

“Achieving a Resilient Organisation” Training Workshop

Presented by

Brian Dobinson, Essex Health Emergency Planning Advisor
John King, National Performance Advisory Group

Thursday 11 September 2008

Royal Asiatic Society,

14 Stephenson Way
London NW1 2HD

How Resilient is your Organisation?

Could you survive a Major Incident – whether external or internal?

Pandemic Influenza, fuel shortages, terrorist activity or loss of your networked IT systems and the critical operations they support . is your organisation able to survive all or any of these threats? Do you have a Major Incident Plan? A Business Continuity Plan or a Pandemic Flu Plan?

These three elements are the basis of the Resilient Organisation. The National Performance Advisory Group has developed these **Achieving a Resilient Organisation** workshops as interactive training sessions designed to engage delegates in the process that will keep services running in an emergency, or at worst, expedite service recovery.

These events will be highly participative with an opportunity for delegates to take part in tabletop exercises .

NPAG is part of East of England Ambulance Service NHS Trust

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Organisation' Training Workshop

Your Trainers: -

Brian Dobinson

Brian has been involved in Emergency, Contingency and Business Continuity Planning since 2001. He was the Contingency Planning Manager at Stansted Airport from February 2001 to January 2004.

He coordinated Stansted Airports response to the events in New York on 11th Sept 2001, the Fire Service strike in 2002 and the casualties returning to the UK from the Iraq War via Stansted amongst other incidents.

Brian joined the NHS as the Essex Health Emergency Planning Adviser in Jan 2004, and commenced working with the Emergency Planning Officer of 13 PCTs and the Essex Strategic Health Authority and brought them all up to the required standard and attempted to achieve a level of uniformity across all the trusts. Following the NHS restructure Brian now works with the 5 PCTs, 5 Acute Trusts and 2 Mental Health Trusts across the county. Recently Brian planned and run a county wide multi agency pandemic flu exercise across Essex, which he classes as his biggest challenge to date!

John King

Before joining the National Performance Advisory Group as an Associate Consultant in 1998 John spent a number of years in Public Sector management. His last major project for Essex County Council was the development of a Humanitarian Support Plan for those affected by an Emergency.

He has worked with the NPAG to develop new business opportunities including:

- Consultancy services on Resilience Planning
- Seminars on risk management for NHS Managers

Recent Consultancy Projects have included:

- Project managing the development of a Voluntary Working Group for Thurrock Council to better coordinate Emergency Preparedness
- Supporting Aintree University Hospitals NHS Foundation Trust in validating their Pandemic Flu Plan
- Support to Southend University Hospital NHS Foundation Trust in developing their Business Continuity Plan.

In addition to working with NPAG, and after completing a business-planning course, John started an independent consultancy service. In that capacity from May 2003 to September 2006 John supported Witham Braintree and Halstead NHS Care Trust and Chelmsford PCT by acting as their joint Emergency Planning Lead and assisting the transition of the Resilience function to the new Mid Essex PCT.

John is former Secretary to the Emergency Planning Society's Eastern Branch and remains an active member of the EPS. In June 2007 in recognition of his and NPAG's partnership working in the area of Emergency Planning, Essex County Council presented John with a Beacon Partner Award

Delegate Fee: **£180 per delegate (Excluding VAT)**

- Please note that spaces are strictly limited to ensure that each delegate achieves the maximum learning experience from the day.
- Delegate fees include full event materials, buffet lunch and refreshments

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Training Workshop Programme

10.00 Registration & Coffee

10.30 Introduction - A Background to Resilience

- Civil Contingencies Act 2004
- The NHS Emergency Planning Guidance 2005
- The British Standard for Business Continuity BS25999

11.00 Q & A and Open Forum

11.20 Coffee and Networking Opportunity

11.40 Business Continuity Planning – a case study

- How to approach the task
- Who to include
- How to embed the concept

12.20 Q&A

12.40 Open Forum 'Where are we now?'

13.00 Lunch and Networking Opportunity

13.50 Continuity and Contingency

- Developing a resilient organization . Planning
- Activating the plan . Responding
- Returning to normality - Recovery

14.50 Q&A

15.10 Open Forum

15.35 Close

NPAG reserve the right to alter the programme

Registration Form Overleaf



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ADDRESS

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PHONE NO.

FAX NO.

1ST DELEGATE

2ND DELEGATE

NAME

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POSITION

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EMAIL

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SPECIAL
REQUIREMENTS
(Dietary/Access)

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Reservations

Please send completed booking form
(Photocopies acceptable)
National Performance Advisory Group
87 Coval Lane
Chelmsford
Essex, CM1 1TQ
Tel: 01245 544600
Fax: 01245 544610
Email: gemma@npag.org.uk

Invoicing

If the invoice address is different from that above
please enter address below

Delegate fees are: £180 per delegate

I would like to register as a delegate for the Achieving a Resilient Organisation Training Workshop. Please invoice me for payment.

	Thursday 11 th September 2008 the Royal Asiatic Society, London
	I am not able to attend on 11 th September but am interested in attending on another date.

BOOKING CONDITIONS:

A VAT invoice will be issued. VAT Registration No. 645 9195 01. VAT applies to any NHS organisation outside England and to any non-NHS organisation.

Payment is due on receipt of invoice. Do not send payment in advance of receipt of invoice. When invoice is received, payment should be made to East of England Ambulance Service NHS Trust.

ALL cancellations must be in writing. Cancellations received up to 2 weeks before the event will receive a full refund less an administration charge of £100. After this date refunds cannot be made. A substitute is acceptable.

Authorisation Signature **Order Number**