Indicators a consultation event Friday 11th Nov, Teams from each Trust are invited and encouraged to attend, please send names to SC asap.	All	Before November
SD and AM to send SC when they are on service in January, aim to meet mid to end of Jan 2012	Sanjeev Deshpande/Alison Moore	Before November