

Guidelines Group Objectives Draft 2012/14					
Objective 1: To develop parent information to support network guidelines					
Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review March 2013
SSBCNN 2	Identify appropriate authors to draft the agreed network parent information leaflets Obtain parent representative input in the development of standard network parent information leaflets	Appropriate standard network parent information leaflets are produced with input from parent representatives	Kate Palmer Chair	Mar-13	Commenced - Carry forward to 2013/14
Objective 2: To publish a fifth edition of the neonatal guidelines in Autumn/Winter 2013					
Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review March 2013
SSBCNN 2 & 3	Follow bedside clinical guidelines partnership methodology to update existing guidelines and write new guidelines as identified in the survey of users	Existing guidelines in the 4th edition and new guidelines are written and prepared ready for publication in the 5th edition of the guidelines	Kate Palmer Chair	Mar-13	Commenced - Carry forward for completion in 2013
Objective 3: To receive feedback on the format and usefulness of the Network Neonatal Clinical Guidelines published in 2011					
Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review March 2013
SSBCNN 3	Collect and present feedback on the use of the fourth edition of the neonatal guidelines published in 2011 to inform future editions of the guidelines Collect and present feedback on the use of the Post natal ward folder of neonatal guidelines published in 2011 to inform of any future developments required	Results from the survey presented at the guidelines group meeting Amendments to the format and additional topics identified for fifth edition of guidelines agreed by guidelines group Results from the survey presented at the guidelines group meeting	Sarah Carnwell Network Administrator	Jun-12	Completed

Objective 4: To incorporate SWMNN in the use and production of the neonatal guidelines

Reference SSBCNN Objective	Work Programme	Measurement Used	Lead	Review Date	Progress Review March 2013
SSBCNN 3	SWMNN Unit/Trust guidelines leads identified and added to guidelines group membership Amend guidelines group ToR to reflect SWMNN joining the process	Guidelines group membership includes SWMNN unit reps ToR amended SWMNN units guidelines leads listed as contributors in 5 th edition of the guidelines	Sarah Carnwell Network Administrator	Jun-12 Jun-12 Dec-13	Completed Commenced - carry forward to complete in 2013 Commenced - carry forward to complete in 2013