



Benchmarking Meeting Minutes 31st July 2018

Attendance List

Hospital	Name & Initial	Present	Apologies
Bedford	Amanda Blake AB	✓	
Peterborough	Sarah Carey SCa		✓
Hinchingbrooke	Amie Thorpe AT	✓	
ODN	Erica Everett EE	✓	
ODN	Kelly Hart KH		

* For circulation only

Hospital	Name	Present	Apologies
Basildon	Fiona Doughty FD	✓	
	Tracey Glester*		
	Sarah Mills SM	✓	
Bedford	Carol Warden *		✓
	Valerie Devally *		
Cambridge	Gaynor McGinness*		
	Maliwan Chewpreecha MC		
	Valsa Cherian VC		
Chelmsford	Lucy Tustain LT		
	Joyce McIntosh JM		✓
Colchester	Karen Moss*		
	Natalie Hook NH	✓	
	Sheena Duff SD	✓	
	Claire Harden CH		✓
Harlow	Julia Green JG		
	Rona Drumm RD		
	Johanna Parsons JP	✓	
	Janelle Gardner*		
Hinchingbrooke	Alison Longhurst AL		
	Tracy James*		
Ipswich	Suja Varghese SV		
	Sally Nasho SN		
	Sheila Gauld*		
James Paget	Heather Phillip HP		





East of England Neonatal Benchmarking Group



	Donna Ayers DA	✓	
	Josephine Baker JB		
	Kelly Melton KMe		
	Sharon Studd SS	✓	
Kings Lynn	Paula Bettinson*		
	Victoria Stewart VS		
	Sally Crane SCr		✓
Lister	Geraldine Mangan GM		✓
	Tessy James TJ		
	Deloris Brown DB		
Luton & Dunstable	Claire Adamson CA		
	Maria Lubay ML		
	Simmi Naidu*		
	Rocel Allsop RA	✓	
Norwich	Lynette Morgan LM	✓	
	Karen Levy KL		
	Sara Wayle SW	✓	
Peterborough	Julie Elding JE		
Southend	Vicky Thompson VT		
	Kara Gerrie KG		✓
	James Allman JA	✓	
Watford	Maria Titus MT		
	Helena Rudd HR	✓	
	Lynn Sheppard*		
West Suffolk	Laura Grover LG		
	Kathryn May KMa		✓
	Sharon Farthing*		
	Karen Ranson*		



Item		Action																																																																																																																																																								
1	<p>Apologies and AGM review Apologies and attendance as above.</p>  <p>Scanned attendance list 31st July 2018.pd</p> <p>Welcome to Amanda as Chair and Amie as Secretary. No minutes of last meeting reviewed as was AGM. AGM discussed, feedback shared, all happy with Trumpington venue for 2019. To approach Abbie or Nutricia as sponsors for venue.</p> <p>Content discussed, EE suggested this relates to new Guidelines produced during 2018-19.</p>	AB																																																																																																																																																								
2	<p>Terms of Reference All agreed on changes. Attendance list updated.</p>  <p>Terms of Reference final.doc</p>																																																																																																																																																									
3	<p>Benchmarks</p> <p><u>NAS:</u></p> <p style="text-align: center;">NAS Date July 18</p> <table border="1" data-bbox="210 1216 1334 2033"> <thead> <tr> <th></th> <th>Factor 1</th> <th>Factor 2</th> <th>Factor 3</th> <th>Factor 4</th> <th>TOTAL</th> <th>MAX.</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Addenbrookes</td> <td colspan="4" style="background-color: black; color: white;">No babies to score</td> <td></td> <td>18</td> <td style="background-color: #00b0f0;">**</td> </tr> <tr> <td>Basildon</td> <td>3</td> <td>4.5</td> <td>4.5</td> <td>4.5</td> <td>16.5</td> <td>18</td> <td style="background-color: #92d050;">92</td> </tr> <tr> <td>Bedford</td> <td>3</td> <td>4</td> <td>5</td> <td>4</td> <td>16</td> <td>18</td> <td style="background-color: #92d050;">89</td> </tr> <tr> <td>Chelmsford</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>18</td> <td></td> </tr> <tr> <td>Colchester</td> <td>3</td> <td>4</td> <td>3.5</td> <td>3</td> <td>13.5</td> <td>18</td> <td style="background-color: #ffc107;">75</td> </tr> <tr> <td>Harlow</td> <td>2</td> <td>4</td> <td>5</td> <td>4</td> <td>15</td> <td>18</td> <td style="background-color: #ffc107;">83</td> </tr> <tr> <td>Hinchingbrooke</td> <td>0</td> <td>2</td> <td>5</td> <td>2</td> <td>9</td> <td>18</td> <td style="background-color: #dc3545;">50</td> </tr> <tr> <td>Ipswich</td> <td>0</td> <td>4</td> <td>2.5</td> <td>3</td> <td>9.5</td> <td>18</td> <td style="background-color: #dc3545;">53</td> </tr> <tr> <td>James Paget</td> <td>2</td> <td>5</td> <td>5</td> <td>5</td> <td>17</td> <td>18</td> <td style="background-color: #92d050;">94</td> </tr> <tr> <td>Kings Lynn</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>18</td> <td></td> </tr> <tr> <td>Lister</td> <td>2.5</td> <td>5</td> <td>5</td> <td>5</td> <td>17.5</td> <td>18</td> <td style="background-color: #92d050;">97</td> </tr> <tr> <td>Luton</td> <td>3</td> <td>3.7</td> <td>4.5</td> <td>2.7</td> <td>13.9</td> <td>18</td> <td style="background-color: #ffc107;">77</td> </tr> <tr> <td>Norwich</td> <td>3</td> <td>4</td> <td>5</td> <td>4</td> <td>16</td> <td>18</td> <td style="background-color: #92d050;">89</td> </tr> <tr> <td>Peterborough</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>18</td> <td></td> </tr> <tr> <td>Southend</td> <td>3</td> <td>5</td> <td>5</td> <td>5</td> <td>18</td> <td>18</td> <td style="background-color: #92d050;">100</td> </tr> <tr> <td>Watford</td> <td>2</td> <td>4</td> <td>5</td> <td>2.6</td> <td>13.6</td> <td>18</td> <td style="background-color: #ffc107;">76</td> </tr> <tr> <td>West Suffolk</td> <td>0</td> <td>4</td> <td>5</td> <td>2</td> <td>11</td> <td>18</td> <td style="background-color: #dc3545;">61</td> </tr> <tr> <td>Average</td> <td>2.0</td> <td>4.1</td> <td>4.6</td> <td>3.6</td> <td>14.3</td> <td>18</td> <td style="background-color: #ffc107;">80</td> </tr> </tbody> </table>		Factor 1	Factor 2	Factor 3	Factor 4	TOTAL	MAX.	%	Addenbrookes	No babies to score					18	**	Basildon	3	4.5	4.5	4.5	16.5	18	92	Bedford	3	4	5	4	16	18	89	Chelmsford						18		Colchester	3	4	3.5	3	13.5	18	75	Harlow	2	4	5	4	15	18	83	Hinchingbrooke	0	2	5	2	9	18	50	Ipswich	0	4	2.5	3	9.5	18	53	James Paget	2	5	5	5	17	18	94	Kings Lynn						18		Lister	2.5	5	5	5	17.5	18	97	Luton	3	3.7	4.5	2.7	13.9	18	77	Norwich	3	4	5	4	16	18	89	Peterborough						18		Southend	3	5	5	5	18	18	100	Watford	2	4	5	2.6	13.6	18	76	West Suffolk	0	4	5	2	11	18	61	Average	2.0	4.1	4.6	3.6	14.3	18	80	
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EE explained NAS Guideline has been difficult to complete due to lack of consensus on drugs/weaning. Hopefully will be at Sept COG.

Southend have been using a guideline from the Child Protection Team.

Luton & Colchester explained documentation had resulted in reduction in scores. In Luton, partly due to nurse:neonate ratio. EE suggested use of stamp – all to look into this for local units.

New Benchmark to be written when guideline ratified. Aware that this is currently out of date. Most units used V3 (2008) but Luton had V4. Luton to send to group.

ALL

RA

CPAP:

	Factor 1	Factor 2	Factor 3	Factor 4	TOTAL	MAX.	%
Addenbrookes	3	6	5	4	18	23	78
Basildon	3	6	6	4	19	23	83
Bedford	3	7	8	5	23	23	100
Chelmsford						23	0
Colchester	3	5	6	4	18	23	78
Harlow	3	7	5	4	19	23	83
Hinchingbrooke	3	4.6	4.6	5	17.2	23	75
Ipswich	3	6.5	6.5	4.5	20.5	23	89
James Paget	3	7	7	5	22	23	96
Kings Lynn						23	0
Lister	3	6.5	7	5	21.5	23	93
Luton	3	5	6.6	4.8	19.4	23	84
Norwich	3	7	8	5	23	23	100
Peterborough						23	0
Southend	3	7	8	4	22	23	96
Watford	3	6.3	5.3	5	19.6	23	85
West Suffolk	3	7	7	5	22	23	96
Average	3.0	6.3	6.4	4.6	20.3	23	88

Discussed new circuits/headgear as presented at June PDN meeting. Hinchingbrooke feel this will improve scores.

Discussed written information in latest Bliss Booklet. Also discussed reduction in amount of paper information to present to parents. Revisited compiling list of websites for parents all units use and altering wording in Benchmarks to represent this shift in use of electronic rather than paper resources.

ALL



Nutrition:

	Factor 1	Factor 2	Factor 3	TOTAL	MAX.	%
Addenbrookes	3	6	3	12	13	92
Basildon	3	5	3	11	13	85
Bedford	3	5.5	3	11.5	13	88
Chelmsford					13	
Colchester	3	5.5	3	11.5	13	88
Harlow	3	6	3	12	13	92
Hinchingbrooke	3	5.2	2.5	10.7	13	82
Ipswich	3	7	3	13	13	100
James Paget	3	6	3	12	13	92
Kings Lynn					13	
Lister	3	5	3	11	13	85
Luton	3	6	3	12	13	92
Norwich	3	6	3	12	13	92
Peterborough					13	
Southend	3	6	3	12	13	92
Watford	3	5	3	11	13	85
West Suffolk	3	6	2.5	11.5	13	88
Average	3	5.7	2.9	12	13	90

Hinchingbrooke low score = lack of documentation of risk – discussed with Doctors and documentation of first expression within 4-6 hours – Feeding Link informed.

Discussed lack of Nutrition Care Bundle Algorithm since new Guideline ratified. Colchester have stopped using it to avoid confusion. Could potentially result in aspects of Benchmark not being documented, e.g. time of first feed, ANTT spot check. EE to discuss with Lynne Radbone about this.

Discussed double signing formula as well as EBM, inconsistent across units. Feeding guideline does not mention double signing but benchmark does. This will be addressed by Colchester who will update Nutrition Benchmark.

Discussed aspects of Management of Gastric Tube Benchmark do not relate to the Insertion of Gastric Tube Guideline, but more appropriate for Enteral Feeding Guideline. Noted this is called “Enteral Feeding of Preterm Infants on the Neonatal Unit” but is for all infants including term. Amie Thorpe to highlight to Mark Dyke and Liz Langham. Suggested that a section could be written for term infants and guideline renamed.

To score for Sept 2018:

Gastric Tubes (ignoring section 3)

Humidity

EE

SD NH

AT

ALL



<p>4</p>	<p>Guideline Reviews:</p> <p>MOUHCARE: First draft completed by Hinchingsbrooke. Discussed use of Risk Assessment and ongoing assessment tool. This is adapted from a 1999 source and questioned applicability. EE to source original reference as it requires payment. To be reviewed when this is available.</p>	<p>EE AT</p>
<p>5</p>	<p>Review Action Plan:</p> <p>Action plan updated</p> <p>All units to send written information they have on Mouthcare. Hinchingsbrooke, Kings Lynn & Lister to send written information they have on Pain. Discussed alternatives to NPASS tool, and how this was the tool chosen to use in the NATT due to lack of alternatives. Amie Thorpe to contact Rob Daniels about ANNP student undertaking this as a project.</p> <p>Waiting for FHOC audit results before developing Benchmark.</p> <p>Allocate writing of Infection Control Benchmark when template has been agreed.</p> <p>To score Management of Gastric Tube for Sept 2018 WITHOUT factor 3 as this does not relate to the Guideline. Score Humidity for Sept 2018. Colchester updating Discharge Planning Benchmark but awaiting progress from Outreach group writing guideline. EE will check progress.</p> <p>Inconsistency of Benchmarks and Guidelines discussed and felt this is important as they are available on a public forum. There is also no central area to access the most up-to-date versions which causes confusion when storing. To compile list of available Benchmarks, version, link to guideline, format & accuracy and upload to ODN website.</p> <p>Circulate Sucrose Benchmark to group for comments.</p>	<p>ALL AT PB VS SCr GM TJ</p> <p>ALL</p> <p>ALL NH SD EE</p> <p>AT KH</p> <p>AT ALL</p>
<p>6</p>	<p>Feedback From COG</p> <p>Feedback from EE:</p> <p>NATT educational tools being produced and circulated at next COG for units to start using, audit will be in 6 months from then.</p>	



7

AOB:

Dates of 2019 meetings: Times represent room bookings and all meetings will **start at 10.00**

Thurs 7 Feb Benchmarking 10:00-16:00 CUH F&G 5

Thurs 4 Apr Benchmarking 10:00-16:30 CUH F&G 5

Fri 24 May Benchmarking AGM 09:30-17:00 Rosie 2a and 2b

Thurs 11 Jul Benchmarking 09:30-16:00 Rosie 2a

Thurs 19 Sept Benchmarking 09:30-16:00 Rosie 2b

Thurs 21 Nov Benchmarking 09:30-16:00 CUH F&G 5

Discussed RAG rating as the majority of scores are green, and the group wish to continue improving care. Agreed to change to:

Green ≥ 91%

Amber 81-90%

Red ≤ 80%

With the view to increase Green to ≥ 95% in the future. To communicate to all staff to look at 5 rather than colour when comparing previous scores.

Discussed development of further Benchmarks:

NATT is being done as part of the Guideline

FHOC when audit results published

Infection control when Benchmarking template agreed

Saturation Targeting when guideline has been reviewed Jan 2019

? Blood Pressure

? CFM

? Care of umbilical lines/long lines. ? need "care of" guidelines. To contact Rob Daniels as part of ANNP project

AT

Check where CPAP guideline has gone – not on website.

AT



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Actions:

Action	Who
Approach Abbvie or Nutricia for sponsorship for AGM 2019	AB
Look into stamp for documentation of NAS intervention	ALL
Luton to send V4 NAS Benchmark to amie.thorpe@nhs.net	RA
Send useful websites to amie.thorpe@nhs.net for ODN list	ALL
Discuss Nutrition Care Bundle Algorithm with Lynne Radbone	EE
Update Nutrition Benchmark, clarifying double signing of milk	SD NH
Highlight name of Feeding Guideline to MD & LL	AT
Source mouthcare risk assessment tool & update benchmark	EE AT
Send written information on mouthcare to amie.thorpe@nhs.net	ALL
Hinchingbrooke, Kings Lynn & Lister to share written information on pain	AT PB VS SCr GM TJ
Check progress of discharge guideline with Outreach Team	EE
List of Benchmarks	AT
Comments on Sucrose Benchmark to amie.thorpe@nhs.net	ALL
Contact Rob Daniels about ANNP team and pain tool/central line guideline	AT
Check CPAP guideline as not on ODN website	AT

Next meeting: 25th September 2018
Seminar Room 4
The Rosie - Addenbrookes