

**National AHP Informatics Strategy Taskforce**  
**Date of Meeting: Wednesday 21st March, 10:00 - 15:30pm**  
**Venue: Park Crescent Conference Centre, International Students House, 229 Great  
 Portland Street, London. W1W 5PN**  
**Chair: Yvonne Pettigrew, National Clinical Lead for AHP's**

**AGENDA**

Time	Topic	Led by
09.30	Coffee and arrival	
10:00	Welcome, Apologies and Introductions	Yvonne Pettigrew
10:05	Action Log and Matters Arising <ul style="list-style-type: none"> <li>- Progress Update – PRSDB transitional body</li> <li>- Professionalism</li> </ul>	Yvonne Pettigrew
10.15	Summary Care Record [SCR] <ul style="list-style-type: none"> <li>- Update on uptake and rollout of SCR</li> <li>- Impact / Strategic actions for AHPs</li> </ul>	Caroline Tait
11:00	The Choose & Book Challenge  Data linkages request from the Information Centre  New AHP National Clinical Lead	Yvonne Pettigrew
11:45	NAHPIST workshop - 22nd February '12 - 'Working Safely and Smartly' <ul style="list-style-type: none"> <li>- Feedback</li> <li>- Actions for AHP PB's / Clinical Leads</li> </ul>	Chris Austin / Andrea Peace
12:15	Professional Practice Standards – Next Steps	Sue Kellie
12:30	Lunch	
13:00	SNOMED Clinical Terminology <ul style="list-style-type: none"> <li>- Update on progress and actions required</li> </ul>	Denise Downs
13:45	Communications Strategy <ul style="list-style-type: none"> <li>- Update from Informatics on-line questionnaire</li> <li>- Progress against the plan and next steps</li> </ul>	Martin Cresswell
14:15	Information Strategy Update / AHP implementation Plan <ul style="list-style-type: none"> <li>- Update on strategy publication</li> <li>- Discuss and agree approach for the workshop to develop the 'Information Strategy' AHP Implementation Plan</li> </ul>	Yvonne Pettigrew
14:45	Any Other Business <ul style="list-style-type: none"> <li>- Workshop on telecare / telehealth</li> <li>- Service User - Group member</li> <li>- Proposed meeting schedule</li> </ul>	Andrea Peace Yvonne Pettigrew Yvonne Pettigrew
15:30	Close	
	Date of Next Meeting: Wednesday 23rd May, Wellington House, London, 10:00 - 15:30pm	

Present	Apologies
<ul style="list-style-type: none"> <li>▪ Yvonne Pettigrew [YP]</li> <li>▪ Chris Austin [CA]</li> <li>▪ Lorraine De Souza [LD]</li> <li>▪ Sharon Gray [SG]</li> <li>▪ Sue Kellie [SK]</li> <li>▪ Lorraine De-Souza [LDS]</li> <li>▪ Andrea Peace[AP]</li> <li>▪ Lesley Anne-Baxter [LAB ]</li> <li>▪ Martin Cresswell [MC]</li> <li>▪ Christopher Rowan [CR]</li> <li>▪ Caroline Tait [CT]</li> <li>▪ Denise Downs [DD]</li> <li>▪ Katie Townsend [KT]</li> </ul>	<ul style="list-style-type: none"> <li>▪ Amanda Allen [AA]</li> <li>▪ Professor Bruce Howard Bailey [BB]</li> <li>▪ Andy Carr [AC]</li> <li>▪ Paul Hitchcock [PH]</li> <li>▪ Peter Honeycombe [PH]</li> <li>▪ Val Huet [VH]</li> <li>▪ Jane Millar [JM]</li> <li>▪ Andy Newton [AN ]</li> <li>▪ Karen Middleton (KM)</li> <li>▪ Shelagh Morris [SM]</li> <li>▪ Alison Croad [ACR]</li> <li>▪ Angela Harrison [AH]</li> <li>▪ Ingrid Darnley [ID]</li> <li>▪ Catherine Bennett [CB]</li> <li>▪ Rachel Harris [RH]</li> <li>▪ Sue Hayward- Giles [SHG]</li> <li>▪ Elizabeth Mitchell [EM]</li> <li>▪ Lisa Moore [LM]</li> <li>▪ Karen Robinson [KR]</li> <li>▪ Jo Rowlands [JR]</li> <li>▪ Deborah Wolfe [DW]</li> </ul>
<p><b><u>Papers</u></b></p> <ul style="list-style-type: none"> <li>▪ Agenda</li> <li>▪ Presentations</li> <li>▪ PRSDB transitional body progress update</li> <li>▪ Communication Survey</li> </ul>	

ITEM	DETAIL
1.	<p><b>Welcome, introduction &amp; apologies</b></p> <ul style="list-style-type: none"> <li>▪ Attendance and apologies noted</li> <li>▪ YP confirmed the 3 Million Lives item will be deferred to May owing to circumstances beyond our control</li> </ul>
2.	<p><b>Matters Arising</b></p> <p>Progress Update - PRSDB Transitional Body. Paper submitted to the Taskforce and reflects the work of the group from the meeting before last. In summary an interim body will be taking this work forwards across professional bodies.</p> <p>Professionalism - Due to illness, this item is being deferred to the next meeting. Action: KT to schedule onto May's agenda</p> <p>No further matters arising.</p>
3.	<p><b><u>Summary Care Record</u></b></p> <p>Dr. Caroline Tait [CT], Summary Care Record [SCR] Primary Care Clinical Lead presented to members an overview of SCR and progress being made to date regarding implementation across England within the NHS. Questions presented to AHP's: Do AHP's have a role in the use of SCR? If so what is it? How might the AHP professional bodies communicate about SCR?</p> <p>CT confirmed an article describing the benefits for the patient has been written</p>

	<p>for the Chief Health Professions Bulletin in December about SCR and is awaiting publication following Gateway approval. Agreed this should be shared widely through AHP communication strategy.</p> <p>Members discussed the issues / challenges with the implementation of SCR at AHP level; IT may not be compatible, services privately provided to the NHS may not have a Smart-Card, smaller organisations may not have the mechanics of IT, difficulty with finance / expertise to engage with SCR/Informatics for e.g. MS Society.</p> <p>Action: KT to upload presentation to AHP network.  Action: CT to forward approved article to members for wider publication  Action: CT to investigate developments within the ECS [Paramedic IT System] and report back to NAHPIST  Action: CT to provide NAHPIST members of an interactive google map highlighting implementation of SCR. This can facilitate the push for take-up</p>
4.	<p><b><u>The Choose and Book [CAB] Challenge</u></b></p> <p>YP highlighted to members the current up-take of CAB across the Professional Bodies and SHA's across England. In conclusion the up-take of CAB across parts of the UK for AHP services is varied and at variance to the usage by GPs.</p> <p>Feedback to YP included that IT at local level is not always a priority and on occasions staff have been advised they can't implement CAB. Can the National team help AHP's at a local level and unblock the barriers? GP's are using the CAB service - why are AHP services not on the system? Navigating the system can often be a challenge.</p> <p>Action: YP to action a pull from national level to identify where system is being used successfully by GPs but with low uptake from AHPs  Action: YP to liaise with Amanda Allen to create a local push at SHA and service level, through the SHA AHP leads, to encourage AHPs to ask for assistance from the National team to unlock practical constraints.</p> <p><b>Data Linkages from The Information Centre [IC]</b></p> <p>YP confirmed the IC would like to receive comments from NAHPIST members regarding; what are the clinically useful questions that could be answered by linkages within our current information assets; now, by September and after December '12. The framework to describe these opportunities is mapped against the 5 domains of the NHS Outcome Framework plus Innovation and Productivity. In essence - How can the information be more meaningful to inform commissioning, improved pt care and outcomes?</p> <p>Action: KT to circulate email request to NAHPIST members seeking review comments back to YP 30.03.12</p> <p><b>2nd National Clinical Lead for Allied Health Professions - secondment</b></p> <p>YP confirmed that following a successful recruitment process, David Davis has been appointed on secondment to the Informatics Directorate Clinical Division for 6 months commencing 23rd April. David will be employed for 3 days per week focusing on AHP Informatics communications and the Information Strategy implementation. His substantive role is as a Clinical Advice and NHS Pathways</p>

	<p>Development Manager, in Clinical Operations of the South East Coast Ambulance Service NHS Foundation Trust.</p> <p>YP confirmed that she will be continuing in the same role 1 day per wk until the end of July '12 focusing on the NAHPIST work and there were preliminary discussions that her secondment may be extended to 31.3.13.</p>
5.	<p><b><u>NAHPIST Workshop - 22nd February 'Working Safely and Smartly'</u></b></p> <p>CA and AP provided an overview on the outputs of the recent workshop. Members agreed that the notes should be uploaded to the AHP Informatics network and an article produced for the next CHPO bulletin. Action: CA and P</p> <p>With reference to the Myths or Truth presentation, an article could be created from this work and circulated to all networks. Action: CA to commence drafting, YP to assist with review and publication.</p> <p>On-line questionnaires feedback from the workshop. Actions: KT to chase the feedback and provide comments at next meeting.</p>
6.	<p><b><u>Professional Practice Standards - Next Steps</u></b></p> <p>Sue Kellie updated members on current developments with regard to the HPC Professional Standards of Proficiency consultation. New drafts will be circulated for consultation between April - July '12, Standards to be agreed and approved in the Autumn of 2012. Implementation within academia / syllabus September '13.</p> <p>There are two standards the NAHPIST work has been successful in changing ready for consultation; One is under generic standard 7: Understand the importance of and be able to maintain confidentiality</p> <ul style="list-style-type: none"> <li>· understand the principles of information governance and be aware of the safe and effective use of health and social care information</li> </ul> <p>The other is under generic standard 14 : Be able to draw on appropriate knowledge and skills to inform practice</p> <ul style="list-style-type: none"> <li>· be able to demonstrate a level of skill in the use of information and communication technologies appropriate to their practice</li> </ul> <p>YP congratulated colleagues and specifically Sue Kellie on this positive and successful impact.</p> <p>Action: CA agreed to draft an article on the positive steps of this work. Draft to be issued to NAHPIST members for review. Action: SK to keep members informed of progress.</p>
7.	<p><b><u>SNOMED Clinical Terminology</u></b></p> <p>Denise Downs [DD], Implementation and Education Lead outlined to members what SNOMED CT is, background on DM&amp;D and current activity being undertaken within the team. Data quality is becoming critical, new products for e.g. '111' need to include SNOMED CT requirements. A positive action from this meeting would be for Professional Bodies to champion / promote SNOMED CT.</p> <p>College of Occupational Therapists have recently helped DD and her team to develop a sub-set of SNOMED CT terminology relevant for this Professional Body and how it fits within their curriculum. Questions have been posted on their</p>

	<p>network and the feedback has been very positive.</p> <p>On-going liaison with other professional bodies would be of benefit, discussion with the British Dietetic Association is on-going. Sharon Gray / Lesley Anne-Baxter confirmed they would liaise with DD on this area of work. LAB agreed to email other bodies seeking their involvement.</p> <p>Action: SG / LAB to commence liaison with DD to initiate this work.</p>
8.	<p><b><u>Communications Strategy</u></b></p> <p>Informatics Strategy [IS] - YP advised that the publication will be in May '12. There will be a requirement for an AHP Implementation Plan to deliver this strategy. What &amp; how do we deliver? This item will be the focus for the workshop on the 18th July '12. Sub-group to be formed to deliver this workshop, planning session to be held on April 11th. Sub-group includes: YP, CA, KT, DD, LA, AP, SK, Lisa Moore, Di Bullman. Letters of invitation to be revamped, invitations to be issued to Professional Body CEO's requesting representation.</p> <p>Action: KT to organise webex, April 11th at 11:30am. Action: YP to re/send principles list to NAHPIST members for information.</p>
9	<p><b><u>Any Other Business</u></b></p> <p><b>Fiona Caldicott - Caldicott Guardian Review</b></p> <p>YP confirmed Anne Cooper has discussed with Professor Martin Severs the scope of the current review and has offered the services of NAHPIST &amp; NNIST [sister group for Nursing &amp; Midwifery] should these areas of knowledge be required. The review body were appreciative of this co-operation and offer.</p> <p><b>Telehealth / Telecare</b></p> <p>AP discussed with colleagues the requirement to progress this area of work. Is this the next priority of focus for NAHPIST members? Proposed suggestions include liaison with Kings Fund, build up pathways for review. A workshop to discuss the overall IT efficiencies and effectiveness from this functionality, together with IT demonstrations. Members agreed that this area should be built into the November workshop - format and style to be determined. Formally to be discussed at the May meeting.</p> <p><b>Service User - Group Member</b></p> <p>YP sought opinion of members as to whether NAHPIST should have a representative from the Service User community. Unanimous support. Colleagues discussed the importance of ensuring that the job description sets out the skill set, capabilities and expectations including feeding back into the community - for this role.</p> <p>This representative would cost approx. £150 per meeting, so discussion will need to take place internally within DHID at senior management level regarding budget. Overall, NAHPIST confirmed their support to this proposal.</p> <p>Action: YP to liaise with DHID colleagues regarding the budget / benefits and process for recruitment.</p>

	<p><b>AHPF Informatics Article</b></p> <p>LAB confirmed that Paul Hitchcock had written an article regarding the importance of informatics within the AHP / NHS community.</p> <p>Action: LAB to forward to MC / KT and this should be uploaded to the AHP network.</p> <p>No further business tabled for discussion.</p>
10	<p><b>Date of Next Meeting</b></p> <p><b>Wednesday 23rd May, 10:00 - 15:30pm, Wellington House, London</b></p>

## ACTION LOG - 17th May 2011

Date	Action	Responsibility	By	Progress	Closed
22/03/2012	Upload the meetings presentations to the AHP network	Katie Townsend	March '12		
22/03/2012	SCR Article for CHPO bulletin - progress the status	Caroline Tait / Katie Townsend	March	CT confirmed article submitted for Gateway approval, still awaiting permission to publish within CHPO bulletin.	
22/03/2012	CT to investigate developments within the ECS [Paramedic IT System] and report back to NAHPIST	Caroline Tait	March		
22/03/2012	CT to provide NAHPIST members of an interactive google map highlighting implementation of SCR. This can facilitate the push for take-up	Caroline Tait	March		
22/03/2012	YP to action a pull from national level to identify where CAB system is being used successfully by GPs but with low uptake from AHPs	Yvonne Pettigrew	April		
22/03/2012	YP to liaise with Amanda Allen to create a local push at SHA and service level, through the SHA AHP leads, to encourage AHPs to ask for assistance from the CAB National team to unlock practical constraints.	Yvonne Pettigrew	April		
22/03/2012	CA to draft article on the impact on Professional Practice Standards. Issue to NAHPIST for review.	Chris Austin	April		
22/03/2012	Sue Kellie to inform NAHPIST members on progress made to date on Standards of Proficiency	Sue Kellie	April		

<b>22/03/2012</b>	Sharon Gray, Sue Kellie and Lesley Anne-Baxter to commence liaison with Dawn Downs to initiate work relating to sub-sets for SNOMED CT	<b>Sharon Gray / Sue Kellie / Lesley Anne-Baxter</b>	<b>April</b>		
<b>22/03/2012</b>	YP to liaise with DHID colleagues regarding the budget / benefits and process for the recruitment of a service user group member for NAHPIST	<b>Yvonne Pettigrew</b>	<b>April</b>		
<b>22/03/2012</b>	Lesley Anne-Baxter to forward to Martin Cresswell & Katie Townsend the article by Paul Hitchcock relating to AHP informatics for uploading to the networks	<b>Lesley Anne-Baxter</b>	<b>April</b>		
<b>22/03/2012</b>	KT to chase up on-line feedback from the February workshop & report back to May meeting	<b>Katie Townsend</b>	<b>April</b>		
<b>22/03/2012</b>	Professional Bodies to promote CHPO bulletin article on Community Data Set & RTT to members	<b>All PB's</b>	<b>March / April '12</b>		
<b>10/01/2012</b>	CIDS: Katie Townsend to upload article to the NHS Networks	<b>Katie Townsend</b>	<b>March '12</b>		
<b>10/01/2012</b>	Professionalism: Karen Middleton to provide update at the next NAHPIST meeting	<b>Karen Middleton / Yvonne Pettigrew</b>	<b>May '12</b>	<b>Deferred to May agenda</b>	
<b>10/01/2012</b>	Telehealth: Subgroup to be formed led by Andrea Peace – update to be provided at March meeting	<b>Andrea Peace</b>	<b>May '12</b>	<b>Deferred to May agenda</b>	
<b>10/01/2012</b>	Scotland AHP Census: Liz Mitchell to liaise with colleagues regarding approval to share the work	<b>Liz Mitchell</b>	<b>March 2012</b>	<b>KT to chase Liz Mitchell on progress to date</b>	
<b>05/10/2011</b>	Publicise all presentations; agenda; minutes on website with link from CHPO website	<b>Katie Townsend &amp; Chelsea Drake</b>	<b>March '12</b>	<b>Liaise with Martin Cresswell on progress</b>	