

Coventry and Warwickshire Urgent Care Strategy Project Plan

Ref.	Mile Stones & Key Supporting Tasks	Who	% Complete					RAG	Nov-09				Dec-09				Jan-10				Feb-10				Mar-10											
			20	40	60	80	100		Status	2nd	19th	16th	23rd	1st	30th	7th	14th	21st	28th	4th	11th	18th	25th	1st	8th	15th	22th	1st	8th	15th	22nd	29th				
MS1 Determine strategic approach																																				
T1.1	Engage local CEOs & COOs through 1:1s	PD						G	→																											
T1.2	Engage provider & commissioning leads	PD						G	→																											
T1.3	Assess local priorities for health & social care	PD						G	→																											
T1.4	Assess patient values and benchmark	PD						G	→																											
T1.5	Produce UCS strategic approach document	PD						G	→																											
T1.6	ECN Board endorsement of strategic approach	PD						G	→																											
T1.7	Stock take current UC development initiatives	PD						G	→																											
MS2 Determine future vision and priorities																																				
T2.1	Gain IMAS support for workshop event	PD						G	→																											
T2.2	Produce event specification	PD						G	↔																											
T2.3	Gather supporting intelligence from workshop events	PD						G	←																											
T2.4	Hold workshop event	PD						G	↔																											
T2.5	Gain IMAS support for monthly consultancy session	PD						G	↔																											
T2.6	Collate outputs from event	PD						G	↔																											
T2.7	Produce emerging themes paper	PD						G	↔																											
T2.8	ECN Board - review emerging themes	PD						G	↔																											
T2.9	ECN Board - specify model and key workstreams	PD						G	↔																											
T2.10	Distribute model to stakeholders for comment	PD						A	↔																											
T2.11	Receive stakeholder feedback and amend model	PD							↔																											
MS3 Strategy Development																																				
T3.1	Prepare deaft strategy document	PD						A	↔																											
T3.2	Distribute draft strategy document to stakeholders	PD							↔																											
T3.3	Receive stakeholder feedback and amend Strategy	PD							↔																											
T3.4	Secure sign off by PCT Strategy Leads	PD							↔																											
T3.5	Publish new Urgent Care Strategy to stakeholders	PD							↔																											
MS4 Strategy launch																																				
T4.1	Communication out to all stakeholders	PD							↔																											
T4.2	All workstreams initiated	PD							↔																											
T4.3	Programme monitoring framework initiated	PD							↔																											
T4.4	ECN Board assumes control and monitoring	PD							↔																											
MS5 Project Work Streams																																				
T5.1		PD							↔																											
T5.2		PD							↔																											
T5.3		PD							↔																											
T5.4		PD							↔																											
T5.5		PD							↔																											
T5.6		PD							↔																											
T5.7		PD							↔																											
T5.8		PD							↔																											
T5.9		PD							↔																											