

NORTH WEST & NORTH WALES PAEDIATRIC LONG TERM VENTILATION NETWORK

JOB DESCRIPTION DEPUTY LEAD CLINICIAN

| JOB DETAILS | |
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| TITLE: | Deputy Lead Clinician of the North West and North Wales Paediatric Long Term Ventilation Network. |
| FUNCTION: | <p>To work with the lead clinician to provide leadership for the North West and North Wales Paediatric Long Term Ventilation Network.</p> <p>To carry out the duties of the Lead Clinician when not available.</p> |
| HOURS | 1 Planned activity session per month/ 3.5 hours per month, which would be fitted within existing job plans/duties. |
| GRADE | This position is open to a healthcare professional from any discipline |
| SALARY | This is an unfunded position |
| DURATION OF OFFICE | Fixed term of 2/3 years, following which the post will be subject to review. |
| LOCATION | BASE |
| PROFESSIONAL ACCOUNTABILITY TO | Contracted organisation |
| RESPONSIBLE TO | Network Lead Clinician |
| OVERALL PURPOSE OF ROLE | <p>To provide professional leadership across the North West and North Wales Paediatric Long Term Ventilation Network.</p> <p>To work in collaboration with the Lead Clinician and Network Manager and to ensure the development and implementation of the network work programme.</p> |

1. RESPONSIBLE FOR

Working with the Lead Commissioners, Healthcare and social care professionals, Children/Young People & their families/carers and the voluntary/charity sector within the North West and North Wales Paediatric Long Term Ventilation Network. Providing strategic leadership and work with the Lead clinician in the development of an effective, high quality, multi agency/ disciplinary Paediatric Long Term Ventilation Network.

2. LEAD TRUST

From April 2011 the Lead Trust for the Network is Central Manchester University Hospitals NHS Foundation Trust. Following this appointment, the employer of the post holder will not change.

3. THE ROLE

- The Deputy Lead Clinician will work with the lead clinician and a wide range of personnel, young people and their families/carers across the network area.
- The Deputy Lead Clinician will undertake duties of the Lead Clinician when not available e.g. Chairing Meetings.
- The Deputy lead Clinician will work with all parties to deliver a range of projects from the annual work programme.
- The role will be supported by the Project Support Officer and Network Manager, and directed by the Lead Clinician.
- The deputy lead clinician will be appointed by a clearly defined appointment process.

4. KEY TASKS AND RESPONSIBILITIES:

- Identify key priorities for including in the network work programme.
- Work with the Lead Clinician and Network Manager to develop a work programme.
- Take responsibility for the delivery of an agreed range of work streams from the annual work programme. This would be agreed with the post holder and Lead Clinician.
- Undertake all the duties of the Lead Clinician when not available, including chairing the Network meetings and events.
- Represent the network as a point of contact for network members, Specialist and Local Commissioners, PCT's/Consortia and external agencies on a range of projects on the work programme.
- Work with the lead clinician to strengthen strong relationships to ensure that the network continues to be the primary means of improving paediatric long term ventilation services.
- Ensure that all projects are driven to improve the patient experience.
- Lead on a range of work in line with the network work programme
- To ensure that all viewpoints from all parties are actively encouraged and considered.
- Facilitate dissemination and implementation of work developed by the Network.

5. COMMUNICATION AND ACCOUNTABILITY ARRANGEMENTS

- Maintain and Develop effective communication arrangements with all key parties.
- Work within the internal and external accountability systems, flagging up any potential areas needing review to the lead clinician.

PERSON SPECIFICATION

Deputy Lead Clinician

Lead Clinician

| Criteria | Essential for the post | Desirable for the post |
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| Experience | Currently working with Children/Young People and their families/carers within the North West and North Wales Paediatric Long Term Ventilation Network. Personal credibility within the clinical community. | Experience of working with the NHS, Social, Voluntary and Charitable Organisations |
| | Experience of involvement in multi-professional clinical audit. | Experience of leading multi-professional clinical audit. |
| | Evidence of continued professional development of acquiring new skills and knowledge in the last 3 years | Experience of chairing effective meetings |
| | Extensive experience in working in the area of Paediatric Long Term Ventilation. | |
| | Project / change management with demonstrable positive outcomes Knowledge of relevant national and local guidance with respect to Paediatric Long Term Ventilation | Knowledge of relevant National Documentation and Guidance relating to NHS/Social Care policy, and Networks |
| Qualifications / Training | Relevant registration with the GMC/NMC/ Health Professions Council/ Specialist Professional Body/Specialist Professional Body | Research / publication in the field of Paediatric LTV |
| Disposition Adjustment / Attitude | Team leader\ team player Good presentation skills (verbal / written) Positive Disposition Open and non-confrontational Style Ability to work with ambiguity | |
| Practical and Intellectual skills | Communication/Negotiation skills Good Leadership skills/Management skills Ability to attend meetings/events at different locations. | |