

Education and Training Sub-group

Minutes of meeting held on 29th March 2012

Present:

Jackie Stretton (Chair)	Mary Passant
Lorraine Noon	Alison Bedford Russell
Amanda Dudley	Lara Alamad
Sue Novakovic	Sue Ward-Smith
Carol Lamputt	Bernadette Reda
Jackie Harrison	Maria Cutler
Siva Sivakumar	Vicky Bullock

Minutes: Teresa Meredith

WET157 | **Apologies:** Julie Nycyk, Alex Philpott, Louise Kingham, Rob Negrine, Carol Chamley, Jo Cookson

WET158 | **Minutes of Previous Meeting**

Approved.

WET159 Matters Arising not covered on Agenda

Qualified in Speciality Training – Update national working group proposals for ‘Matching knowledge and skills for Qualified In Speciality (QIS) Neonatal nurses: A core syllabus for clinical competency’

Jackie Stretton reported that the document is complete and has been submitted to the BAPM Board.

WET160 Updated Education Group Distribution and Circulation List

- Jackie Stretton reported that these have recently been updated;
- Jackie has recently updated the new SWMNN website, and has created a separate website to support Education and Training modules. Updates relating to education and training issues will be sent to all website members, as well as minutes and agendas for meetings. These are available on the main SWMNN website.
- The NLS Leads for each unit were confirmed as:
BWH – Alison Bedford Russell;
City – Dr Ahmed;
Worcester – Andrew Short;
Hereford – Helen Underhill.

WET161 Book Proposal

Jackie Stretton reported that Dr. Carol Chamley (Senior Lecturer Coventry University) is working on a book proposal for a sister text to her previous book ‘Developmental Anatomy and Physiology of Children’. She has approached members of the network to be involved as authors. Jackie is liaising with Network colleagues.

WET162 Workforce Update

- Jackie Stretton is currently collating the latest data from each unit. There are still some forms outstanding from a couple of units.
- She will forward a copy of the proforma to Jackie Harrison to enable inclusion of Transport Team data

WET163 NLS

- Jackie Stretton has been contacted by Richard Ormonde, a newly appointed resuscitation trainer based at City and Sandwell. He raised the issue of NLS courses being cancelled despite the need to train staff, since courses were clashing within the region. The team discussed different options to work towards a co-ordinated approach towards NLS training across the network. It was agreed that NLS leads would attempt to liaise regarding setting dates for NLS courses and inform the network of the agreed dates. These will then be posted on the SWMNN website (events section)
- Jackie Stretton raised the issue regarding the Network NLS database that was created in 2008. This is now out of date, A discussion followed regarding whether it would be useful to recreate / update the data at the Network level. Whilst the team agreed that it would be useful to keep a live record of NLS trainers so that we can support the course directors in finding sufficient faculty to run programmes it was agreed that each provider Trust should be keeping their own detailed records of who had undertaken training, including when updates are required.

WET164 Simulation Training

- Jackie Stretton reported that Alex Philpott and Jackie had visited the Leicester neonatal education team to discuss their approach to developing simulation training within their Network. This also involved observing a session. A consultation paper had been circulated prior to the meeting outlining SWMNN and SSBCNN plans for developing simulation training across the two networks. Jackie invited comments. This document was well received
- Lorraine Noon and Maria Cutler felt there was a place for this training, and outlined instances of crash training using simulators. The next step is for Alex and Jackie to explore opportunities for funding since a considerable capital outlay will be required for set up costs. The plans also include the need to identify who would be the simulation training 'champions for each unit so that we can invest in training these individuals in the first instance.

WET165	<p>Cooling Training</p> <p>Jackie Stretton informed the group that the regional 'cooling' leads (nursing and medical) had met and developed a course so that this training can be delivered locally. A one day course has been developed and the first of these will be scheduled for 18th June, to be held at Friars gate. There is a cost for this course and details and application forms may be accessed by emailing Teresa Meredith or downloaded via the website. – application has been made for CPD points.</p> <ul style="list-style-type: none"> ➤ The Network will fund one free place (for a nurse) per unit. Please complete application forms and submit to the network office to secure places. Future de revisited according to the demand. 	All
WET166	<p>Surgical Module/Surgical Training</p> <ul style="list-style-type: none"> ➤ Bernadette Reda and Jackie Stretton outlined problems with this training, when staff who were undertaking the course had to withdraw either for personal reasons or due to staffing needs on the units; ➤ this is a Neonatal Toolkit Standard and must be continued; ➤ the importance of units enabling staff to attend training courses and providing ongoing support to students was emphasised; ➤ agreed that the course needs to be University accredited before it is re-advertised and Jackie Stretton will pursue the application which she has already submitted for accreditation. 	JS
WET167	<p>Update on Neonatal Courses</p> <p>Heartlands QIS Programme</p> <ul style="list-style-type: none"> ➤ Maria Cutler reported that the SC and HD courses have finished, and the ITU course is almost finished. The courses have been very successful. A further SC course starts in July, a HD in September, and ITU in December. ➤ An Open Day is being held on 1st May from 10am. to 1p.m. in the Education Centre at Heartlands to which all are welcome. Ideas on new courses will be presented for discussion. <p>Post Registration Neonatal Pathway BCU</p> <ul style="list-style-type: none"> ➤ Sue Ward Smith reported that the September programme has almost finished, with poster presentations and competency documents being submitted at Easter; ➤ the December programme finishes in July so both courses graduate in the same year; ➤ she will forward a list of graduate names to Jackie Stretton. <p>SSBCNN Training Deferred as Joanne Cookson not present.</p>	All
		SWS

ANNP Training

- Jackie Stretton presented a document for discussion re Continuing Professional Development of ANNPs in the West Midlands, which had been produced following a recent meeting of the Network education team with Dr. Sanjeev Deshpande;
- Jackie Stretton gave some background to the document, which had been drafted to try to define a career progression pathway for ANNPs, which is ill-defined;
- Jackie Harrison felt that part of the problem was insufficient time for ANNP training due to workloads. It was generally felt that with forward planning and rota provision this issue could be rectified;
- Agreed that ANNP training should take the same format as medical staff training, e.g. CPD, mentors etc.
- Agreed that ANNPs need to be supported to undertake training, including research, talking at Grand Rounds, and being actively involved in teaching programmes. Alison Bedford Russell felt that these were issues which could be redressed fairly quickly and easily with appropriate rota planning;
- the current cohort of ANNP trainees is just finishing;
- unclear in new NHS structure who the Network will be working with regarding workforce development in the future Jackie Stretton is pursuing this; JS
- agreed that there is a need to plan for future workforce needs and succession planning, and units will be asked to consider who might be put forward; so that these numbers may be captured as soon as possible. JS
- Jackie Harrison will forward a list of ANNP email addresses which Sanjeev Deshpande has requested to the Network; JH
- Jackie Harrison reported that the ANNP meetings were still going ahead infrequently involving a morning business meeting followed by afternoon of education, Attendance was still affected by the ability to be release from unit commitments. The SWMNN ANNP group has now combined with the regional group. Maria Culter confirmed that this model was supported and accepted by the ANNPs.
- Jackie Stretton asked for dates of the planned meetings so these can be included in the meetings calendar on the Network website JH/JS
- Agreed to hold a separate meeting to discuss ANNP training. JS

Coventry University eLearning Palliative Care Module

- Jackie Stretton reported that the first neonatal module had now been delivered and completed. This has been very successful, there had been a few IT glitches but despite these students had found it very informative and useful. Jackie is a Visiting Lecturer at Coventry University delivering the module jointly with the Coventry team;

	<ul style="list-style-type: none"> ➤ next module should run in September 2012, candidates need to submit their applications to Coventry now; ➤ Mary Passant pointed out that the module was for medical staff as well and that medical staff should encourage their colleagues to consider it. The course has been accessed by nurses only so far; ➤ Mary was pleased to note that the palliative care training is being put into practice and resulting in better care for babies and families. She cited an example of a baby who was appropriately transferred to Acorns recently for palliative care. 	All
	<p>Bayley Training</p> <ul style="list-style-type: none"> ➤ Mary Passant confirmed that the Network had supported 4 nursing staff to undertake this training with a view to supporting the units in implementing 2-year follow ups for all babies. 1 of these has since left the Trust. The processes are continuing to put these plans into operation. Units were using different systems to assess babies. 	
WET168	<p>Network Training Activities – April Bulletin</p> <ul style="list-style-type: none"> ➤ Jackie Stretton circulated the April Education Bulletin. We are now providing many of our educational days collaboratively with SSBCNN. RCPCH CPD points are being sought for most events where appropriate. ➤ Alison Bedford Russell confirmed the dates of national meetings and these will be added to the Education Bulletin which will be available via the Network website 	JS
WET169	<p>Stakeholder Event/Change in Practice Award</p> <ul style="list-style-type: none"> ➤ SWMNN Stakeholder Event takes place on Thursday 31st May 2012 at Worcester Hospital. 3.5 CPD points awarded. Details have been circulated to units and are posted on the SWMNN website. All staff to be encouraged to attend; ➤ Jackie Stretton asked Education Leads to encourage submissions for the Change in Practice Award. Scientific posters are also invited. The application forms for submitting abstracts are available via the website. 	All All
WET170	<p>Other Conferences and Training Events</p> <ul style="list-style-type: none"> ➤ Transport Study Day being held in October 2012. Jackie Harrison will circulate details; ➤ Parent Resuscitation Training – Alex Philpott and Jackie Stretton have been liaising with Gill Warwood and are working to re-instate this training as soon as possible. 	JH JS/AP

- Grand Rounds – Jackie Stretton raised the issue that the Grand Rounds had tailed off recently despite a plan for units arranging the meetings throughout the year, the meetings had not happened. The benefits of these meeting were discussed, they have been well received in the past and the network are reluctant for these to disappear. Suggestions were invited as to how to resolve this issue. Alison Bedford Russell stated the advantage of these being clinically driven. Jackie will link with Education Leads on each unit to invite each to offer convenient dates for them to arrange and host a Grand Round in their unit.
- The next Surgical Grand Round dates are 1st June and 7th September.

JS

WET171 Any Other Business

1. **Lara Alamad** – The I2S2 trial has funding to continue until 1st September
2. **Vital Programme**
Amanda Dudley reported that this is now 'live' at Heartlands, and seems very good. It enables identification of learning needs.
3. **Best Beginnings DVD**
Noted that these have been ordered for all units, and will then be launched for parents. Mary Passant suggested that units order sufficient numbers this year as they are free.
4. **Parent Passport**
 - Mary Passant circulated copies of this document, which Katie Thompson has produced for SWMNN. This aims to address concerns raised by parents in the BLISS parent survey, when parents said how difficult it is moving between units and adapting to different practices. Mary stated that it required the units to be respectful of each others' practices.
 - Lorraine Noone shared an example of a similar document in another setting where parents had signed themselves despite not being competent in the skills. This was picked up eventually in the new setting, following transfer, when it became evident that the parents' abilities were deficient in some areas.
 - The group agreed this might be avoided if an additional line were inserted stating 'the passport will be copied and stored in patient notes. It was envisaged that parents may be less likely to abuse the record
 - Further comments are invited and the document has been added to the website for others to view.
 - Agreed these will be kept in the Red Books, and to retain a copy after discharge.

All

All

Date of Next Meeting

WET172 Thursday 28th June 2012, Friars Gate, Solihull