

# EDUCATION & WORKFORCE GROUP MEETING

Wednesday 19<sup>th</sup> December 2012 at 10:00am in  
Room 11, Walsall Manor Learning and Conference Centre,  
Walsall Manor Hospital, Moat Road, Walsall, WS2 9PS

## AGENDA

- |   |                        |
|---|------------------------|
| 1. APOLOGIES  | JC                     |
| 2. MINUTES OF THE MEETING HELD ON THE 19 <sup>TH</sup> SEPT 2012<br><i>Attached</i>   | ALL                    |
| 3. NETWORK SIMULATION TRAINING PROGRAMME  | JC/CH                  |
| <ul style="list-style-type: none"> <li>• Hi fidelity simulation mannekin demonstrations <ul style="list-style-type: none"> <li>➢ Laerdal</li> <li>➢ Gaumard</li> </ul> </li> <li>• Network simulation training proposal</li> </ul>  |                        |
| 4. MATTERS ARISING  | ALL                    |
| 5. NEONATAL BANK/POOL OF STAFF – UPDATE   | IMcL/SD                |
| Feedback on responses to email to all units re:   |                        |
| <ul style="list-style-type: none"> <li>➢ Numbers of current staff whom would/could work bank shifts within the network</li> <li>➢ Numbers of shifts per week/month anticipated required covering by the Bank in the network</li> <li>➢ Numbers of staff who are purely employed as Bank staff in the network</li> </ul> |                        |
| Feedback about BCH bank   | MM                     |
| 6. TRAINING & EDUCATION   | ALL                    |
| - Foundation Programme – Nov 2012   | JC/AC                  |
| - Neonatal Intensive Care Course Provision Keele & Wolverhampton 2013/14  | JC/HL                  |
| - Individual Unit Training Needs Requirements for 2012/13   | JC                     |
| - Network Study Days 2013   | JC                     |
| - HCSW Network programme update   | JC                     |
| - Planned Network Update study day for staff returning following prolonged leave  | JC                     |
| 7. NEONATAL UNIT STAFFING   | RM                     |
| - WM Workforce Deanery Neonatal Workforce Spreadsheet Annual Update<br><b>(Walsall &amp; Stokes received Apr 2012)</b>  | SaTH, RWH,<br>DGH, MSH |
| - Epicure Unit Profile Survey (Nov/Dec 2011) – attached blank template<br><b>(Shrewsbury &amp; Staffords Received Jan 2012)</b>   | RWH, UHNS,<br>DGH, WMH |
| - Individual Neonatal unit staffing issues  | ALL                    |
| 8. Network NNU Escalation Policy  |                        |
| - <a href="#">Shrewsbury's New Draft Escalation Policy</a>  |                        |
| Feedback from all units re usability across the network   | ALL                    |
| 9. IMPROVING FAMILY CENTRED CARE UPDATE   | ALL                    |
| - SSBCNN Parent Passport Update   | RM                     |
| - BLISS Family Centred Care Nurse   | RM                     |
| 10. QUAD NETWORK EVENTS - FREE TO ATTEND FOR SSBCNN STAFF   |                        |
| - FREE!! QUAD NETWORK RESEARCH STUDY DAY, 10TH JANUARY 2013, WOLVERHAMPTON MEDICAL INSTITUTE  |                        |
| - NEW IDEAS ON OLD FAVOURITES, THE 6TH ANNUAL PERINATAL CONFERENCE, A COLLABORATION OF THE MIDLANDS AND EAST NEONATAL AND PERINATAL NETWORKS, FRIDAY 25TH JANUARY 2013, HOLYWELL PARK, LOUGHBOROUGH UNIVERSITY  |                        |
| 11. ANY OTHER BUSINESS  | ALL                    |
| 12. DATE AND TIME OF NEXT MEETING   |                        |
| The next meeting will be held on Monday 18 <sup>th</sup> March 2013 at 12:30pm Venue TBC.   |                        |